

TOWN OF BROOKLINE MASSACHUSETTS



311th Annual Report of the
Town Officers of Brookline
for the year ending December 31, 2016

www.brooklinema.gov

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TOWN OFFICERS
For the Municipal Year 2016

ELECTED TOWN OFFICES**MODERATOR**

Edward (Sandy) Gadsby (2018)

TOWN CLERK

Patrick J. Ward (2018)

BOARD OF SELECTMEN

Neil Wishinsky, Chair (2019)

Nancy A. Daly (2017)

Benjamin Franco (2017)

Nancy Heller (2018)

Bernard Greene (2018)

TRUSTEES OF THE PUBLIC LIBRARY

Puja P. Mehta, Chair (2019)

Carol Axelrod (2018)

Michael Burstein (2019)

Vivien Goldman (2018)

Regina Healy (2018)

Gary Jones (2017)

Karen Livingston (2017)

Carol Troyen Lohe (2018)

Jonathan Margolis (2017)

Magdalene M. Moran (2017)

Jennifer Rees (2019)

Judith Vanderkay (2019)

SCHOOL COMMITTEE

Susan Wolf Ditkoff, Chair (2019)

Pen-Hau Ben Chang (2018)

Helen Charlupski (2019)

Michael Glover (2017)

Lisa R. Jackson (2017)

David Pollak (2019)

Julie Schreiner-Oldham (2017)

Barbara Scotto (2018)

Beth Jackson Stram (2018)

BROOKLINE HOUSING AUTHORITY

David Trietsch, Chair (2018)

Michael Jacobs, Vice Chair (2021)

Barbara B. Dugan (2020)

Judith Katz (State Appt) (2021)

Joanne M. Sullivan (2019)

CONSTABLES

Joseph G Figler (2019)

Neil Gordon (2019)

Stanley N. Rabinovitz (2019)

Cheryl Ann Snyder (2019)

Thomas John Vitolo (2019)

APPOINTED BY THE MODERATOR**ADVISORY COMMITTEE**

Sean Lynn-Jones (2019)

Carla Wyman Benka, Vice Chair (2019)

Clifford M. Brown (2019)

Carol B. Caro (2019)

Lea Cohen (2018)

John Doggett (2017)

Dennis L. Doughty (2018)

Harry Friedman (2019)

Janet Gelbart (2017)

David-Marc Goldstein (2019)

Neil Gordon (2019)

Kelly A. Hardebeck (2017)

Amy F. Hummel (2018)

Sytske V. Humphrey (2017)

Angela Hyatt (2018)

Alisa G. Jonas (2019)

Janice S. Kahn (2017)

Steven Kanes (2018)

Bobbie M. Knable (2018)

David Lescohier (2018)

Fred Levitan (2018)

Robert Liao (2018)

Pamela Lodish (2018)

Shaari Mittel (2018)

Mariah C. Nobrega (2019)

Michael Sandman (2019)

Lee Selwyn (2017)

Stanley Spiegel (2019)

Charles Swartz (2017)

Christine M. Westphal (2018)

**COMMITTEE ON TOWN ORGANIZATION AND
STRUCTURE**

Jean D. Berg, Chair (2017)

Donna Kalikow (2017)

Richard T. Leary (2019)

Michael Robbins (2019)

Martin R. Rosenthal (2018)

Robert I. Sperber (2018)

Robert M. Stein (2019)

COMMITTEE ON CAMPAIGNS

James Fleming, Chair (2013)

Frank Farlow (2015)

Gary Jones (2014)

Barbara Pastan (2015)

Joel Shoner (2014)

Sloan Sable (Selectmen's Rep.)

Linda Golburgh (Town Clerk Rep.)

SENIOR MANAGEMENT APPOINTMENTS

BOARD OF SELECTMEN'S OFFICE

Melvin A. Kleckner, Town Administrator
Melissa Goff, Deputy Town Administrator
Austin Faison, Asst Town Administrator

BUILDING DEPARTMENT

Daniel Bennett, Commissioner
Charles Simmons, Public Buildings
Director
Tony Guigli, Building Project Administrator

COUNCIL ON AGING

Ruthann Dobek, Director

**DIVERSITY INCLUSION/COMMUNITY
RELATIONS**

Lloyd Gellineau, Director

FINANCE DEPARTMENT

Stephen E. Cirillo, Director of Finance/
Treasurer/Collector
David Geanakakis, Chief Procurement
Officer
Michael DiPietro, Comptroller
Gary McCabe, Chief Assessor

FIRE CHIEF

Robert J. Ward, Acting

HEALTH & HUMAN SERVICES

Dr. Alan Balsam, Director

HUMAN RESOURCES

Sandra DeBow, Director

INFORMATION TECHNOLOGY

Kevin Stokes, Chief Information Officer

PLANNING & COMMUNITY DEVELOPMENT

Alison Steinfeld, Director
Joseph Viola, Assistant Director
Polly Selkoe, Chief Planner
Kara Brewton, Economic Development Officer

POLICE CHIEF

Daniel C. O'Leary

PUBLIC WORKS DEPARTMENT

Andrew Pappastergion, Commissioner
Frederick Russell, Water and Sewer Director
Peter Ditto, Engineering/Transportation Director
Erin Chute Gallentine, Parks & Open Space
Director
Kevin Johnson, Highway Director

RECREATION

Lisa Paradis, Director

SCHOOL SUPERINTENDENT

Andrew Bott

TOWN COUNSEL'S OFFICE

Joslin Ham Murphy, Town Counsel
John Buchheit, Assoc. Town Counsel
Patricia Correa, First Asst. Town Counsel
Jonathan Simpson Assoc. Town Counsel

TOWN LIBRARIAN

Sara Slymon, Director

VETERANS SERVICES

William McGroarty, Director

Boards and Commissions Appointed by the Selectmen

ADVISORY COUNCIL ON PUBLIC HEALTH

Dr. Anthony Schlaff, Chair (2017)
 Milly Krakow (2018)
 Cheryl Lefman (2019)
 Patricia Maher (2017)
 Nalina Narain (2019)
 Gretchen Soddard (2018)

AUDIT COMMITTEE

Nancy Daly, Chair
 Peter Finnerty
 Gregory Grobstein
 James Littleton
 Beth Jackson Stram
 Lee Selwyn

BOARD OF ASSESSORS

Gary McCabe, Chair (2019)
 Mark J. Mazur (2018)
 Harold Petersen (2017)

BOARD OF EXAMINERS

Barnett Berliner (2017)
 Fred Lebow (2018)
 Vacancy (2016)

BROOKLINE INTERACTIVE GROUP

Amy Emmert
 Leslie Forde
 Karen Katz
 Adrienne Kerman
 Raymond Latif
 David Leschinsky
 Noah Xu

COMMISSION FOR THE ARTS

Peter Ames (2016)
 Evelyn Cohen (2017)
 Lea Cohen (2016)
 Amy Emmert (2016)
 Betsy Frauenthal (2016)
 Donna Hollengerg (2018)
 Mori Insinger (2016)
 Rina Jacobson (2016)
 Renana Greenberg-Kehoe (2016)
 Jeremy Kindall (2018)
 Ilana Hirsch Lescohier (2018)
 Peter McDonald (2018)
 Courtney McGlynn (2018)
 Giti Saeidian (2016)
 Chris Santos (2016)
 Lauren Wisbeski (2016)
 Kat Zavadskaya (2018)

COMMISSION FOR WOMEN

Chris Chanyasulkit, Co-Chair (2018)
 Casey Hatchett, Co-Chair (2016)
 Jennifer Goldsmith (2016)
 Christine Fitzgerald (2017)
 Sonal Jhaveri (2018)
 Rita McNally (2017)
 Dr. Gloria Rudisch (2017)
 Cheryl Ann Snyder (2018)
 Jamie Tober (2017)
 Ginny Vaz (2017)
 Grace Yung Watson (2017)
 Vacancy (2018)

BUILDING COMMISSION

Janet Fierman, Chair (2018)
 Karen Bresawski (2017)
 George Cole (2019)
 Kenneth Kaplan (2016)
 Nathan Peck (2018)

COMMISSION ON DISABILITY

Saralynn Allaire, Chair (2019)
 James Miczek, Deputy Chair (2019)
 Myra Berloff (2018)
 Selectman Benjamin Franco (2017)
 Robert Heist (2018)
 Ann Kamensky (2018)
 Joan Mahon (2017)
 Elaine Ober (2017)
 Henry Winkelman (2019)

CONSERVATION COMMISSION

Marcus Quigley, Chair (2018)
 Matthew Garvey (2017)
 Pamela Harvey (2019)
 Werner Lohe (2017)
 Pallavi Kalia Mande (2018)
 Deborah Myers (2019)
 Roberta Schnoor (2018)

ASSOCIATE MEMBERS

Marian Lazar (2017)

COUNCIL ON AGING

Roberta Winitzer, Chair (2019)
 Peter Ames (2017)
 Doris Toby Axelrod (2017)
 Judith Chasin (2018)
 Philip Fullerton (2018)
 Celia Lascarides (2019)
 Helen Lew (2017)
 Alberta Lipson (2018)
 John Mulhane (2019)

Yolanda Rodriguez (2017)
 Agnes Rogers (2017)
 Muriel Stark (2018)
 William Wong (2017)

ASSOCIATE MEMBERS

Phyllis Bram (2017)
 Clara Chin (2018)
 Rita d'Entremont (2019)
 Jean Doherty (2019)
 Marjorie Diana Harvey (2015)
 Barbara Kean (2017)
 Sherri Lee (2019)
 Vera Sherma (2018)
 Jackie Wright (2017)

COMMISSION FOR DIVERSITY, INCLUSION & COMMUNITY RELATIONS

Sandy Batchelder, Jr. (2017)
 John Malcolm Cawthorne (2019)
 Wesley Chin (2017)
 Alex Coleman (2018)
 Ernest A. Frey (2017)
 Sean Jaynes (2019)
 Yvette Johnson (2019)
 Anthony Naro (2018)
 Kelly Race (2017)
 Enid Shapiro (2019)
 Dwaigh Tyndal (2018)
 Cornelia Van Der Ziel (2017)
 Ginny Vaz (2019)

ECONOMIC DEVELOPMENT ADVISORY BOARD

Paul Saner, Co-Chair (2017)
 Anne Meyers, Co-Chair (2018)
 Clifford Brown (2017)
 Derrick Choi (2017)
 Alan Christ (2019)
 Susan Houston (2018)
 Carol Levin (2018)
 Kenneth Lewis (2019)
 Thomas Nally (2019)
 Marilyn Newman (2019)
 Alden Raine (2018)
 Donald A. Warner, AIA (2019)

HOUSING ADVISORY BOARD

Roger Blood, Chair (2018)
 William Hardy (2017)
 Karen Kepler (2017)
 Rita McNally (Tenant Rep.) (2017)
 Alice Wong (2019)
 Steven Heiken (Planning Board Rep.)
 Michael Jacobs (Housing Authority Rep.)

HUMAN RESOURCES BOARD

Edward DeAngelo, Chair (2016)
 Lori G. Cawthorne (2018)
 Gerald Raphael (2019)
 Dana M. Teague (2017)
 Beth Venti (2018)

INFORMATION TECHNOLOGY ADVISORY COMMITTEE

Ernest Frey (2015)
 John Gallagher (2016)
 Stephanie Leung (2013)
 Ariel Soiffer (2013)
 Vacancy (2016)

MARTIN LUTHER KING COMMITTEE

Selectman Bernard Greene, Chair
 Joanna Baker
 Malcolm Cawthorne
 Robert Daves
 Lynette Glover
 Kenneth Goldstein
 Betsy Shure Gross
 Amy Kamensky
 Bobbie Knable

NAMING COMMITTEE

Fred Lebow, Chair (2017)
 John Bain (2018)
 Carla Benka (2017)
 Helen Charlupski (2018)
 Wendy Ecker (2018)
 Harry Friedman (Alternate) (2017)

NEIGHBORHOOD CONSERVATION DISTRICT

Paul Bell, Chair (2016)
 James Batchelor (2017)
 Dennis DeWitt (2017)
 Dick Garver (2016)
 Deborah Goldberg (2015)
 David King (2016)
 Robin Koocher (2015)
 VACANCY (2017)

ALTERNATES

Mark Allen (2016)
 Stephen Chiumenti (2015)

PARK AND RECREATION COMMISSION

John Bain, Chair (2019)
 Clara Batchelor (2017)
 Antonia Bellalta (2018)
 James K. Carroll (2018)
 Daniel Lyons (2017)
 Nancy O'Connor (2017)
 Wendy Sheridan (2019)

PLANNING BOARD

Linda Hamlin, Chair (2018)
 Bob Cook (2017)
 Stephen Heikin (2020)
 Blair Hines (2020)
 Sergio Modigliani (2016)
 Matthew Oudens (2019)
 Mark Zarrillo (2017)

PRESERVATION COMMISSION

David King, Chair (2019)
 James Batchelor (2017)
 Paul Bell (2017)
 Wendy Ecker (2016)
 Elton Elperin (2017)
 Rosemary Battles Foy (2018)
 Peter Kleiner (2018)

ALTERNATE MEMBERS:

Kirstin Gamble Bridier (2016)
 David Jack (2018)
 Peter Kleiner (2016)
 Giti Ganjei Saeidian (2017)

REGISTRARS OF VOTERS

Linda Golburgh (2018)
 Andrew J. McIlwraith (2016)
 Peggy McGuire (2018)
 Patrick J. Ward, Ex Officio

RETIREMENT BOARD

James Riley (2017)
 Gary Altman, Chair (2018)
 Stephen E. Cirillo (2018)
 Robert Ward (2017)
 Michael DiPietro, Ex-Officio

SOLID WASTE ADVISORY COMMITTEE

John Dempsey, Chair (2017)
 Deane Cody (2018)
 Mary Litterst (2019)
 Kathleen O'Connell (2018)
 Clint Richmond (2017)
 Susan Rittling (2017)
 John Shreffler (2019)

TRANSPORTATION BOARD

Josh Safer, Chair (2017)
 Chris Dempsey (2018)
 Scott Englander (2017)
 Jonathan Kapust (2019)
 Ali R. Tali (2018)
 Pamela Zelnick (2016)

TREE PLANTING COMMITTEE

Nadine Gerdts, Chair (2019)
 Elizabeth Erdman (2019)
 Hugh Mattison (2018)

TRUSTEES OF WALNUT HILL CEMETERY

Joslin Ham Murphy (2016)
 Nina Brown (2017)
 Bob Cook (2018)
 Gerard Hayes (2017)
 Richard T. Leary (2018)
 Peggy McGuire (2016)

ZONING BOARD OF APPEALS

Jesse Geller (2018)
 Jonathan Book (2016)
 Christopher Hussey (2017)

ASSOCIATE MEMBERS

Stephen Chiumenti (2018)
 Lark Palermo (2018)
 Kate Poverman (2018)
 Johanna Schneider (2019)
 Mark Zuroff (2017)

MISCELLANEOUS APPOINTMENTS

**AGENT FOR MANAGEMENT OF REAL
ESTATE**

Susan Abdou

CIVIL DEFENSE DIRECTOR

Robert J. Ward, Acting

FENCE VIEWER

Peter Ditto

INSPECTOR OF ANIMALS

Daniella Wodnicki & Patrick Maloney

INSPECTOR OF PETROLEUM

Robert J. Ward, Acting

INSPECTOR OF WIRES

Theodore Steverman

KEEPER OF THE LOCK-UP

Daniel C. O'Leary

**LOCAL MOTH SUPERINTENDENT OF
INSECT PEST CONTROL**

Andrew Pappastergion

RIGHT TO KNOW COORDINATOR

Sandra DeBow

MEASURERS OF WOOD AND BARK

William McGroarty & Elmon Hendrickson

Board of Selectmen



L-R: Nancy Heller, Town Administrator Mel Kleckner, Benjamin J. Franco, Neil Wishinsky (Chairman), Bernard Greene, and Nancy A. Daly

The Board of Selectmen respectfully submits this report of its activities during 2016. At the annual town election on May 3, Neil Wishinsky was reelected to serve a new three year term. The Board also selected Mr. Wishinsky to serve as its chair for the upcoming year.

The Board meets on most Tuesday evenings throughout the year to handle a variety of important tasks, including adopting Town policies, issuing licenses and permits for restaurants and other commercial activity, approving contracts for municipal projects and services, and making recommendations on the annual budget and other matters to come before Town Meeting. While the Board does not create formal subcommittees, it does assign Board members to serve as liaisons to various municipal boards and committees throughout the year. In addition, individual Selectmen are members and serve as chairs of many ad hoc committees established by Town Meeting or the Board of Selectmen to advance a project or policy issue.

Housing and Development

The Board was active in the many Chapter 40B housing projects that were submitted in 2016. Selectman Nancy Heller led a process involving the adoption of a Housing Production Plan (HPP) as proposed by the 2015 Town Meeting. When approved by the state, this plan may allow the Town to be in compliance with Chapter 40B (a safe harbor) as it makes progress reaching the statewide affordable housing goal of 10% over time. Although the Board of Selectmen is not the local permit granting authority under Chapter 40B, the Board did provide leadership by convening a public hearing at the initial site eligibility phase for each project. By doing so, the Board provides concerned citizens with an opportunity to be heard early in the process and frames the major issues for each project that will be considered by the state funding agency and ultimately the Town's Zoning Board of Appeals. Selectman Neil Wishinsky was very active leading the effort to settle the controversy over the 40B proposals to expand Hancock Village in south Brookline. In November, the Board and Chestnut Hill Realty reached a preliminary agreement to resolve the master plan for future development at Hancock Village. This agreement reduces the number and size of the housing units proposed under 40B, establishes a greenbelt buffer that will be acquired by the Town, provides other financial benefits to the Town to offset the impacts of development and establishes limits on future

development. It is expected that this revised plan will progress to Town Meeting in 2017 through the enactment of a new zoning by-law and development agreement.

In addition to private efforts using the Chapter 40B process, the Town actively plans affordable housing through its use of federal CDBG and HOME funds and by the use of strategically located municipally owned land. In November, a proposal to study the use of the Town's municipal parking lot at Kent and Station streets for elderly/affordable housing was advanced. The Board established a planning committee chaired by Selectman Nancy Daly.

Commercial development is a high priority of the Board in order to diversify the Town's tax base and provide relief to residential taxpayers. In 2016, Selectman Ben Franco was assigned to lead an effort to plan the "Industrial Island", an area of Brookline zoned industrial near the Boston city line at Brookline Avenue, River Road and Washington Street (Route 9). This area includes the former gas station property at 25 Washington Street which was acquired by a hotel developer. This area was the subject of a special study in 2015 by a group of MIT graduate students that provided an interesting framework for a more comprehensive planning effort. A special committee was established, chaired by Mr. Franco, who commissioned a market and development analysis as a first step. Ultimately, the Committee created a new zoning by-law and negotiated a development agreement with the hotel developer for Town Meeting approval. The zoning amendment established parameters for a Special District that would incentivize redevelopment of an appropriate scale and type that enhances and connects with the Emerald Necklace, while minimizing impacts on the public and adjacent neighborhoods. The development agreement and related documents for the hotel project was consistent with the new zoning parameters and protected the Town's interests. In November, Town Meeting overwhelmingly approved the results of this committee's work. Another similar study is underway in Coolidge Corner using many of the strategies and efforts employed in the successful River Road planning process.

School Expansion Planning

The entire Board was actively involved in the decision to site a new, 9th elementary school in Brookline to meet burgeoning school enrollment. In October, following several months of public deliberations and input, the Board decided jointly with the School Committee to select the Baldwin School site for the new school. Under the co-chairmanship of Selectman Nancy Daly, a building committee was established and an architect was retained for this essential project. Selectman Nancy Heller was assigned to co-chair a similar planning process to expand Brookline High School. Ms. Daly is also co-chairing the building committee overseeing the Devotion School project.

Licensing

The Board's licensing committee, co-chaired by Selectman Bernard Greene and Selectman Ben Franco, was very active in 2016 addressing the new medical marijuana law. The committee, working with Associate Town Counsel Patty Correa, developed a series of by-laws, regulations and license conditions to regulate this activity, including the issuance of one of the state's first medical marijuana dispensary licenses to New England Treatment Access in Brookline Village. With the passage of Question 4 at the state ballot in November authorizing the consumption and sale of marijuana for recreational purposes, the committee was back at work on this subject. The committee will recommend a moratorium at the Annual Town Meeting in 2017 to protect the Town's interests as the state legislature considers amendments to the new law.

Electricity Aggregation

The Board has been very active in environmental issues facing Brookline and the region. Selectman Nancy Heller is the Board's liaison to its Climate Action Committee. In 2016, a special committee was established to pursue community electricity aggregation. By aggregating the community's electrical load, the Town will attempt to procure a more favorable rate and/or mix of renewable energy that members of the community may opt to join as an alternative to the basic community rate offered by Eversource.

Allegations of Racial Bias and Discrimination

The Town has been involved in some very controversial employment matters over the last couple of years, including allegations of racial bias and discrimination within the workplace. The Board was instrumental in revitalizing its human relations commission and support services, including the establishment of a separate department and a commission on Diversity, Inclusion and Community Relations. Selectman Bernard Greene was active in 2016 representing the Board on the Commission. In June, a new and expanded policy against discrimination, sexual harassment and retaliation was adopted by the Board. Much of the controversy in 2016 related to the Board's responsibility to act as the legal appointing authority for civil service police officers and firefighters. This legal role is very process oriented to protect the rights of both the victims and alleged perpetrators. At the same time, the Board is obligated to act publicly in compliance with the state's Open Meeting Law. This process has created many frustrating and awkward moments as the Board attempts to exercise its legal employment responsibilities with its obligations as the Town's chief elected policy board to respond to legitimate public concerns about racism and fairness. To further complicate this dynamic, individual Board members have been sued personally in federal court on these matters.

At the center of many of these controversies involve the discretion and practices of the Town's police force. Selectman Greene will serve as the Board's liaison as the policies and practices of our Police Department receive scrutiny in an ever changing world. The watershed presidential election in November has also created many difficult situations as long standing policies and practices involving the federal government and municipalities play out. Central in this debate is the role that local governments are expected to take in the new federal administration's effort to enforce illegal immigration.

Other Assignments

In addition to the specific projects listed above, each Board member devotes a great deal of time to other priorities and projects of the Town. It is impossible to list them all, but a few key assignments in 2016 include; Selectman Wishinsky- Coolidge Corner Planning, Selectman Daly- Council on Aging and Age Friendly Cities, Selectman Franco- Commission on Disability, Selectman Heller- JFK 100th Birthday Celebration, and Selectman Greene- MLK Event planning.

Budget Objectives

Each year as part of the annual budget process, the Board of Selectmen adopts a series of objectives and priorities for the coming year. This process is instructive when allocating funds in the Budget, but also when determining the weekly agenda and ongoing activities of the Board. The following objectives were adopted by the Board in December in advance of the annual budget process;

1. To continue to observe and implement policies and practices to ensure long-term financial sustainability, including:
 - the recommendations of the Override Study Committee, as adopted by Town Meeting Resolution in March, 2008.
 - the recommendations of the Efficiency Initiative Committee and OPEB Task Force, where feasible, and to explore new opportunities for improving productivity and eliminating unnecessary costs.
 - fiscal policies relative to reserves and capital financing as part of the ongoing effort to observe sound financial practices and retain the Aaa credit rating.
 - efforts to enter into PILOT Agreements with institutional non-profits along with an equitable approach for community-based organizations.

- support of the business community and vibrant commercial districts.
2. To develop and implement a CIP that addresses the school space pressures brought on by the dramatic increase in K-12 enrollment, that at the same time preserves other high-priority projects:
 - to continue major public projects in progress, including the Devotion School, Municipal Service Center renovations, Water and Sewer infrastructure improvements, Brookline High School, the Ninth School at Baldwin, and Brookline Reservoir Park.
 - to complete major public projects in various stages of planning, including Brookline High School, a Major K-8 project, Gateway East/Village Square, Emerson Garden playground, Corey Hill Park, and the fire training and maintenance facility.
 - to complete Coolidge Corner Library renovations.
 - to continue to invest in technology and energy efficiency projects that yield long-term operating budget relief.
 - to upgrade the fleet of parking meters.
 3. To continue to work with the School Committee on the development and execution of a comprehensive plan to address the space and enrollment needs in the schools.
 4. To continue the Town/School Partnership as the means of budgetary planning for financial issues that span municipal and school interests.
 5. To integrate diversity and inclusion into the Town's business objective of providing excellent government services.
 6. To continue to provide leadership and support to the Town Administrator, the Diversity, Inclusion and Community Relations Office, Boards and Commissions and other community stakeholders in collaborative efforts to implement meaningful diversity and inclusion initiatives.
 7. To work closely with the Town Administrator and the Human Resources Office to establish effective recruitment networks to ensure broad and diverse recruitment pools for highly qualified individuals to serve the Town; while meeting its objective of creating a strategic succession plan, achieving a diverse management and leadership body.
 8. To increase our measurement tools building on the metrics established by the Professional Diversity Network.
 9. To support the Diversity, Inclusion and Community Relations Office, and the commissions it supports, to advance, promote and advocate for the human and civil rights of all through education, awareness, outreach and advocacy.
 10. To conduct labor contract negotiations for equitable settlements, in conjunction within the Town's ability to pay as shaped by the objectives noted above, and to negotiate an agreement with the Public Employee Committee to provide quality employee health insurance benefits recognizing the Town's ability to pay and consistent with the practices of similar municipalities.
 11. To continue to provide leadership to Brookline CAN- Community Aging Network.
 12. To provide a variety of interesting daily/diverse programs at the Senior Center.

13. To continue to explore efforts on diversity to ensure all elders are served with particular emphasis on Spanish, Mandarin, Cantonese, and Russian speaking elders.
14. To ensure compliance with the provisions of the Americans with Disabilities Act.
15. To provide high quality, affordable homecare to Brookline elders and their families.
16. To provide leadership for the Town's efforts to reduce energy use and its impact on the environment:
 - to explore solar and other renewable energy generation opportunities on Town buildings and properties.
 - to identify and pursue, with the assistance of other municipal departments, energy efficiency improvement and funding opportunities for municipal buildings; including, but not limited to, the pursuit of net zero emissions for a Ninth K-8 School and other municipal buildings.
 - to complete the Town's LED Streetlight project.
 - to participate in and support the Climate Preparedness Task Force together with other municipalities of the Metropolitan Mayors Coalition.
17. To commence a Community Choice Electrical Aggregation Program and contract for electric supply for Brookline residents and businesses as authorized by M.G.L. 164, Section 134.
18. To increase the use of renewable resources and corresponding decreased use of carbon dioxide emitting sources for the generation of electricity for Brookline participants in the Community Choice Electricity Aggregation Program.
19. To continue to plan for a for a climate vulnerability assessment focused on the risks to local resources from climate change.
20. To expand technology utilization through the improvement and promotion of the BrooklineMA.gov website, BrookOnLine portal, mobile applications and supporting departmental initiatives such as:
 - using ClearGov to visualize the open checkbook and to give a comprehensive financial overview
 - continuing to promote paperless billing options and online payments.
 - working toward improving and promoting departmental performance.
 - full implementation of pay by cell parking technology.
21. To ensure Brookline continues to invest in Public Safety related technology including:
 - supporting the Police Department's utilization of data sharing applications and tools to ensure effective and immediate availability of key Public Safety related information.
 - assisting the Fire Department in the utilization of technology to improve firefighter safety, to re-engineer business processes, and improve intra-departmental communication.
 - implementing the findings of the study of the Public Safety Computer Aided Dispatch (CAD) system.
22. To continue to coordinate the archiving and disseminating of information relative to the visual resources held by the Planning Department; explore mechanisms to work with the Library Department and Town Clerk to consolidate resources and develop a plan to effectively and efficiently preserve the Town's heritage.
23. To continue and ultimately expand the Hubway regional bike share system in Brookline by collaborating with Motivate International, Inc. and the Cities of Boston, Cambridge, and Somerville, and other municipalities that enter the program, as the parties seek to transition the system to a privatized model.

24. To integrate Hubway support into public benefit requests for new developments, to continue the expansion of the program.
25. To continue to provide staff support to the Zoning Board of Appeals by working with Comprehensive Permit applicants to accommodate adjustments to their proposed projects in order to better address neighborhood and municipal needs within the constraints of Chapter 40B.
26. To implement the goals of the Housing Production plan. More specifically, to prioritize the creation and maintenance of affordable housing to meet our 10% 40B cap, while balancing other community needs and concerns, including racial integration.
27. To continue to review plans for the rehabilitation/stabilization of the Town's cultural resources, including aluminum street signs, the Old Burying Ground, the Devotion House, Putterham School, Brookline Reservoir Gatehouse and Park, Walnut Street Cemetery, Larz Anderson Park and the Riverway/Olmsted Park.
28. To work with Selectmen-appointed committees to examine a potential rezoning of:
 - the block bounded by Pleasant, John, Green, Harvard and Beacon Streets.
 - the Holiday Inn property at 1200 Beacon Street.
29. To complete the Major Parcel Study to create a plan for the future of major private parcels as well as underutilized municipal parcels in order to respond to the needs identified in the Strategic Asset Plan.
30. To oversee the New England Treatment Access, Inc. medical marijuana dispensary in Brookline.
31. To work closely with the Police and Fire Chiefs and the Town's Emergency Management Team to prepare for emergencies, including possible Avian Flu Epidemic, Ebola cases, and bio-terrorist attacks.
32. To provide guidance to the Police Department to ensure an appropriate balance between public safety needs and the rights of individuals and to continue to monitor policy considerations such as Citizen Complaints and the Video Camera Monitoring system.
33. To implement the changes in policies and procedures for the issuance of alcohol and food licenses as recommended by the Licensing Committee.
34. To assure opportunities for continued growth of the restaurant industry in Town by continuing efforts to extend the Town's liquor license quota.
35. To continue to monitor service quality performance of both Comcast and RCN.
36. To work through the Department of Public Works to ensure National Grid documents gas leaks throughout the community, grades them by severity, and undertakes appropriate mitigation and restoration actions.
37. To implement an Automated Waste Collection System using wheeled carts for municipal solid waste.
38. To pursue "Complete streets" designation in future projects.
39. To continue to explore options to rectify inequities inherent in the Norfolk County structure.
40. To strengthen relationships with Boards and Commissions.

41. To provide Town resources and support to committees concerning the new public records law.
42. To form the following Selectmen's Committees as a result of Town Meeting:
 - Tobacco Control
 - Police Officer Training of Dangerous Dogs/Animals
 - Online Posting of Police Reports
 - Senior Tax Relief
 - Kent Street Lot
 - Tree Protection
 - Coolidge Corner Study Committee
43. To adopt appropriate regulations on the sale of so-called recreational marijuana and the siting of recreational marijuana retail establishments that address health and public safety concerns while collecting appropriate revenue and minimizing unreimbursed expenses on the Town.
44. To continually evaluate the operational and financial merits of contracted services to see if the Town would be better served by bring the services in-house.
45. To advocate for increases in state funding in order to alleviate pressure on the Town's budget. In particular increased funding for: Ch. 70 Educational Aid; Ch. 90 Road Improvement Aid; Unrestricted Government Aid.
46. To develop a clear and effective plan and policies and procedures to provide assistance and safe haven and sanctuary to immigrant and refugee communities in Brookline that includes the Police Department and other departments of Town government and community groups, including houses of worship, service organizations, political entities, nonprofit organizations, educational institutions, and citizens of Brookline.

Management Transition

The Board of Selectmen wishes to acknowledge some transitions that occurred in 2016 among the Town's management ranks. Steve Cirillo, Finance Director and Paul Ford, Fire Chief both retired from municipal service in 2016 and will be missed. The Board is especially appreciative of Mr. Cirillo's long tenure with the Town of Brookline in multiple capacities. 2016 also represented the departure of long-time Assistant to the Town Administrator Patty Parks. Ms. Parks assumed a central role in the administration of the Board of Selectmen's business over many years and was indispensable to the many Selectmen who have served Brookline.

Thank You

The Board thanks Mel Kleckner, Town Administrator, Melissa Goff, Assistant Town Administrator and the entire staff of the Selectmen's office for their dedication and competence in coordinating the Board's activities while managing the affairs of the entire Town. We were pleased to reappoint Mr. Kleckner for a third, three-year appointment as Town Administrator in May. The Board also acknowledges the work of all the department heads and their staff during 2016. Despite many challenges facing Brookline, the Board remains confident that the Town will continue to provide an important array of municipal programs and services that contribute to an enhanced quality of life for all of Brookline's residents, businesses and visitors.



Town Administrator

Melvin A. Kleckner

It is an honor and privilege to report on the affairs of the Town government and the major issues affecting the Brookline community in 2016.

Chapter 40B Housing Development and Economic Development

Clearly, the submission of multiple Chapter 40B housing developments was a main story for Brookline in 2016. When a community's affordable housing stock is less than 10%, a state law referred to as Chapter 40B allows housing developers to seek a "comprehensive permit" if a percentage of the housing units will be affordable. This comprehensive permit allows developers to propose waivers to fundamental zoning restrictions including height and density. A strong state appeals board upholds the mandate of Chapter 40B by overturning municipal denials except for limited reasons. With Brookline edging closer to the 10% housing goal, combined with a strong housing market, the Town has been inundated with Chapter 40B proposals throughout the community. Beginning with last year's permit to expand the Hancock Village property in south Brookline, the Town has seen an unprecedented number of 40B proposals. For each proposal, the Board of Selectmen convenes a public hearing at the initial site eligibility phase. Following state approval of eligibility, the developer submits their detailed proposal to the Zoning Board of Appeals (ZBA), who initiates a comprehensive public review process. Faced with the strong 40B state mandate, the ZBA does the best job it can to limit the project's scale and otherwise create conditions to protect the neighborhood and the community.

With an unprecedented number of 40B proposals being considered at the same time, the Town appealed to the state's Housing and Community Development for some administrative relief. Some relief from the rigid timetables imposed by the Chapter 40B was approved. More importantly, the Town completed a Housing Production Plan, which creates the opportunity to reach temporary "safe harbor" from Chapter 40B as progress is made towards compliance with the state's 10% goal. Meanwhile, progress to resolve the Hancock Village expansion was made with a preliminary Memorandum of Agreement designed to reach a compromise on the 40B developments.

While most of the development activity in Brookline was residential in nature, several important commercial projects moved forward. In 2016, Children's Hospital broke ground on its Brookline Place project, a transit-oriented development with a mix of uses that will transform the urban site surrounded by the active residential and commercial neighborhood of Brookline Village and the Brookline Village MBTA stop. On August 12, 2016, Claremont Hotels, LLC

opened a 130-room, limited service hotel at 111 Boylston Street, known as the former Red Cab site. This site had been vacant for over 15 years. In Cleveland Circle, construction was well underway at the former Circle Cinema site. The site is in both Boston and Brookline, located at the intersection of Beacon Street and Chestnut Hill Avenue and a short walk to retail, restaurants, two MBTA stops, Cassidy Park, the Chestnut Hill Reservoir and Boston College. The development will include a hotel, luxury adult/independent living apartments and retail spaces along Chestnut Hill Avenue.

With a focus on the Route 9 corridor, the Town initiated a study of the River Road industrial area, a zoning district bounded by Brookline Avenue, River Road and Washington Street (Route 9). Faced with a hotel developer's interest in the former gas station in this area, the Committee proposed a new zoning framework for the area and negotiated a development agreement that facilitated a hotel at 25 Washington Street. In November, Town Meeting overwhelmingly approved this plan. The Town is looking to replicate this process in Coolidge Corner where, in addition to intense 40B residential development, the potential of commercial development is possible.

School Expansion Planning

With enrollment in Brookline's public schools exceeding full capacity, 2016 represented a deadline for making decisions. Building upon a study by Civic Moxie that identified and prioritized various factors in sites for a new (9th) elementary school, the Board of Selectmen and the School Committee embarked upon a public process to select the site. In October, after narrowing several sites into three finalists, the bodies jointly selected the Baldwin School site for the new school. A building committee was selected and an architect was retained for this essential project. Almost simultaneously, a process to expand Brookline High School got underway.

Substantial progress was made at renovating and fully expanding the Edward Devotion School. Working with the Massachusetts School Building Authority, this project will accommodate over 1,000 students in a state of the art learning facility within Coolidge Corner. The project will be complete for students to enter in September of 2018. During construction, Devotion students have been assigned to two temporary facilities; the upper grades at the "Old Lincoln School" on Boylston Street and the lower grades at a facility at 30 Webster Street.

The costs for expanding classroom capacity in the Brookline school system are substantial and cannot be borne within the Town's regular tax levy constrained by Proposition 2½. A series of "debt exclusions" will be presented to Brookline's voters, which if approved will commit taxpayers to pay the costs to retire bonds for these projects over a twenty-five to thirty-year period.

Improvements to Other Public Facilities

This past year saw a number of important public parks and facilities come on line. No project was more significant than the new Fisher Hill Park. The final component of an ambitious Town project on Fisher Hill combining affordable housing and recreation, this unique park was dedicated with a grand opening in July. The playground at Pierce School was substantially renovated in 2016. This is a busy park hosting a variety of field and playground uses and serving a multitude of users- Pierce School students, athletic leagues, recreation programs, and nearby preschools. The opening of a new practice/driving range at the Lynch golf facility at Putterham was also completed in the summer.

Along Route 9, improvements are underway that will increase the connection between the Emerald Necklace parks, improve the ability of pedestrians and bicycles to cross Route 9 (Washington Street), reduce confusion and improve the overall circulation of all modes of transportation and make the area more attractive and livable. This area will be completed with the ambitious Gateway East project, a state and federally funded transportation project that will address traffic intersection safety, improve pedestrian connectivity, introduce dedicated bicycle lanes, realign the Walnut Street /Juniper Street/Pearl Street intersection and enhance public amenities.

Smaller projects were completed throughout the community, enhancing the quality of life in these areas. The Hickey Triangle area, providing a respite for visitors in Brookline Village, was fully renovated in 2016. In a public area along Green and John Streets, the Department of Public Works' Parks and Open Space Division partnered with the Brookline Community Aging Network (BCAN) and the Lee family, in turning a neglected open space into a welcoming seating area that serves the neighborhood and the Coolidge Corner commercial district. Finally, the Town is engaged with its partners in Boston, Cambridge and Somerville to expand the regional bike sharing program, Hubway.

Working with the Metropolitan Area Planning Council (MAPC), the communities are pursuing a new contract with a private operator designed to expand the number of stations throughout the region for this very popular service.

Municipal Services and Regulation

In February, the first registered medical marijuana dispensary opened at the former Brookline Bank building in Brookline Village. The facility is highly regulated by the state Department of Public Health and through a license issued by the Board of Selectmen. In addition to a license, the dispensary's owner, New England Treatment Access, reached a "host community agreement" with the Town of Brookline that guarantees revenue to both the Town and the community. While the Town and the neighborhood was just getting used to this new operation, the voters of Massachusetts passed an initiative petition at the state election in November that called for legalization of the recreational use of marijuana and established a process to allow retail sales. The Town is now faced with the possibility that the medical dispensary which was the source of such careful regulation could expand to recreational sales by default. The Legislature has delayed the implementation date for retail sales and is actively addressing other aspects of the law, including the ability of cities and towns to determine the extent of retail sales. In the meantime, the Town is preparing to enact a zoning moratorium on the retail sale of marijuana until this matter is sorted out.

In September after many months of negotiation, the Board of Selectmen approved the renewal of a cable television license to Comcast until 2026. Despite rapid technological change that has combined cable television with internet access and telephone service, the Town is only allowed to regulate some aspects of cable television services. With Congress limiting regulation over rates and programming, the Town's major focus is the provision of robust programming for community television. We were pleased to negotiate the payment of adequate funding from Comcast for this purpose.

The Town is taking advantage of an ability to aggregate the use of electricity to seek a preferred retail rate for the entire community. A program was proposed to state regulators in July that would authorize the Town to procure electric supply on behalf of eligible residents and businesses. Various options seeking to balance price with the use of renewable energy will be presented to the Board of Selectmen for voluntary subscription by Brookline's homeowners and businesses.

With the presidential election in November came a new opportunity for citizens in Massachusetts to vote in advance of the scheduled election day. Referred to as "early voting", citizens were given the option to vote in advance at a special polling place(s) in the community. Brookline's Town Clerk, Patrick Ward, effectively implemented early voting despite limited financial resources and confusing logistics. Nearly one-third of Brookline's voters in November took advantage of this new early voting option.

After many years of planning and consideration, Town Meeting in November rejected final challenges to a Pay as You Throw (PAYT) trash collection system. As a result, the new program will be implemented in the spring of 2017. The new system links the volume of trash collected with the annual service fee. Three different sized trash carts will be available, with the cost increasing in relation to the size of the cart. The Town believes that this system will incentivize more recycling and make the fee more equitable. Using a uniform cart, the Town will also be able to use automated equipment to pick up trash, reducing labor costs and minimizing employee injuries.

The Town's on-street parking system underwent additional changes in 2016. In September as part of a commitment to increase non-tax revenue for the 2015 Tax Override, the Board of Selectmen enacted an increase in the parking meter rate to \$1.25 per hour. As part of this plan, the Town is in the process of converting coin only meters to ones that accept credit cards. In addition, plans are underway to introduce a "pay by cell" option for all meters in early 2017, thereby eliminating the need to hold quarters to park in Brookline.

In November, the Board of Selectmen was pleased to recognize the Brookline Fire Department and Fallon Ambulance for receiving the American Heart Association's Mission Lifeline Gold Award for excellence in response and treatment for pre-hospital heart attack victims. The program recognizes emergency medical service personnel for their efforts in improving systems of care and improving the quality of life for patients.

Community Life

Brookline has a variety of community events and programs throughout the year for all ages and interests. In 2016, a few new events were initiated.

In March, the Hidden Brookline Committee, an ad hoc committee of the Town of Brookline's Office of Diversity, Inclusion and Community Relations, sponsored "A Tribute to Roland Hayes" which commemorated the legacy of this extraordinary voice in American music history with a concert at historic Christ's Church Longwood in Brookline. In June, the Committee organized the erection of a plaque at Hayes' Brookline home on Allerton Street. Roland Hayes was one of the world's greatest tenors, breaking racial barriers across the United States and throughout the world.

In the fall, Brookline was graced with visitors from its sister city in Quezalguaque, Nicaragua. Dr. Milagro Baldelomar, the city's health director, and four English teachers visited to learn and share experiences with Brookline officials. This year, officials from Quezalguaque met with MWRA officials to review best practices in water testing to ensure quality. Our visitors also thanked Brookline for its generosity in funding a new ambulance for their community. We always look forward to meeting with our friends from Nicaragua.

In June, the Town's arts commission sponsored Porchfest, a unique community celebration of music. The Commission matched musicians with residents willing to lend their first-floor porches (or yards) to enjoy an afternoon of music. This year's event coincided with the annual Arts Brookline event in Coolidge Corner, creating an expanded program of arts and music.



Town Administrator Kleckner with the Quezalguaque group

For the first time in several years, the town's Boston Marathon Team Brookline program added a new charity. The Brookline Symphony Orchestra was added to the existing charities of Brookline Community Mental Health Center, Brookline Education Foundation, Brookline Library Foundation, and the Brookline Teen Center. Team Brookline uses the complimentary race invitations provided by the Boston Athletic Association to generate charitable donations to the Brookline community. We are proud to announce that the Team Brookline program generates over \$200,000 annually to these worthy charities.

A new program to recognize Brookline's honored veterans was initiated in 2016. The program allows veterans to be specially honored with a flag raising ceremony at Town Hall. The Veterans Department and representatives of the American Legion and VFW posts coordinate the flag raising ceremony and honor the special veteran and their family in an appropriate but emotional way.

Government Organization and Personnel

Each year, the Town of Brookline experiences turnover in key positions within its organization. 2016 was no exception, with several valuable and long-term department heads retiring from municipal service.

On April 1, long-time Finance Director Steve Cirillo retired after many years serving the Brookline community. As Finance Director, Steve was instrumental in implementing a series of fiscal policies designed to strengthen the Town's financial management capacity and retain its premier Aaa bond rating. Steve was also the driving force behind the Town's successful Payment In Lieu of Taxes (PILOT) program. He will be missed. In May, Fire Chief Paul Ford retired from a 33-year career in the fire service. He came to Brookline in 2011 from the Fall River Fire Department. During his tenure, Chief Ford was effective in restoring a robust training and certification program for Brookline firefighters that will have long lasting benefits. We wish Steve and Paul the best in retirement and thank them for their service on behalf of the residents and businesses of Brookline.

Two other employees with notable service retired or resigned in 2016, including Dr. Greer Hardwicke, Preservation Planner, and Melissa Battite, Assistant Recreation Director. Both individuals devoted a large portion of their career to Brookline and we have benefitted greatly from their service. Finally, the Town (and I) experienced a great loss upon the retirement of Assistant to the Town Administrator, Patty Parks. Ms. Parks was an institution for the Town, having assisted three town administrators and countless Selectmen over the years. In addition to being a valuable resource on all things Brookline, Patty was a very dedicated and effective administrator and an even finer person. I was fortunate to hire Ms. Stephanie Orsini, an employee within the Town's IT department, to assume Patty's role as Assistant to the Town Administrator. Welcome, Stephanie.

In August, I was honored to attend an awards ceremony at the American Public Works Association conference that recognized various members of Brookline's Public Works team. Our commissioner, Andy Pappastergion, received the prestigious Professional Manager of the Year Award for Water Resources and Julie Piacentini was honored as Professional Manager of the Year Award for Administrative Management. Finally, the entire department was recognized when Brookline was reappraised as an accredited public works agency.

Finally, I wish to formally congratulate and welcome new Superintendent of Schools, Andrew Bott, who was appointed by the School Committee in March. Prior to his appointment, Andrew was the principal at Brookline's Lincoln School and a principal at the Orchard Gardens elementary in Roxbury. The municipal government and the school department in Brookline have always maintained a cooperative and respectful relationship and I look forward to continuing this unique relationship with Andrew and his staff in the years to come.

Professional

After six years of service to Brookline, I was honored to be reappointed for an additional three-year term by the Board of Selectmen in May. I am very humbled to serve as Brookline's Town Administrator, following in the footsteps of my predecessors Richard Leary and Richard Kelliher.



Town Administrator Kleckner and Melrose Mayor Rob Dolan

As 2016 closed, I began a term as president of the Massachusetts Municipal Association (MMA), the non-partisan organization dedicated to training and advocacy of Massachusetts city and town governments. My service to the MMA is rewarding and beneficial to my position as Brookline's Town Administrator. The MMA presidency exposes me to many influential state and local leaders and expands my knowledge of the state budget and legislative issues affecting local government. In addition to my role at the MMA, I continue my service as a commissioner of the state's Group Insurance Commission (GIC) and on the MAPC's Metro Mayors Coalition.

I could not begin to perform my job without the dedicated and effective assistance of many. I am extremely appreciative of the service of Deputy Town

Administrator Melissa Goff. Among many hats, Ms. Goff is the Budget Officer for the Town who has consistently received the Government Finance Officers Association prestigious award for budget presentation. Congratulations, Melissa. Assistant Town Administrator Austin Faison is an extremely effective manager who has supported me in managing the Treasury department during the Finance Director transition. In addition to Ms. Orsini, I am ably assisted by Kate MacGillivray, Brenda Costello and Khaleela Willingham.

Finally, I thank Selectman chair Neil Wishinsky and the entire Board of Selectmen for their leadership, support and policy guidance during difficult times.

Town Moderator

Edward (Sandy) Gadsby

As is the case in other New England towns, the Town Meeting moderator by statute presides over and regulates Town Meetings, decides all questions of order and publicly announces the results of all Town Meeting votes. The role of a the moderator, however, goes far beyond that simple description. He or she is responsible for the efficient conduct of the business of Town Meeting and the full exercise of the democratic rights of Town Meeting attendees, often competing objectives. My role as our moderator, as I conceive it, is quite broad in terms both of amount of time expended in the role (around 300 hours per year) and of the depth of involvement with the pre-Town Meeting process and the conduct of our meetings. My participation in a Town Meeting starts before the warrant is issued, in assisting the Selectmen's Office in scheduling and citizen petitioners in translating their ideas into coherent warrant articles. Through available means of communication, principally the Town Meeting Members' listserve operated under the auspices of the Town Meeting Members Association, I organize speakers' lists with a view to providing TMMs with a fair and comprehensive presentation of the issues to come before them, communicate advance rulings about procedures to be followed at the meeting and assist moving parties in framing their motions in a proper form and within the scope of the warrant articles under which the motions will be made. In addition to matters directly involving a Town Meeting, I appoint all members of the Town's Advisory (Finance) Committee, the Committee on Town Organization and Structure and moderator's committees created by votes of Town Meeting, as well as various positions on other Town boards and committees such as the Audit and Campaign Committees. I am deeply grateful to have been given the opportunity by the voters to serve in this role, which has been one of the most rewarding aspects of my professional and personal life.

With that background, here are my reports of our two 2016 Town Meetings.

The principal business of the Annual Town Meeting in May, as always, consisted of the adoption of the FY 2016-17 budget, which this year amounted to \$260 million. The meeting approved a final set of votes on the reconstruction of the Carleton Street Footbridge, a bitter controversy in Town Meeting going back many years, and a resolution honoring Roland Hayes, a great citizen of the Town. In keeping with Town Meeting's penchant for taking positions on national and international issue over which it has no control, the meeting also adopted resolutions urging a complete termination of the Cuban embargos and opposing the Trans-Pacific Partnership. The meeting was relatively non-controversial, and only two electronic votes were taken.

The Fall Town Meeting, on the contrary, dealt with many controversial and complex issues that provoked considerable debate prior to and during the meeting. Among these were the following, all of which were approved by Town Meeting after extensive discussion:

- Rezoning of a large River Road parcel to permit construction of a new hotel.
- Establishment of a Parking Overlay District.
- Comprehensive regulation of basement and attic space in new construction, in accordance with the recommendations of a Moderator's Committee.
- Amendment of the regulations relating to leaf blowers, also per a Moderator's Committee recommendations.
- Extensive amendment of diversity and fair housing by-laws.
- Approval by resolution of air rights over a Brookline Village Town-owned parking lot.

In order to facilitate completion of the warrant within three sessions, to avoid a conflict with forthcoming vacation weeks, I consolidated many articles dealing with similar subject matter and implemented a three-minute time limit for speakers. The result was the completion of the long and complicated warrant within three sessions, albeit with extensive and intelligent discussion and maintenance of a high level of decorum. There were more than a dozen electronic votes, which is an indication of the seriousness of the Town Meeting debates.

Finally, I extend my gratitude to the principal committees that I appoint, the Committee on Town Organization and Structure and the Advisory Committee, and to their able chairpersons, Jean Berg and Sean Lynn-Jones. The Advisory Committee devotes prodigious efforts to making our Town Meeting process comprehensible and effective, for which it deserves special recognition.

Advisory Committee

Sean M. Lynn-Jones, Chair

Organization and Function

Massachusetts General Laws, Chapter 39, Section 16 states that “every town whose valuation for the purpose of apportioning state tax exceeds one million dollars shall, and any other town may, by by-law provide for the election or the appointment and duties of appropriation, advisory or finance committees, who shall consider any or all municipal questions....”

The Brookline Advisory Committee, in accordance with Town by-laws, consists of not fewer than 20 nor more than 30 established registered voters of the Town, all appointed by the Town Moderator. At least one elected Town Meeting Member is appointed from each of the sixteen precincts, plus up to eight additional Town Meeting members and up to six members-at-large.

The Advisory Committee functions not only as a Finance Committee, but as an informed citizens’ group that counsels the Town through its recommendations to Town Meeting. It consists of dedicated Brookline residents who are committed to the Town’s fiscal health and good governance. The Advisory Committee’s subcommittees hold public hearings on matters contained in the Warrant for each Town Meeting, and the Committee then votes to make recommendations to Town Meeting. These recommendations are published in the Combined Reports, which are mailed to all Town Meeting Members in advance of Town Meeting and posted on the Town website, and delivered in spoken comments at Town Meeting itself. Throughout the fiscal year, the Advisory Committee exercises its authority to honor or dismiss departmental requests for transfers from the Reserve Fund, which is established to deal with unforeseen or emergency expenditures.

Advisory Committee Subcommittees

The Chair of the Advisory Committee appoints each member to serve on one or more subcommittees and selects a member from each subcommittee to serve as its Chair. There were seven subcommittees in 2016: Administration and Finance; Capital; Human Services; Personnel; Planning and Regulation; Public Safety; Schools; and Long-Term Planning and Policies. The Subcommittee on Long-Term Planning and Policies is the newest. It was established to consider long-term fiscal challenges facing the Town. This subcommittee is also intended to be a forum for reviewing any of the fiscal policies that are followed by the Town and for discussing the Advisory Committee’s own policies and practices.

Issues in 2016

During the past year, the Advisory Committee met regularly to prepare its recommendations for the May Annual Town Meeting and the November Special Town Meeting. Its subcommittees met scores of times to hold public hearings, which enabled supporters and opponents of various proposals to express their views. Subcommittees also made on-site visits to assess special projects throughout Brookline. As a result, the subcommittees’ reports to the full Advisory Committee allowed the Committee to consider public opinion and pertinent information in its discussions and decision-making process.

The Advisory Committee spent almost three months reviewing the FY2017 operating budget. From mid-February through mid-May, the Committee met twice a week or more to discuss recommendations based on information that subcommittees had collected. After analyzing this information, the Committee prepared and submitted to Town Meeting detailed FY2017 budget recommendations for both the operating budget and the Capital Improvements Program.

In preparation for the November and May Town Meetings, the Advisory Committee, through its subcommittees, also conducted public hearings on every Warrant Article and gathered facts and public comments on many important issues, including the proposed Emerald Island/River Road zoning district, changes in the zoning by-law’s provisions for parking requirements, a variety of other zoning issues, including questions related to Floor-Area-Ratio and the

conversion of unfinished space, revising the Town's by-laws to comply with the Supreme Court's decision in Reed v. Town of Gilbert, the hybrid pay-as-you-throw trash collection system, and restricting the operation of leaf blowers.

After the hearings and a discussion by the full Advisory Committee, comprehensive reports were presented to Town Meeting.

In addition to serving on the Advisory Committee and its subcommittees, members of the Committee participated on committees appointed by the Selectmen, the Moderator, and others, including the Committee on Eminent Domain, Cypress Acquisition Committee, Devotion School Building Committee, River Road Study Committee, Tobacco Control Committee, Moderator's Committee on Zoning/FAR, and the Moderator's Committee on Leaf Blowers. Members also served on many standing Town committees, commissions, and boards, including the Commission for the Arts, Community Development Block Grant Advisory Committee, Climate Action Committee, Economic Development Advisory Board, Martin Luther King Celebration Committee, Hubway Advisory Committee, Licensing Review Committee, Zoning By-Law Committee, Town/School Partnership, Naming Committee, and Audit Committee.

Membership

During the past year, Sean Lynn-Jones continued to serve as Chair of the Advisory Committee, a position he was initially elected to on March 17, 2015. Carla Benka was re-elected to serve as Vice Chair.

The Advisory Committee will continue working diligently on behalf of Town Meeting to carefully consider all matters related to the finances and governance of the Town. It will strive to make recommendations that it considers to be in the best interest of the Town and all of its residents.

TOWN MEETING

Summary of Actions Taken Annual Town Meeting May 24, 2016

ARTICLE ONE

Appointment of Measurers of Wood and Bark. (Board of Selectmen) A motion of Favorable Action, that the number of Measurers of Wood and bark be two to be appointed by the Selectmen, was passed by a Unanimous Vote.

ARTICLE TWO

Approval of Collective Bargaining Agreements. (Human Resources) A motion of Favorable Action to approve and fund the Collective Bargaining Agreement for AFSCME Council 93, Local 1358 AFL-CIO, was passed by a Unanimous Vote. Furthermore, a motion of Favorable Action to approve and fund the Collective Bargaining Agreement for the Brookline Engineers Division Association (BEDA), was passed by a Unanimous Vote.

ARTICLE THREE

Annual Authorization of Compensating Balance Agreements. (Treasurer/Collector) A motion of Favorable Action to authorize the Treasurer, with the approval of the Board of Selectmen, to enter into compensating balance agreements for FY2017, was passed by a Unanimous Vote.

ARTICLE FOUR

Report on the Close-out of Special Appropriations/Bond Authorization Rescission. (Board of Selectmen) A motion No Action was passed by a Unanimous Vote.

ARTICLE FIVE

Approval of Unpaid Bills of a Prior Fiscal Year. (Board of Selectmen) A motion of No Action was passed by a Unanimous Vote.

ARTICLE SIX

Acceptance of Legislation to Increase Property Tax Exemptions. (Assessors) A motion of Favorable Action to establish an additional property tax exemption for FY 2017, was passed by a Unanimous Vote.

ARTICLE SEVEN

FY2016 Budget Amendments (Board of Selectmen) A motion of Favorable Action to amend Section 6 of Article 8 of the 2015 Annual Town Meeting, appropriating \$1,576,312 to the Golf Enterprise Fund and may be expended under the direction of the Park and Recreation Commission, for the operation of the Golf Course, was passed by a Unanimous Vote.

ARTICLE EIGHT

Annual (FY17) Appropriations Article. (Advisory Committee) A motion of Favorable Action to approve the FY2017 Budget, with total appropriated expenditures of \$252,235,704, was passed as amended and separately voted, by a Counted Vote of 214 In Favor and 1 Opposed.

ARTICLE NINE

Amendment to Article 3.12 of the General By-Laws – Department of Planning and Community Development (Town Administrator) A motion of Favorable Action to rename the Division of Economic Development to the Division of Economic Development and Long-term Planning, was passed by a Counted Vote of 183 In Favor and 1 Opposed.

ARTICLE TEN

Amendments to Article 8.23 - Tobacco Control - of the General By-Laws - seeking to ban the sale or distribution of tobacco products (Petition of John Ross, M.D. and Megan Sandel, M.D.) A motion to refer the subject matter of this Article to a Selectmen's Committee, to examine the impact and feasibility of stronger anti-tobacco measures, was passed by a Unanimous Vote.

ARTICLE ELEVEN

Adoption of Article 8.37 – Tree Protection By-Law - of the General By-Laws. (Petition of Richard Murphy) A motion to refer the subject matter of this Article, to a Selectmen's Committee, in order to evaluate the best way to provide tree protection in the Town, was passed by a Unanimous Vote.

ARTICLE TWELVE

Amendment to Table 5.01 – Table of Dimensional Requirements – of the Zoning By-Laws – pertaining to side yard setbacks. (Petition of Richard Murphy) No Action was taken under this Article.

ARTICLE THIRTEEN

Amendment to Section 5.09 – Design Review – of the Zoning By-Laws – requiring timely notice of neighborhood meetings for major impact projects. (Petition of Ernest Frey) A motion of Favorable Action, clarifying notification procedures for Major Impact projects, was passed by a Unanimous Vote with 1 Abstention.

ARTICLE FOURTEEN

Acceptance of the provisions of Section 148C of Chapter 149 of the Massachusetts General Laws, the Earned Sick Time Law. (Petition of Patricia Connors and Cornelia H.J. van der Ziel) A motion of Favorable Action, to adopt the Earned Sick Leave Law, was Defeated by a Standing Counted Vote of 89 In Favor, 94 Opposed, and 7 Abstentions

ARTICLE FIFTEEN

Authorization for the granting and acquisition of permanent easements related to the Carlton Street Footbridge Rehabilitation Project. (Department of Public Works) A motion of Favorable Action, authorizing the granting and acquisition of permanent easements, was passed by a Unanimous Vote.

ARTICLE SIXTEEN

Authorization for the acquisition of temporary easements related to the Carlton Street Footbridge Rehabilitation Project. (Department of Public Works) A motion of Favorable Action, authorizing the acquisition of temporary easements, was passed by a Unanimous Vote.

ARTICLE SEVENTEEN

Resolution regarding the Mechanization of Trash Pickup by the Town. (Petition of Harry Friedman) It was Resolved, by an Electronic Recorded Vote of 192 In Favor, 7 Opposed and 5 Abstentions, that using a Town plastic bag without a toter cart, be an available option to households and that advanced informational meetings be provided to neighborhoods about the implementation of the automated trash pickup system and the exceptions available to households.

ARTICLE EIGHTEEN

Resolution regarding the placement of a historic plaque at the site of the former Saint Aidan's Church. (Petition of Patricia Connors) It was Resolved, by a Unanimous Vote, that Town Meeting affirms the historic significance of Saint Aidan's and supports the installment of a historic plaque at the site.

ARTICLE NINETEEN

Resolution honoring former Town resident Roland Hayes. (Hidden Brookline Committee of the Town of Brookline Department of Diversity, Inclusion and Community Relations) It was Resolved, by a Unanimous Vote, that Town Meeting encourages the people of Brookline to honor Roland Hayes as one of its most important and prominent citizens.

ARTICLE TWENTY

Resolution calling for an end to the U.S. economic, commercial, and financial embargo against Cuba. (Petition of Peter Miller) It was Resolved, by a Majority Vote, that Town Meeting calls for an immediate end to the United States' economic, commercial, and financial embargo against Cuba.

ARTICLE TWENTY-ONE

Resolution affirming Brookline's commitment to solar Electricity. (Petition of John Harris) It was Resolved, by a Counted Vote of 185 In Favor, 1 Opposed and 1 Abstention, that Town Meeting urges the Massachusetts General Court to enact legislation supporting a robust solar photovoltaic program in Massachusetts.

ARTICLE TWENTY-TWO

Resolution opposing the Trans-Pacific Partnership and any similar agreements (Petition of Frank Farlow and Nancy Gregg) It was Resolved, by a Majority Vote, that Town Meeting calls upon its elected officials to oppose the Trans-Pacific Partnership and any similar trade agreements that incorporates an investor-to-state-dispute settlement system (ISDS).

ARTICLE TWENTY-THREE

Reports of Town Officers and Committees (Selectmen) Reports were filed by the Affordable Housing Committee; the Selectmen's Committee to Study Bottled Drinking Water; the Eminent Domain Committee; the Moderator's Committee on Leaf Blowers; and the Moderator's Committee on Zoning FAR

**Summary of Actions Taken
Special Town Meeting
November 15, 2016**

ARTICLE ONE

Approval of unpaid bills - (Board of Selectmen). A motion of No Action was passed by a Unanimous Vote.

ARTICLE TWO

Approval of collective bargaining agreements - (Human Resources Director). A motion of Favorable Action to approve and fund the collective bargaining agreement, for fiscal years FY2013 through FY2017, for the Brookline Fire Union, Local 950, IAFF, AFL-CIO, was passed by a Majority Vote; and a motion of Favorable Action to approve and fund the collective bargaining agreement, for fiscal years FY2016 and FY2017, for AFSCME Local 1358, Staff Association of the Public Libraries, was passed by a Unanimous Vote.

ARTICLE THREE

FY2017 Budget Amendments (Board of Selectmen). A motion of Favorable Action for various amendments to the FY2017 Budget, was passed by a Counted Vote of 170 In Favor and 12 Opposed.

ARTICLE FOUR

Amend Article 8.23 – Tobacco Control, of the General By-Laws, to enhance tobacco control regulations for reducing youth access to conform to State's best practices. A motion of Favorable Action was passed by a Counted Vote of 178 In Favor, 2 Opposed, and 5 Abstentions.

ARTICLE FIVE

Amend Article 8.32 – Prohibition on the Use of Polystyrene Based Disposable Food Containers, of the General By-Laws, to expand products subject to enforcement. (Petition of Clint Richmond and Claire Stampfer) No Action was taken under this Article.

ARTICLE SIX

Amend Article 8.33 – Plastic Bags, of the General By-Laws, to expand imposed limitations and enforcement. (Petition of Clint Richmond and Andrew Fischer) A motion of Favorable Action was passed by

an Electronic Recorded Vote of 182 In Favor, 15 Opposed, and 5 Abstentions.

ARTICLE SEVEN

Amendment to the Zoning By-Law – Zoning Map, adding a new Emerald Island Special District under Section 5.06.4j, and amending Sections 2.04.3, Definitions; Section 3.01.3a, Industrial Services; Section 4.07, Table of Use Regulations; Section 5.01 Table of Dimensional Requirements; Section 6.02, Paragraph 1, Table of Off Street Parking Space Requirements; and adding a new district, 1-(EISD), to the Zoning Map (River Road Study Committee) A motion of Favorable Action was passed by an Electronic Recorded Vote of 184 In Favor, 8 Opposed, and 10 Abstentions.

ARTICLE EIGHT

Amendment to the Zoning By-Law – Zoning Map, alternative zoning proposed for the Emerald Island Special District, requiring an 18 foot width sidewalk at 25 Washington Street, with 10 feet of it as a planting strip. (Petition of Hugh Mattison – TMM #5) No Action was taken under this Article.

ARTICLE NINE

Accept a Restrictive Covenant and authorize the Selectmen to enter into a PILOT Agreement for 25 Washington Street (Selectmen) A motion of Favorable was passed by a Unanimous Vote with 4 Abstentions.

ARTICLE TEN

Authorize the Selectmen to enter into agreements and amend existing agreements related to the development of 25 Washington Street. (Selectmen) A motion of Favorable Action was passed by a Unanimous Vote.

ARTICLE ELEVEN

Resolution regarding the width of the sidewalk at 25 Washington Street. (Petition of Hugh Mattison. TMM #5) It was Resolved, by an Electronic Recorded Vote of 153 In Favor, 40 Opposed, and 11 Abstentions, to urge the Board of Selectmen to require a sidewalk of at least 18 feet, including a planting strip of 10 feet, on the south property line of 25 Washington Street

ARTICLE TWELVE

Authorize a 10-year Land Lease of Light Poles and Land at the Municipal Service Center for the continuation of the Town's Distributed Antenna System (DAS). (Selectmen) A motion of Favorable Action was passed by a Unanimous Vote.

ARTICLE THIRTEEN

Amend Article 5.8 – Sign By-Law, of the General By-Laws, to improve its content neutrality in light of U.S. Supreme Court decision in *Reed v. Town of Gilbert*. (Planning and Community Development) A motion of Favorable Action was passed by a Unanimous Vote.

ARTICLE FOURTEEN

Amend Article VII – Signs, Illumination and Regulated Façade Alterations, of the Zoning By-Laws, to improve its content neutrality in light of U.S. Supreme Court decision in *Reed v. Town of Gilbert*. (Planning and Community Development) A motion of Favorable Action was passed by a Unanimous Vote.

ARTICLE FIFTEEN

Amend Article 8.20 – Soliciting Money, of the General By-Laws, to delete panhandling from requirement of permission by Chief of Police in light of the U.S. Supreme Court decision in *Reed v. Town of Gilbert*. (Police Department) A motion of Favorable Action was passed by a Unanimous Vote.

ARTICLE SIXTEEN

Resolution regarding Responsibility for Town Electric Vehicle Charging Facilities (Petition of Scott Ananian) No Action was taken under this Article.

ARTICLE SEVENTEEN

Amend Section 6.04 of the Zoning By-Laws, to require parking spaces for charging Electric Vehicles. (Petition of Scott Ananian) A motion to Refer this Article to the Climate Action Committee, was passed by a Majority Vote.

ARTICLE EIGHTEEN

Resolution urging the Selectmen to petition for a change in the State Electrical Code, as applied to Brookline, to require outlets suitable for Electric Vehicle Charging in newly constructed garages. (Petition of Scott Ananian). A motion to Refer this Article to the Climate Action Committee, was passed

by an Electronic Recorded Vote of 102 In Favor, 74 Opposed, and 4 Abstentions.

ARTICLE NINETEEN

Amendment to the Zoning By-Law – Zoning Map, by adding (e) a Transit Parking Overlay District, under Section 3.01.4, Overlay Districts; new parking requirements under Section 6.02; amending the last footnote under Section 6.02, paragraph 1, Table of Off-Street Parking Requirements; and adding new Transit Parking Overlay District to the Zoning Map. (Petition of Scott Englander) A motion of Favorable Action was passed by an Electronic Recorded Vote of 146 In Favor, 49 Opposed, and 6 Abstentions.

ARTICLE TWENTY

Authorize Selectmen to contract with an operator for the Hubway Regional Bicycle Share Program. (Planning and Community Development) A motion of Favorable Action was passed by a Unanimous Vote.

ARTICLE TWENTY-ONE

Amend Section 4.07 – Regulation of Non-Emergency and Non-Commercial Manned Aircraft Landing Areas, of the Zoning By-Laws. (Planning and Community Development) A motion of Favorable Action was passed by a Unanimous Vote.

ARTICLE TWENTY-TWO

Amend Sections 5.09, - Floor Area Ratio; Section 5.22 – Design Review; and Section 7.06 – Regulated Façade, of the Zoning By-Laws. (Moderator's Committee on FAR and others) A motion of Favorable Action was passed by an Electronic Recorded Vote of 178 In Favor, 18 Opposed, and 13 Abstentions; and an additional motion of Favorable Action, to eliminate Section 5.22 exemptions, was passed by an Electronic Recorded Vote of 159 In Favor, 26 Opposed, and 19 Abstentions.

ARTICLE TWENTY-THREE

Amend Article 8.15 – Noise By-Law, and Article 8.31 – Leaf Blowers, of the General By-Laws, to revise and consolidate regulations into a single Leaf Control By-Law. (Moderator's Committee on Leaf Blowers) A motion of Favorable Action was passed by an Electronic Recorded Vote of 114 In Favor, 68 Opposed, and 3 Abstentions.

ARTICLE TWENTY-FOUR

Resolution to appoint a Leaf Blower Control Officer. (Moderator's Committee on Leaf Blowers) It was Resolved, to urge the Board of Selectmen to consider assigning additional duties to the DPW regarding Leaf Blowers, by an Electronic Recorded Vote of 115 In Favor, 65 Opposed, and 15 Abstentions.

ARTICLE TWENTY-FIVE

Amend Article 8.16 - Collection and Recycling of Waste Materials, of the General By-laws, to require Town Meeting approval for Pay As You Throw. (Petition of Harry Friedman, TMM #12) A motion of Favorable Action was defeated by an Electronic Recorded Vote of 36 In Favor, 147 Opposed, and 9 Abstentions.

ARTICLE TWENTY-SIX

Amend Article 8.16 - Collection and Recycling of Waste Materials, of the General By-laws, to prohibit Town from requiring use of Wheeled Toter Carts weighing more than 10 pounds in connection with Town's waste and recycling collection. (Petition of Harry Friedman, TMM #12) No Action was taken under this Article.

ARTICLE TWENTY-SEVEN

To name a square at utility pole 44/16A, near the northeast corner of Cypress and Boylston Streets, as "Walter F. Brookings Square". (Naming Committee) A motion of Favorable Action was passed by a Unanimous Vote.

ARTICLE TWENTY-EIGHT

Miscellaneous Amendments to Articles 3.14, 3.15, 5.5, and 10.2 – Diversity, Inclusion and Community Relations; Human Resources Program, Board, and Office; Fair Housing; and Prosecutions and Enforcement, of the General By-Laws (Commission for Diversity, Inclusion and Community Relations) A motion of Favorable Action was passed by a Counted Vote of 174 In Favor and 1 Opposed.

ARTICLE TWENTY-NINE

Petition regarding Police officer training and responsibility for dangerous dogs or animals. (Petition of Gary Jones) It was Resolved to refer this Article to a committee, to report back to the 2017 Annual Town Meeting, by a Counted Vote of 173 In Favor and 3 Opposed.

ARTICLE THIRTY

Petition regarding the on-line posting of Police reports. (Petition of Gary Jones) It was Resolved to refer this Article to a committee, to report back to the 2017 Annual Town Meeting, by a Majority Vote..

ARTICLE THIRTY-ONE

Amendment to Article 2.1 – Town Meeting, of the General By-Laws, to extend requirements of the Massachusetts Open Meeting Law to Town Meeting-created committees. (Petition of Regina Frawley, TMM #16) A motion of Favorable Action, as amended, was passed by a Majority Vote.

ARTICLE THIRTY-TWO

Resolution regarding support for Town Counsel's funding requests to defend the Town's planning interest before the Housing Appeals Committee. (Petition of Harriet Rosenstein, Chuck Swartz, and Derek Chang) A motion of Favorable Action was passed by an Electronic Recorded Vote of 159 In Favor, 18 Opposed and 9 Abstentions.

ARTICLE THIRTY-THREE

Resolution Urging the Selectmen to Establish a Committee to Study Enhanced Brookline Tax Relief for Senior Homeowners with Modest Incomes. (Petition of Susan Granoff, TMM, #7) It was Resolved, by a Counted Vote of 163 In Favor and 1 Opposed, to urge the Board of Selectmen to establish a committee to study tax relief programs for senior homeowners.

ARTICLE THIRTY-FOUR

Resolution in Support of Affordable Senior Housing Development Using Air Rights Over Town-Owned Parking Lot in Brookline Village. (Petition of Henry Winkelman and Ken Goldstein) It was Resolved, by a an Electronic Recorded Vote of 123 In Favor, 30 Opposed, and 7 Abstentions, to urge the Board of Selectmen, the Planning Board, and the Housing Advisory Board, to develop age-restricted mixed income housing over the parking lot at Kent and Station Streets.

ARTICLE THIRTY-FIVE

Reports of Town Officers and Committees. (Selectmen) A Report from the Moderator's Committee on Leaf Blowers was filed.

2016 ATTENDANCE								
Precinct	Name	Eligible	Attended		Precinct	Name	Eligible	Attended
16	Allaire, Saralynn J.	6	6		6	Dempsey, Christopher	6	6
5	Allen, Richard E.	6	5		3	Dewart, Mary D.	6	6
16	Allen, Robert L.	6	5		3	Dewart, Murray	6	6
15	Ames, Mariela	6	5		5	DeWitt, Betsy	6	6
10	Ananian, Clifford Scott	6	5		11	Ditkoff, Joseph M.	6	6
6	Anderson, Catherine C.	6	3		13	Doggett, John	6	5
3	Aronson, David M.	6	6		3	Doughty, Dennis L.	6	6
4	Axelrod, Sarah T.	6	6		7	Duclos, Keith A.	6	6
13	Baker, Joanna	6	6		12	Ellis, Chad S.	6	1
6	Bassett, John	6	5		7	Ellis, Susan P.	6	3
11	Benedon, Carrie	6	5		6	Englander, Scott L.	6	6
13	Benka, Carla Wyman	6	6		1	Ercolino, Elijah	6	5
15	Berger, Eileen Connell	6	6		4	Farlow, Frank W.	6	6
15	Berger, Michael	6	5		4	Farlow, Martha A.	6	6
6	Bergstein, Brian A.	6	6		13	Fine, Jonathan S.	6	6
4	Berke, Eric D.	6	5		13	Fischer, Andrew	6	6
8	Bernard, Lauren Sara	6	2		11	Fischer, Shira H.	6	3
13	Blood, Roger F.	6	6		14	Fishman, Daniel Reuven	6	6
4	Boehs, Sarah T.	6	6		14	Fishman, Gill	6	3
3	Bohrs, Harry K.	6	6		15	Flanagan, Jane M.	6	5
8	Bolon, Craig	6	4		AL	Franco, Benjamin J.	6	6
11	Bourdeaux, Margaret Ellis	6	4		1	Franco, James F.	6	6
16	Bowman, Adrienne S.	6	6		16	Frawley, Regina M.	6	6
9	Brooks, Liza	6	6		13	Freeman, John W.	6	6
14	Brown, Clifford M.	6	6		7	Frey, Ernest A.	6	6
12	Burstein, Michael A.	6	6		8	Friedman, Franklin D.	6	6
10	Caro, Carol B.	6	6		12	Friedman, Harry K.	6	6
10	Caro, Francis G.	6	6		14	Friedman, Paula K.	6	2
1	Cavell, Cathleen C.	6	2		4	Frumkin, Peter	6	6
13	Chanyasulkit, Chris	6	6		AL	Gadsby, Edward N., Jr.	6	6
10	Chertok, Sumner J.	6	0		16	Gallitano, Thomas J.	6	6
16	Chiumenti, Stephen	6	6		1	Garver, Richard	6	6
4	Christ, Alan	6	6		9	Geller, Joseph T.	6	4
15	Coffin, Abby R.	6	4		4	Gerdts, Nadine	6	5
7	Cohen, Susan F.	6	6		7	Giller, Phyllis D.	6	5
3	Connors, Patricia A.	6	6		3	Gilman, Jane C.	6	6
12	Cooke-Childs, Lee	6	6		11	Giora-Gorfajn, Shanna Tally	6	6
8	Cox, Abigail Schoenbaum	6	6		16	Gladstone, Scott C.	6	6
8	Crandell, Gina	6	5		11	Goldsmith, Jennifer	6	6
1	Cutler, Jonathan D.	6	6		8	Goldstein, David-Marc	6	6
AL	Daly, Nancy A.	6	6		14	Goldstein, Kenneth M.	6	6
5	Daves, Robert S.	6	6		1	Gordon, Neil R.	6	6
10	Davis, Jonathan H.	6	6		12	Grand, Jonathan H.	6	6
10	Davis, Linda M.	6	6		7	Granoff, Susan	6	5
10	Deak, Holly L.	6	2		7	Gray, Mark A.	6	6

2016 ATTENDANCE								
Precinct	Name	Eligible	Attended		Precinct	Name	Eligible	Attended
11	Gray, Martha E.	6	6		11	Lewis, Kenneth G.	6	5
AL	Greene, Bernard W.	6	6		15	Liao, Robert	6	5
12	Greenfield, Stefanie A.	6	6		10	Lipson, Paul	6	6
5	Gunnuscio, Michael B.	6	6		14	Lipson, Roger R.	6	6
15	Hall, John L.	6	1		2	Liss, Lisa	6	6
15	Hallowell, Benedicte J.	6	3		14	Lodish, Pamela C.	6	6
3	Hamilton, Heather Ann	6	6		8	Loechler, Edward L.	6	5
7	Hardebeck, Kelly A.	6	4		13	Lohe, Werner	6	6
8	Harris, John	6	6		11	Lowe, David J.	6	5
9	Harris, Paul E.	6	6		12	Lowenstein, Mark J.	6	6
12	Hatchett, Casey A.	6	6		1	Lynn-Jones, Sean M.	6	6
AL	Heller, Nancy S.	6	6		5	Machmuller, Wendy S.	6	6
1	Herman, Helen Y.	6	5		7	Margolis, Jonathan J.	6	3
1	Hillman, Carol B.	6	3		5	Mattison, Hugh	6	6
9	Hinchey, Nathaniel J.	6	1		11	Mautner, Rebecca Plaut	6	5
6	Hochleutner, Brian	6	6		2	McNally, Rita K.	6	5
13	Hoy, Francis Charlton	6	6		5	Meiklejohn, Douglas Randolph	6	5
12	Hummel, Amy	6	6		6	Merelice, M K	6	6
6	Humphrey, Sytske V.	6	6		1	Metral, Alexandra E.	6	6
5	Hyatt, Angela	6	6		12	Meyers, Judy	6	6
8	Johnson, Anita L.	6	6		5	Michaels, Faith I.	6	3
16	Jonas, Alisa G.	6	6		8	Miller, Robert M.	6	6
3	Jones, Gary D.	6	6		2	Mitchell, Adam, A	3	2
11	Jones-Dasent, Boney	6	3		14	Mittel, Shaari S.	6	6
9	Jozwicki, Barr A.	6	5		11	Moran, Maryellen	6	3
9	Jozwicki, Joyce	6	6		4	Mulhane, John T.	6	6
15	Kahn, Janice S.	6	6		15	Murphy, Robert W.	6	5
8	Kaplan, Catherine D.	6	6		15	Nangle, Richard	6	5
13	Kaplan, Ruth L.	6	4		1	Neuefeind, Bettina	6	3
12	Karon, Jonathan A.	6	6		4	Nobrega, Mariah C.	6	6
9	Katz, Pamela C.	6	6		7	Oates, Christopher M.	6	6
2	Kidd, Judith H.	6	6		2	O'Brien, Barbara A.	6	4
12	Klafter, David B.	6	6		14	O'Connell, Kathleen M.	6	6
10	Knable, Bobbie M.	6	3		5	O'Leary, Phyllis R.	6	5
5	Knight, David Joseph	6	5		5	Olins, Andrew M.	6	6
3	Koff, Laurence Kragen	6	4		4	Ortiz, Jaymmy Colon	6	1
15	Krepchin, Ira P.	6	6		7	Pantalone, David K.	6	4
14	Kushner, Jeffrey Robert	6	3		2	Pehlke, Linda Olson	6	5
10	La, Daniel	6	0		2	Piercy, Jane A.	6	5
6	LaPlante, Virginia W.	6	6		11	Pollak, David M.	6	6
16	Leichtner, Judith	6	6		8	Poverman, Kate	6	6
3	Leka, Donald Gene	6	6		7	Provost, Stacey Zelbow	6	6
11	Lescohier, David C.	6	6		16	Pu, William	6	6
14	Leviton, Fred	6	6		9	Rabinovitz, Stanley N.	6	5
7	Lewy, Mark E.	6	5		5	Reyelt, William E.	6	6

2016 ATTENDANCE								
Precinct	Name	Eligible	Attended		Precinct	Name	Eligible	Attended
14	Rich, Benjamin E.	6	0		3	Steinfeld, Frank R.	6	6
6	Richmond, Clinton Q.	6	6		3	Stone, Rebecca E.	6	6
2	Roberts, Susan M.	6	5		3	Stringham, Jean	3	3
14	Roseman, Lynda E.	6	6		9	Swartz, Charles	6	6
9	Rosenstein, Harriet	6	5		10	Sweitzer, Naomi	6	5
9	Rosenthal, Martin R.	6	6		1	Terrell, Charles	6	6
12	Ross, A. Joseph	6	6		16	Thall, Carolyn Rose	6	5
15	Rourke, James C., Jr.	6	4		8	Toomey, Maura	6	6
15	Sadeghi-Nejad, Ab	6	5		9	Tyndal, Dwaigh	6	3
16	Safer, Joshua D.	6	4		15	van der Ziel, Cornelia H. J.	6	6
6	Saltzman, Daniel G.	6	6		9	Vanderkay, Judith A.	6	6
3	Sandman, Michael A.	3	3		13	VanScoyoc, John R.	6	6
13	Saner, Paul A.	6	4		6	Vitolo, Thomas John	6	6
3	Scanlon, Kathleen M.	6	6		4	Volk, Robert	6	4
2	Schachter-Kahl, Livia	6	5		5	von Krusenstiern, Lenore K.	6	6
16	Scharf, Irene	6	5		AL	Ward, Patrick J.	6	6
14	Schoffmann, Sharon R.	6	6		12	Weitzman, Donald C.	6	6
10	Scholnick, Theodore	6	6		2	White, Eunice S.	3	2
1	Schram, Robert L.	6	5		9	White, George Abbott	6	6
8	Scotto, Barbara C.	6	6		10	Wilson, Rachel Irene	6	6
8	Sears, Lisamarie J.	6	3		AL	Wishinsky, Neil A.	6	6
14	Segel, Jennifer E.	6	6		2	Wolff, Bruce	6	3
13	Selwyn, Lee L.	6	5		2	Wynne, Ana Vera Macedo	6	6
13	Senecal, Barbara M.	6	3					
4	Shaw, Jeremy Michael	6	5					
11	Sheehan, Brian D.	6	6					
7	Shon-Baker, Rita	6	6					
2	Shreffler, John R.	6	6					
10	Shuman, Stanley	6	4					
4	Siegel, Marjorie	6	4					
1	Silbaugh, Kate	6	4					
7	Slayton, James M.	6	5					
1	Sloane, Robert K.	6	6					
12	Slotnick, William E.	6	5					
6	Smith, Kim	6	6					
4	Smith, Virginia A.	6	6					
AL	Smizik, Hon. Frank Israel	6	4					
16	Sneider. Arthur	6	5					
6	Sneider, Ruthann	6	6					
6	Sperber, Robert I.	6	1					
2	Spiegel, Diana Lees	6	6					
2	Spiegel, Stanley L.	6	6					
10	Spingarn, Alexandra (Sandy)	6	5					
5	Stampfer, Claire B.	6	6					
16	Stavis-Zak, Joyce E.	6	6					

RESOLUTIONS PASSED IN 2016

1. Resolution Regarding the Mechanization of Trash Pickup by the Town. (Petition of Harry Friedman)

WHEREAS, the Town is seeking efficiencies in the way in which the DPW picks up curbside trash from Brookline residences; and

WHEREAS, the way in which it is anticipated to effect these efficiencies is by having residents deposit trash in variable sized Toter Carts similar in design to those currently used for recycling in order to accommodate mechanized pick up; and

WHEREAS, these Toter Carts may present a burden for households with limited or unsightly storage areas, inaccessible areas or whose occupants are unable to transport them to the curb;

THEREFORE, BE IT RESOLVED, that Town Meeting urges the adoption of accommodations or exceptions for those households where the use of the Toter Carts presents a burden; and

BE IT FURTHER RESOLVED, that the Board of Selectmen will decide, after a public hearing, the objective criteria to be used in determining which residences are entitled to be covered by an exception system, and;

BE IT FURTHER RESOLVED that using official town plastic bags at curbside without a Toter Cart be available as an option for households or residences granted an exception, and;

BE IT FURTHER RESOLVED that at least three months in advance of the implementation of the automated system, mailings informing residents will be sent to all residences of the Town, and neighborhood meetings shall take place in each precinct to publicize and inform residents of the changes in trash pickup and the ways in which one might request exceptions.

2. Resolution Regarding the Placement of a historic plaque at the site of the former St. Aidan's Church. (Petition of Patricia Connors)

WHEREAS, St. Aidan's Church, dedicated in 1912, served as the religious, educational, social justice and cultural center of Brookline's third Roman Catholic parish, until it was closed and merged with St. Mary of the Assumption Parish in 1999;

WHEREAS, St. Aidan's was the home parish of the family of John Fitzgerald Kennedy, the 35th President of the United States;

WHEREAS, President Kennedy, his brother U.S. Senator Robert F. Kennedy and four Kennedy sisters were baptized at St. Aidan's;

WHEREAS, St. Aidan's was designed by the award-winning architect Charles D. Maginnis of the nationally prominent architectural firm Maginnis and Walsh in 1911 and the church building has a medieval revival style evocative of an English village church;

WHEREAS, the St. Aidan's Church building, listed in the National Register of Historic Places for both its architectural and historical significance, was adaptively redesigned as housing while preserving many original architectural elements; and,

WHEREAS, a centenary copper beech tree on the property of the former St. Aidan's Church has been nurtured for continued public enjoyment;

NOW, THEREFORE, BE IT RESOLVED, that Town Meeting affirms the historic significance of the St. Aidan's site and supports the recent installment there of a historic plaque.

3. A Resolution to Honor Roland Hayes (Petition of Hidden Brookline Committee of the Town of Brookline Department of Diversity, Inclusion and Community Relations)

WHEREAS, the mission of the Hidden Brookline Committee of the Diversity, Inclusion and Community Relations Department is to bring to light the hidden history of slavery and freedom in our Town; and

WHEREAS, Roland Hayes (1887-1977) was one of the world's greatest classical tenors, celebrated throughout Europe and the United States, "not only as an artist, but as an institution and a name, the magic of which has spread his fame across nations and continents" (Boston Globe); and

WHEREAS, he was born in rural Georgia to tenant farmers on a plantation where his mother had been enslaved; and

WHEREAS, he sang with the Fisk Jubilee Singers and came to Boston to develop his talent and further his career; and

WHEREAS, in 1920, when he was informed by the manager of the Boston Symphony Orchestra that, because of his color, he would never succeed, he went to Europe, like many African American artists before and since.

WHEREAS, he refused to be diminished or denied in a country rife with racism; and

WHEREAS, after his "command performance" for King George and Queen Mary of England and concerts across Europe, he returned in fame to Boston and became the first African American artist to solo with the Boston Symphony Orchestra in 1923; and

WHEREAS, proud of his heritage, he introduced African American Spirituals into his concerts, enriching the previously Eurocentric classical repertoire; and

WHEREAS, Reverend Dr. Martin Luther King, Jr. spoke of him, inspiring audiences with Hayes' story and fame, saying, "Roland Hayes rose up to be one of the world's great singers and carried his melodious voice into the palaces and mansions of kings and queens"; and

WHEREAS, he blazed a trail for others to follow, including Marian Anderson and Paul Robeson; and

WHEREAS, despite Brookline's past history of racial exclusion, Hayes was able to buy a home at 58 Allerton St, where he lived happily with his family for almost 50 years; and

NOW, THEREFORE, BE IT RESOLVED, that Town Meeting encourages the people of Brookline to honor the life and legacy of this extraordinary man; and

RESOLVED, that the Town Meeting encourages the teaching of the music and legacy of Roland Hayes; and

RESOLVED, that the Town of Brookline encourages the people of Brookline to honor Roland Hayes as one of its most important and prominent citizens by endorsing the installation of a bronze plaque in front of his former home at 58 Allerton Street with the inscription:

Roland Hayes
1887-1977

One of the world's great tenors, Roland Hayes sang throughout Europe and the United States. Born in rural Georgia to parents who had known slavery, he became the first African American to perform with the Boston Symphony Orchestra. He was a trailblazer in classical music, breaking color barriers across the world. Proud of his heritage, Hayes always included Spirituals in his concerts. He lived here with his family for almost 50 years.

Presented by the people of Brookline
June 2016

RESOLVED, that Town Meeting encourages the citizens of Brookline to join a dedication ceremony at 58 Allerton Street to dedicate the plaque on June 12, 2016.

4. Resolution Calling for an End to the United States' Economic, Commercial and Financial Embargo against Cuba and Respect for Cuba's Sovereignty (Petition of Peter Miller)

WHEREAS, in 1960, the United States government imposed an economic, commercial and financial blockade against Cuba; and

WHEREAS, the U.S. embargo against Cuba — what the Cubans call el bloqueo, “the blockade” — continues to inflict hardship on the men, women and children of Cuba by creating shortages of food, medicines and financial and trade opportunities; and

WHEREAS the 1996 Helms-Burton Act extended the territorial application of the initial embargo to apply to foreign companies trading with Cuba; and

WHEREAS, on December 17, 2014, U.S. President Barack Obama and Cuban President Raul Castro announced a new era of relations and agreed to re-establish diplomatic relations; and

WHEREAS, Cuba and the United States re-opened their respective embassies in 2015; and

WHEREAS, despite the changes made by President Obama the embargo continues to be in place; and

WHEREAS, 191 countries voted at the United Nations General Assembly in October 2015 in favor of lifting the U.S. blockade against Cuba, with only two countries — the U.S. and Israel — opposed; and

WHEREAS the majority of the people of the United States believe this embargo is ineffective; and

WHEREAS the blockade denies U.S. citizens access to Cuban medical technology such as the diabetes drug Heberpot-P, vaccines for meningitis B and hepatitis B, monoclonal antibodies for kidney transplants, as well as the only therapeutic vaccine in the world against advanced lung cancer, CIMAVAX-EGF; and

THEREFORE, BE IT RESOLVED that the Brookline Town Meeting calls for an immediate end to the United States' economic, commercial and financial embargo against Cuba; and strongly encourages Representative Joseph P. Kennedy III to support measures that achieve these goals.

5. A Resolution Affirming Brookline's Commitment to Solar Electricity (Photovoltaics) (Petition of John Harris)

WHEREAS Brookline's Climate Action Plan goal is a 25% reduction in Green House Gas (GHG) emissions from 1990 levels by 2020 and 80% by 2050; and

WHEREAS Solar photovoltaic (solar PV) is one of the ways the Town of Brookline and Town residents are employing to reduce GHG emissions; and

WHEREAS, the need for solar PV legislation remains urgent because the legislation Governor Baker recently signed falls short of enacting a robust solar PV program; and

WHEREAS a discussion of net metering that merely advocates for extension of existing net metering policy and removal of caps does not address the long term inadequacies of the traditional physical and institutional system of fossil fuel-based centralized electricity production and distribution; and

WHEREAS failure to enact a robust solar PV program risks future projects; and

WHEREAS a robust program of solar PV in Massachusetts requires:

- Net Metering (See Explanation, Item 1);
- Community Shared Solar and Virtual Net Metering (2);
- Elimination of Net Metering Caps (3);
- Fair Value for Solar PV Supplied Power taking into account Utility Avoided Cost, Time of Use, and Daily Load Cycles (4);
- New Solar PV Renewable Energy Credit Program (5);
- Increased access for Municipalities, non-profit institutions, and Low Income individuals to refundable Tax Credits and Financial Incentives (6);
- Local Transmission and Distribution Grid Capacity Investment (7);
- Grid Modernization Technology Enhancements such as Smart Meters, Enhanced Security, and Support for Distributed Generation and MicroGrids Investment (8);

NOW, THEREFORE, BE IT HEREBY RESOLVED: That Brookline Town Meeting, representing the Town of Brookline, urges the General Court to enact legislation supporting a robust solar PV program in Massachusetts; and

That the Brookline Town Meeting requests that the Brookline Town Clerk send copies of this Resolution with the Explanation of the article to Governor Charles Baker, Attorney General Maura Healey, Massachusetts Senate President Stanley Rosenberg, Speaker of the Massachusetts House Robert DeLeo, Secretary of Energy and Environmental Affairs Matthew Beaton, Commissioners of Public Utilities Angela O'Connor, Jolette Westbrook and Robert Hayden, Secretary of the Department of Public Utilities Mark D. Marini, Energy Facilities Siting Board Director Andrew Greene, Senator Cynthia Creem, Representatives Edward Coppinger, Michael Moran, Jeffrey Sanchez and Frank Smizik.

6. Resolution Urging Rejection of Free Trade Deals Containing ISDS (Petition by Frank Farlow and Nancy Gregg)

WHEREAS the Trans-Pacific Partnership (TPP) would be the largest trade deal in history, including countries representing 792 million people and accounting for 40% of the world's economy; yet it was devised in a process involving lobbyists from the world's largest corporations and Wall Street's biggest banks, but not Congress or the American public;

WHEREAS the North American Free Trade Agreement (NAFTA) and all but two of the U.S. trade deals that followed it provide special legal rights to foreign investors, known as the "investor-to-state dispute settlement" (ISDS) system, which allows foreign firms to challenge our state and federal laws and regulations in international tribunals, completely bypassing state and federal courts;

WHEREAS an April 2015 letter signed by leading legal experts, including eminent Harvard constitutional law professor Laurence Tribe, strongly criticizes the TPP's proposed inclusion of ISDS, warning: "ISDS weakens the rule of law by removing the procedural protections of the legal system and using a system of adjudication with limited accountability and review. It is antithetical to the fair, public, and effective legal system that all Americans expect and deserve."

WHEREAS recent ISDS cases include Eli Lilly's attack on Canada's cost-saving medicine patent system, Lone Pine's attack on a fracking moratorium in Canada, Chevron's attack on an Ecuadorian court ruling ordering payment for mass toxic contamination in the Amazon, and Vattenfall's attack on Germany's phase-out of nuclear power;

WHEREAS the TPP would nevertheless not only continue to contain the current ISDS system, but further expand it, giving multinational corporations extraordinary new powers that would expose U.S. taxpayers to billions of dollars in new liability by empowering thousands of foreign firms operating in the United States to seek cash compensation from taxpayers by challenging U.S. government actions, laws and court rulings before foreign tribunals whose rulings cannot be appealed on the merits;

WHEREAS, although just 50 known ISDS cases were launched worldwide in the system's first three decades, from 2011 through 2013 foreign investors launched at least 50 claims each year;

WHEREAS under ISDS provisions of the TPP, foreign corporations could demand compensation for capital controls and other prudent financial regulations that promote financial stability, thus restricting the government's ability to make use of capital controls or financial transaction taxes to ward off financial crises, and they could likewise initiate cases to undermine government policies to fight environmental degradation and climate change;

WHEREAS, although the Obama administration says the TPP would boost U.S. exports, it would also make it easier for American corporations to outsource still more jobs to low-wage countries abroad; and

WHEREAS, as a result of Congress's enactment of fast-track trade negotiating authority in 2015, states, municipalities and their citizens will have no opportunity to correct shortcomings in the TPP since its text was not made public until it was final and amendments will no longer be permitted; now, therefore, be it

RESOLVED: that the Town Meeting of Brookline, Massachusetts, calls upon our elected officials in the U.S. Senate and House of Representatives to oppose the Trans-Pacific Partnership and any similar trade deals that incorporate ISDS; and be it further

RESOLVED: Town Meeting requests that the Town Clerk forward copies of this resolution to the President of the United States; the Massachusetts delegation to the U.S. Senate and House of Representatives; and the Brookline delegation to the Massachusetts Legislature on behalf of the entire Town Meeting.

7. Resolution With Respect to Administration of the Leaf Blower By-Law (Petition by The Moderator's Committee on Leaf Blowers, Chair John Doggett and Committee Member Jonathan Margolis)

WHEREAS the Police Department is currently the primary enforcer of the Leaf Blower By- laws and is using valuable resources that do not directly concern public safety;

WHEREAS many Town residents have expressed concern about calling the Police to report violations of the Leaf Blower By-Law;

WHEREAS, accordingly, there are believed to be, many current leaf blower by-law violations that are not reported and therefore not resolved;

WHEREAS the Department of Public Works has an environmental enforcement program, pursuant to which it is already enforcing other By-laws; and

WHEREAS a modest added expense may be required in order for the Department of Public Works to handle additional duties to administer the Leaf Blower By-law;

THEREFORE, be it resolved, that Town Meeting urges the Board of Selectmen to consider assigning additional duties to the Department of Public Works that would include:

1. Taking calls during Town Hall business hours;
2. Investigating and attempting to resolve complaints with the parties involved;
3. Working with the landscape service provider community to build awareness of the leaf blower noise concerns, help further the use of best practices and promote use of protective equipment for operators;
4. Working with the Police Department Community Service Officer designated to support leaf blower complaint resolution;
5. Issuing warnings and citations as appropriate;
6. Calling on the Police Department for support and/or enforcement, as appropriate;
7. Tracking, monitoring and reporting on complaint statistics and resolutions;
8. Communicating and educating Town residents as to their responsibilities to reduce leaf blower noise; and
9. Recommending regulation changes as appropriate.

8. Resolution regarding support for Town Counsel's funding requests to defend the Town's planning interest before the Housing Appeals Committee. (Petition of Harriet Rosenstein, Chuck Swartz and Derek Chiang)

WHEREAS, the Town of Brookline supports the provision of affordable housing and has expended significant resources to expand housing opportunities for vulnerable populations, through the Brookline Housing Authority public housing, the Affordable Housing Trust Fund, the Community Development Block Grants, and the Inclusionary Zoning By-Law;

WHEREAS, M.G.L. Chapter 40B mandates specific levels of affordable housing in Massachusetts cities and towns. Municipalities deemed deficient in such housing are subject to penalties, which can be remedied by public or private measures;

WHEREAS, M.G.L. Chapter 40B enables Applicants for construction or conversion of housing with at least 20% affordable units to request waivers of the Town's Zoning ByLaws, by applying for a Comprehensive Permit;

WHEREAS, four Comprehensive Permit applications, proposing a total of 352 housing units, were submitted to the Zoning Board of Appeals in April and May 2016;

WHEREAS, three additional Comprehensive Permit applications, proposing a total of 269 housing units, are anticipated by the Zoning Board of Appeals before October 2016;

WHEREAS, the unprecedented number of recent Comprehensive Permit applications and the unprecedented scale of most proposed developments come as the Town approaches its state-mandated level of affordable units;

WHEREAS, the sheer number of recent Comprehensive Permit applications threatens to overwhelm the Town's resources;

WHEREAS, we commend the Planning Department, Zoning Board of Appeals and other Town Boards and Departments for their extraordinary efforts in reviewing these current and anticipated applications;

WHEREAS, the Zoning Board of Appeals is mandated to review each Comprehensive Permit Application within 180 days, a period whose brevity often aborts the Board's success in mitigating all of its Local Concerns: environment, health, safety, open space, planning and design;

WHEREAS, the Zoning Board of Appeals attempts to protect Local Concerns by imposing conditions on Comprehensive Permits;

WHEREAS, Applicants' legal appeals to the Massachusetts Housing Appeals Committee can blunt or negate these conditions on Comprehensive Permits;

WHEREAS, the Housing Appeals Committee hearing process is time-sensitive and the issues complex;

WHEREAS, the Town now faces up to seven simultaneous appeals, whose demands can easily overwhelm the intellectual and budgetary resources of Town Counsel;

WHEREAS, it is Town Meeting's duty to represent and sustain the best interests of the Town's citizens and the Town in its entirety;

WHEREAS, Town Meeting necessarily expects the Town to support the Zoning Board of Appeals in its decisions and conditions on Comprehensive Permits;

NOW, THEREFORE, BE IT HEREBY RESOLVED that Town Meeting requests that Town Counsel defend the Town's planning interests before the Housing Appeals Committee and other appeals courts regarding 40B applications.

BE IT FURTHER RESOLVED that appropriate funding be made available within the FY17 budget, and that future budgets consider the funding requirements of such activities.

9. A Resolution to Urge the Board of Selectmen to Establish a Committee to Study Enhanced Brookline Tax Relief for Senior Homeowners with Modest Incomes (Petition by Susan Granoff)

WHEREAS the Town of Brookline has a long history of recognizing our common responsibility to care for deserving members of the community including but not limited to our veterans, our residents who are visually impaired or have other disabilities, our children, and our seniors;

WHEREAS addressing the needs of Brookline's growing school population has resulted in one tax override within the last two years and may well result in two to three additional tax overrides during the next ten years;

WHEREAS Brookline's rapidly increasing property taxes are creating growing hardships for hundreds of Brookline's seniors with modest incomes who have owned and lived in their Brookline home for decades;

WHEREAS many of Brookline's senior homeowners with modest incomes no longer qualify for the Massachusetts Circuit Breaker Income Tax Credit because of Brookline's escalating residential real estate values during recent years and the declining residential real estate values in the western part of Massachusetts during the same time period;

WHEREAS Brookline's existing programs to provide tax relief to senior homeowners are not meeting the needs of many of Brookline's senior homeowners with modest incomes;

WHEREAS certain neighboring communities such as Sudbury and Newton currently offer innovative and more generous programs to their senior homeowners with modest incomes than does Brookline;

THEREFORE, BE IT RESOLVED, that Town Meeting urges the Board of Selectmen to establish a committee to study property tax relief programs that other Massachusetts communities (including but not limited to Sudbury and Newton) offer to senior homeowners with modest incomes, and to make policy recommendations and propose warrant articles for comparable new programs for Brookline and improvements to Brookline's existing senior homeowner property tax relief programs; and

BE IT FURTHER RESOLVED that said committee will first convene not later than February 1, 2017 and provide to the Board of Selectmen not later than August 15, 2017 a report, policy recommendations, and proposed warrant articles for consideration by the November 2017 Town Meeting.

10. Resolution in Support of Affordable Senior Housing Development Using Air Rights over Town-Owned Parking Lot in Brookline Village. (Petition of Harry Winkelman and Ken Goldstein)

WHEREAS, the Town of Brookline has committed to taking meaningful actions toward becoming a more age-friendly community;

WHEREAS, the aging of the baby boom population cohort has created a need for a substantial expansion of Brookline's supply of housing for seniors;

WHEREAS, Brookline's need for more affordable housing for seniors with low and moderate incomes is already acute;

WHEREAS, senior citizens benefit from living within walking distance of public transit, services, shopping, and cultural resources;

WHEREAS, Brookline Village is a pedestrian friendly location that meets the living needs of seniors, including those who do not own an automobile;

WHEREAS, the Town's municipally-owned parking lots offer an opportunity for attractive air rights development of senior housing, including for low and moderate income households; and

WHEREAS, the public process leading to the Town's Housing Production Plan identified Town-owned municipal parking lots, including the Town-owned site situated between Station and Kent Streets in Brookline Village as a suitable location for affordable senior housing development;

THEREFORE, BE IT RESOLVED, that Town Meeting urges the Board of Selectmen, the Planning Board and the Housing Advisory Board to develop a proposal for a suitable air rights development of age-restricted affordable, mixed-income housing over the existing Town-owned parking lot in Brookline Village situated between Kent and Station Streets across from the Brookline Village MBTA station (Parcel No. 140-05-00);

**SUMMARY OF RESOLUTIONS ADOPTED BY TOWN MEETING
REQUIRING ACTION BY THE SELECTMEN OR DEPARTMENTS**

TOWN MTG.	ART #	RESOLUTION SUMMARY	ACTIONS TAKEN
May '01 Annual	20	Calls on the Great and General Court to support statewide legislation banning the use of cellular telephones while operating a motor vehicle.	The Resolution was sent to the Court, Governor, Attorney General, Executive Office of Public Safety, Boards of Selectmen, and Mayors.
May '01 Annual	23	Supports the abolition of the death penalty and the passage of the Innocence Protection Act.	The Resolution was sent to death penalty abolition leaders, the Governor, the Town's legislative delegation, and President of the U.S.
Nov. '01 Special	16	Calls on the General Court to adopt legislation requiring all school buses to be fitted with three-point lap and shoulder restraints by July, 2003. Also, calls upon the Town's representatives in such matters to research and arrange compliance.	Copies of the Resolution were sent to each member of Brookline's legislative delegation asking that it be brought to the attention of the Ways and Means Committee and other appropriate legislative bodies and officials.
May '02 Annual	13	Calls on the Town's Zoning By-Law Commission to conduct an investigation into "Mansionization".	Referred to the Zoning By-Law Commission for Review.
Nov. '02 Special	1	Supports the opposition of any U.S. attack on Iraq and requests that the Board of Selectmen transmit this resolution to our congressional delegation.	Copies of the resolution were sent to the Town's legislative delegation and Federal representatives.
May '03 Annual	17	Seeks the revocation and elimination of provisions of the USA PATRIOT Act, the Homeland Security Act, and other Executive Orders that are deemed to diminish civil liberties.	Resolution was posted in public places and sent to the Norfolk County D.A., State Police, Town's legislative delegation, State Attorney General, Governor, local U.S. Attorney, the U.S. Attorney General, and President of the U.S.
May '05 Annual	25	Calls for children's welfare organizations to be informed and for Town groups to explore raising awareness about corporal punishment of children.	The resolution was widely publicized.
Nov. '05 Special	29	Supports the construction and implementation of a plan to withdraw troops from Iraq.	Copies of the resolution were sent to the Town's legislative delegation and Federal representatives.
May '06 Annual	30	Supports the improvement of the Gateway East Area.	The Town continues to support the Village Square Project (formerly called Gateway East). Design plans have been submitted to the state, and construction is planned for approximately 2016.
Nov. '06 Special	26	Reaffirms the Town's commitment as a Sanctuary Town, endorses the platform of the Keep Our Families Together Campaign, calls upon the U.S. Department of Homeland Security and U.S. Immigration and Customs Enforcement to issue a moratorium on immigration raids until Congress comes to an agreement on comprehensive immigration reform and urges the U.S. Senate to defeat HR 4437 and urges the President to veto any such legislation.	A copy of this resolution was sent to the Massachusetts Congressional delegation and to the President of the U.S.
Nov. '06 Special	28	Urges that at least 50% of Town committee meetings should be held in the evening.	Notification of the resolution was sent to all Boards and Commissions.

TOWN MTG.	ART #	RESOLUTION SUMMARY	ACTIONS TAKEN
Nov. '07 Special	22	Urges support for Support Tax Exemptions and Incentives Legislation for Certain Property Owners Using Wind and Solar Power.	Copies of the Resolution were sent to each member of Brookline's legislative delegation.
Nov. '07 Special	23	Support Statewide Legislation to Encourage the Purchase of Fuel-Efficient Vehicles.	Representative Frank Smizik filed legislation at the state level.
May '08 Annual	30	Urges the Town and the unions to proceed with good faith negotiations for joining the Group Insurance Commission (GIC) and resolve further that future consideration of appropriations for labor agreements take into account the status of efforts to opt into the GIC.	The Town and the union Public Employee Committee reached an agreement to switch to the state Group Insurance Commission effective July 1, 2010.
May '01 Annual	20	Calls on the Great and General Court to support statewide legislation banning the use of cellular telephones while operating a motor vehicle.	The Resolution was sent to the Court, Governor, Attorney General, Executive Office of Public Safety, Boards of Selectmen, and Mayors.
May '01 Annual	23	Supports the abolition of the death penalty and the passage of the Innocence Protection Act.	The Resolution was sent to death penalty abolition leaders, the Governor, the Town's legislative delegation, and President of the U.S.
Nov. '01 Special	16	Calls on the General Court to adopt legislation requiring all school buses to be fitted with three-point lap and shoulder restraints by July, 2003. Also, calls upon the Town's representatives in such matters to research and arrange compliance.	Copies of the Resolution were sent to each member of Brookline's legislative delegation asking that it be brought to the attention of the Ways and Means Committee and other appropriate legislative bodies and officials.
May '02 Annual	13	Calls on the Town's Zoning By-Law Commission to conduct an investigation into "Mansionization".	Referred to the Zoning By-Law Commission for Review.
Nov. '02 Special	1	Supports the opposition of any U.S. attack on Iraq and requests that the Board of Selectmen transmit this resolution to our congressional delegation.	Copies of the resolution were sent to the Town's legislative delegation and Federal representatives.
May '03 Annual	17	Seeks the revocation and elimination of provisions of the USA PATRIOT Act, the Homeland Security Act, and other Executive Orders that are deemed to diminish civil liberties.	Resolution was posted in public places and sent to the Norfolk County D.A., State Police, Town's legislative delegation, State Attorney General, Governor, local U.S. Attorney, the U.S. Attorney General, and President of the U.S.
May '05 Annual	25	Calls for children's welfare organizations to be informed and for Town groups to explore raising awareness about corporal punishment of children.	The resolution was widely publicized.
Nov. '05 Special	29	Supports the construction and implementation of a plan to withdraw troops from Iraq.	Copies of the resolution were sent to the Town's legislative delegation and Federal representatives.
May '06 Annual	30	Supports the improvement of the Gateway East Area.	The Town continues to support the Village Square Project (formerly called Gateway East). Design plans have been submitted to the state, and construction is planned for approximately 2016.
Nov. '06 Special	26	Reaffirms the Town's commitment as a Sanctuary Town, endorses the platform of the Keep Our Families Together Campaign, calls upon the U.S. Department of Homeland Security and U.S. Immigration and Customs Enforcement to issue a moratorium on immigration raids until Congress comes to an agreement on comprehensive immigration reform and urges the U.S. Senate to defeat HR 4437 and urges the President to veto any such legislation.	A copy of this resolution was sent to the Massachusetts Congressional delegation and to the President of the U.S.
Nov. '06 Special	28	Urges that at least 50% of Town committee meetings should be held in the evening.	Notification of the resolution was sent to all Boards and Commissions.

TOWN MTG.	ART #	RESOLUTION SUMMARY	ACTIONS TAKEN
Nov. '07 Special	22	Urges support for Support Tax Exemptions and Incentives Legislation for Certain Property Owners Using Wind and Solar Power.	Copies of the Resolution were sent to each member of Brookline's legislative delegation.
Nov. '07 Special	23	Support Statewide Legislation to Encourage the Purchase of Fuel-Efficient Vehicles.	Representative Frank Smizik filed legislation at the state level.
May '08 Annual	30	Urges the Town and the unions to proceed with good faith negotiations for joining the Group Insurance Commission (GIC) and resolve further that future consideration of appropriations for labor agreements take into account the status of efforts to opt into the GIC.	The Town and the union Public Employee Committee reached an agreement to switch to the state Group Insurance Commission effective July 1, 2010.
May '09 Annual	28	Recognizes the tenth anniversary of the Brookline-Xi'an China Exchange Program.	Through this resolution, the Town of Brookline acknowledged the valued friendship between the people of Xi'an and the people of Brookline.
Nov. '09 Special	5	Asks the Board of Selectmen and other Town officials to work diligently with appropriate State officials in order that the reconstruction of the Carlton Street Footbridge includes suitable handicap-accessible features.	The Carlton Street Footbridge Rehabilitation project is formally included on the Commonwealth's Transportation Improvement Program (TIP) for project funding starting in Federal Fiscal Year 2016.
Nov. '09 Special	15	Encourages the Town to gradually increase the Selectmen's stipend and encourages the Advisory Committee to review the stipends and make recommendations for adjustments.	The Selectmen's stipends for FY16 reflect the FY11 increase voted on at the May, 2010 Annual Town Meeting.
Nov. '09 Special	16	Urges the Advisory Committee and Board of Selectmen to give serious consideration to the other funding and cost containment recommendations of the OPEB Task Force for managing and controlling the Town's retiree health care costs.	The FY16 Financial Plan increased funding from the General Fund to \$3.2M and includes \$281K from assessments of grants and special revenue funds.
Nov. '09 Special	17	Calls on the U. S. Conference of Mayors and President of the United States to commence negotiations for a verifiable treaty to eliminate nuclear weapons, and calls on the Selectman to send a message of support for these negotiations to the President of the United States, and to our members of Congress.	Through this resolution the Town expressed support for the work of President Obama and the over 3,000 mayors worldwide who have committed their cities to the effort to abolish nuclear weapons.
May '10 Annual	17	Urges the Selectmen to establish an annual town-wide commemoration of Martin Luther King, Jr. Day and to report annually on progress toward realizing the vision of Dr. King.	The MLK Celebration Committee planned another successful event. The Human Resources Director presented the third annual Diversity report to the Board in April 2013.
May '10 Annual	18	Urges the Selectmen to establish a committee tasked to examine the suitability of a bicycle sharing program for Brookline.	The summer of 2014 was Brookline's third year as a member of the Hubway regional bike system.
May '10 Annual	19	Encourages the consideration of birds when designing building projects and when lighting buildings at night.	The Parks and Open Space Division web site contains links to resources promoting bird-safe building designs in support of this Resolution.
Nov. '10 Special	19	Intended to poll Town meeting on their preference for the current Town Meeting schedule or to hold Town Meeting on two non-consecutive evenings per week.	The schedule for the May, 2011 Town Meeting was determined when the Moderator took a motion to adjourn on the first night.

TOWN MTG.	ART #	RESOLUTION SUMMARY	ACTIONS TAKEN
Nov. '10 Special	20	Asks the Transportation Board to adopt standards regarding a right turn on red and report their progress to Town Meeting as expeditiously as possible.	The Transportation Board has completed a review of all known "no turn on red" restrictions under town jurisdiction. Reports and a summary of action table are available in the No Turn On Red folder in the Transportation files located at www.brooklinema.gov/transportation . Work orders for all approved sign removals and installations are being processed by the DPW.
Nov. '10 Special	21	Requests the suspension of the sale and/or serving of veal products to the public within the Town of Brookline.	The resolution was widely publicized.
May '11 Annual	18	Urges the Town to honor Governor and Mrs. Dukakis with recognition appropriate to their accomplishments and urges the Selectmen to appoint a committee to make a recommendation to be brought to the 2012 Annual Town Meeting.	The Dukakis Recognition Committee submitted a report with their recommendations to the November, 2012 Special Town Meeting.
May '11 Annual	19	Urges the Transportation Board to assess and evaluate its current Traffic Calming Policy and Procedures	At their July, 2012 meeting the Transportation Board adopted a new Traffic Calming Policy & Procedures.
May '11 Annual	21	Urges the Selectmen to coordinate with other Norfolk County communities to seek a remedy to the inequities in the current county structure, petition the delegation to study the issue and report on progress before September 15, 2011.	The Interim Report on the Norfolk County was discussed and accepted by the Board in September, 2011. The County Commissioners have proposed legislation which would change the way the county is funded. The Board continues to discuss this issue with the County Manager, State Representatives and various other municipal and county officials.
Nov. '11 Special	14	Urges the Town to modify, relocate or retrofit the new multi-space meters.	The Town Administrator formed a Parking Meter Task Force that was charged with evaluating the new multi-space meters installed in various commercial areas of the Town. A series of changes have been made to improve the system, including the replacement of the curbside multi-space meters with single-space meters that accept credit cards. In addition, the multi-space meters remain in the parking lots but were converted to a "pay by space", thereby eliminating the need to return to your vehicle to place the receipt on the dashboard.
Nov. '11 Special	15	Urges the Health Department and Park and Recreation Commission to continue the coordination and monitoring of use of playgrounds by day care centers to address any systemic problems that are observed.	Town agencies are formally monitoring park use this spring and summer and will report results back to the Park and Rec Commission.
Nov. '11 Special	16	Intended to poll Town meeting on their preference for the current Town Meeting schedule or to hold Town Meeting on two non-consecutive evenings per week for the Annual Town Meeting schedule only.	The schedule for the May, 2015 Annual Town Meeting calls for two non-consecutive evening meetings (Tuesday / Thursday).
May '12 Annual	27	Acknowledges with profound regret the enslavement of Native-Americans and African-Americans and the exploitation of slave labor by this Town, within this Town, and amongst the citizens of this Town.	The Town Clerk distributed copies of this resolution to the public libraries and schools in Town and posted this resolution on the Town's website.

TOWN MTG.	ART #	RESOLUTION SUMMARY	ACTIONS TAKEN
May '12 Annual	28	Requests the Board to direct the Town Administrator to create a Task Force on Clean Construction examining the desirability and possibility of the Town enacting clean construction and compliance standards. Asks the Committee to submit a report to the 2013 Annual Town Meeting.	The Task Force submitted a report with their recommendations to the May, 2013 Annual Town Meeting.
May '12 Annual	29	Calls for the United States Congress to pass a constitutional amendment to overturn the United States Supreme Court's decision in Citizens United v. Federal Election Commission	The Town Clerk sent copies of the resolution to the President of the United States, the Governor of the Commonwealth of Massachusetts, Brookline's congressional and state legislative delegations, The Boston Globe and the TAB.
Nov. '12 Special	7	Asks the Town to support the concept of state-wide pre-foreclosure mortgage mediation under appropriate circumstances.	Through this resolution the Town expressed support for state-wide pre-foreclosure mortgage mediation.
Nov. '12 Special	15	Asks the Selectmen to work with the Building Commission to establish a committee, the purpose of which is to study the potential costs and benefits, including non-financial costs, of making Town-owned roofs "solar-ready"	The Solar Roof Study Committee presented a Solar PV Check List which was adopted by both the Building Commission and Board of Selectmen to be used to assure that all potentially relevant capital projects include a solar assessment as part of their design process.
Nov. '12 Special	16	Calls on our US Senators and Representatives to oppose further funding of the war in Afghanistan except as needed to bring our troops safely home, reduce overall military spending and support federal funding for Iraq and Afghanistan war veterans.	Copies of the resolution were sent to the President, Secretary of Defense, Secretary of State, Governor Patrick, all U.S. senators and representatives from Massachusetts, and the Brookline TAB and major Boston-area newspapers, television stations and radio stations.
May '13 Annual	22	Asks the that funds be included in the FY 15 budget that would support a professional engineering study of the costs and benefits of upgrading Town-owned traffic signals, controllers, and associated equipment along Beacon St. (the C line) to allow for the prioritization of MBTA trolleys.	Funding for a consultant to study Transit Signal Prioritization was included in the proposed FY2015-FY2020 CIP and is currently under review by the Advisory Committee.
May '13 Annual	23	Asks Town Meeting to adopt a resolution in opposition to transportation fueled by high impact fuels such as those from refineries using feed stocks from Canadian Tar Sands.	A copy of this resolution was sent to the President of the United States, US Secretary of Energy, Massachusetts State Congressional delegation, Governors of Maine, Massachusetts, New Hampshire, and Vermont, CEO of Portland Pipeline Corporation, CEO of Montreal Pipeline Limited, CEO of Enbridge Incorporated, Prime Minister of Canada, and the Provincial Premiers of Canada.
Nov. '13 Special	16	Calls for the Board of Selectmen to make appointments to the Human Relations-Youth Resources Commission (HR/YRC).	The Selectmen made appointments in January, 2014 and the May, 2014 Annual Town Meeting warrant includes a proposed reorganization of the Commission.
Nov. '13 Special	17	Opposes unilateral United States intervention in the Syrian conflict.	A copy of the resolution was sent to President Obama and to Brookline's congressional delegation.
Nov. '13 Special	18	Urges the Board of Selectmen not to increase beyond current levels the hours of operation of the general police surveillance cameras funded by the Department of Homeland Security.	The hours set in the Board of Selectmen's vote from January, 2010 remain in effect.

TOWN MTG.	ART #	RESOLUTION SUMMARY	ACTIONS TAKEN
May '14 Annual	27	Asks the Board of Selectmen to honor the memory of deceased veterans who were residents of Brookline	The Director of Veterans Services set up the honor flag program. The first ceremony honoring deceased veteran William McCarthy will be held on April 6, 2015. There is a second request to honor a WWII Battle of the Bulge veteran.
May '14 Annual	28	Calls for the deployment of enforcement officers in business districts beginning in the fourth daylight hour after snowfalls to enforce the Town's snow removal by-law. The specific portion of that by-law is Section 7.7.1, which requires owners of commercial property make sidewalks non-slippery suitable for pedestrian travel within the first three hours between sunrise and sunset after the snow and ice has come upon such sidewalk.	The Town Administrator assembled a taskforce to analyze and resolve some of the important issues of keeping sidewalks clear of snow and ice. Due to their diligence, the taskforce was able to propose several changes to the Bylaw that would increase penalties, provide for the posting and notification of each compliance period, and allow for delays in enforcement due to extreme circumstances.
Nov. '12 Special	15	Asks the Selectmen to work with the Building Commission to establish a committee, the purpose of which is to study the potential costs and benefits, including non-financial costs, of making Town-owned roofs "solar-ready"	The Solar Roof Study Committee presented a Solar PV Check List which was adopted by both the Building Commission and Board of Selectmen to be used to assure that all potentially relevant capital projects include a solar assessment as part of their design process.
Nov. '12 Special	16	Calls on our US Senators and Representatives to oppose further funding of the war in Afghanistan except as needed to bring our troops safely home, reduce overall military spending and support federal funding for Iraq and Afghanistan war veterans.	Copies of the resolution were sent to the President, Secretary of Defense, Secretary of State, Governor Patrick, all U.S. senators and representatives from Massachusetts, and the Brookline TAB and major Boston-area newspapers, television stations and radio stations.
May '13 Annual	22	Asks the that funds be included in the FY 15 budget that would support a professional engineering study of the costs and benefits of upgrading Town-owned traffic signals, controllers, and associated equipment along Beacon St. (the C line) to allow for the prioritization of MBTA trolleys.	Funding for a consultant to study Transit Signal Prioritization was included in the proposed FY2015-FY2020 CIP and is currently under review by the Advisory Committee.
May '13 Annual	23	Asks Town Meeting to adopt a resolution in opposition to transportation fueled by high impact fuels such as those from refineries using feed stocks from Canadian Tar Sands.	A copy of this resolution was sent to the President of the United States, US Secretary of Energy, Massachusetts State Congressional delegation, Governors of Maine, Massachusetts, New Hampshire, and Vermont, CEO of Portland Pipeline Corporation, CEO of Montreal Pipeline Limited, CEO of Enbridge Incorporated, Prime Minister of Canada, and the Provincial Premiers of Canada.
Nov. '13 Special	16	Calls for the Board of Selectmen to make appointments to the Human Relations-Youth Resources Commission (HR/YRC).	The Selectmen made appointments in January, 2014 and the May, 2014 Annual Town Meeting warrant includes a proposed reorganization of the Commission.
Nov. '13 Special	17	Opposes unilateral United States intervention in the Syrian conflict.	A copy of the resolution was sent to President Obama and to Brookline's congressional delegation.

TOWN MTG.	ART #	RESOLUTION SUMMARY	ACTIONS TAKEN
Nov. '13 Special	18	Urges the Board of Selectmen not to increase beyond current levels the hours of operation of the general police surveillance cameras funded by the Department of Homeland Security.	The hours set in the Board of Selectmen's vote from January, 2010 remain in effect.
May '14 Annual	27	Asks the Board of Selectmen to honor the memory of deceased veterans who were residents of Brookline	The Director of Veterans Services set up the honor flag program. The first ceremony honoring deceased veteran William McCarthy will be held on April 6, 2015. There is a second request to honor a WWII Battle of the Bulge veteran.
May '14 Annual	28	Calls for the deployment of enforcement officers in business districts beginning in the fourth daylight hour after snowfalls to enforce the Town's snow removal by-law. The specific portion of that by-law is Section 7.7.1, which requires owners of commercial property make sidewalks non-slippery suitable for pedestrian travel within the first three hours between sunrise and sunset after the snow and ice has come upon such sidewalk.	The Town Administrator assembled a taskforce to analyze and resolve some of the important issues of keeping sidewalks clear of snow and ice. Due to their diligence, the taskforce was able to propose several changes to the Bylaw that would increase penalties, provide for the posting and notification of each compliance period, and allow for delays in enforcement due to extreme circumstances.
May '14 Annual	30	Raises the issue of obstetric fistula, a medical condition that occurs from a prolonged obstructed labor where the baby gets stuck in the birth canal, compressing the tissue so no blood gets to it, causing it to die.	Town Clerk submitted this resolution to Congressmen Keating and Kennedy and Senators Edward Markey and Elizabeth Warren.
May '14 Annual	31	Calls on the Town to affirm its support for the prohibition of discrimination or harassment on the basis of gender identity and gender expression in employment, housing, public accommodations, credit and lending, and public education.	The general By-laws were amended to reflect the goal of the Resolution an offered at the 2014 Special Town Meeting.
May '14 Annual	32	Asks the Town to urge the Massachusetts Legislature to enact Senate Bill (SB) 1225, An Act Relative to Public Investment in Fossil Fuels, or a successor bill with substantially the same content. SB1225 would require the Commonwealth's Pension Reserves Investment Management (PRIM) Board to fully divest its direct holdings in fossil fuel companies over a five-year period.	The Town has divested for fossil fuels of all Town scholarship and special revenue funds.
Nov '14 Special	16	Recommends that the transportation board and any other boards or committees reconsider changes to the taxi license regulations and the expected revenue for the Town from the sale of medallions.	The Transportation Board is considering new regulations to improve the closed license system that currently exists.
Nov '14 Special	17	Relates to the Town's project to convert all street lighting to LEDs in order to lower costs and to decrease the carbon footprint of the Town	The Engineering Division continues to move forward with its LED lighting replacement program.
Nov '14 Special	18	Seeks support for the Massachusetts Domestic Worker's Bill of Rights that was enacted this past summer.	Through this Resolution the Town expressed support of the Massachusetts Domestic Worker's Bill of Rights.

TOWN MTG.	ART #	RESOLUTION SUMMARY	ACTIONS TAKEN
Nov '14 Special	19	Calls for the Town to oppose the Northeast Energy Direct Project of the Tennessee Gas Pipeline and all similar projects that may be later proposed. It also asks for an affirmation that there is a need for public policy at the local, state and federal levels to encourage renewable energy and combat climate change and to support legislation to ban or impose a long-term moratorium on hydraulic fracturing.	The Town Clerk sent a copy of this resolution to the Town's state and federal legislative representatives, the Governor, Massachusetts Secretary of Energy and Environmental Affairs, and Federal Energy Regulatory Commission. The issue is being debated.
May '15 Annual	17	Urges the Selectmen to Support Changes to the Affordable Housing Law Mass G.L. c. 40B.	The Town's Housing Production Plan is now underway.
May '15 Annual	18	Request the Board of Selectmen study and consider use of Eminent Domain for two green space buffer zones along Russett and Beverly Road	The Selectmen formed a Committee and submitted a report to the Fall Town Meeting.
May '15 Annual	19	Urges town-wide elected officials, state representatives and state senator to actively oppose Boston 2024's Olympics bid.	Town Clerk notified elected officials of this Resolution.
Nov '15 Special	14	Selectmen to increase the Use of Electricity from Renewable Sources of Energy Using a Community Choice Aggregation Plan	Town is working to regulate power through procurement with Metropolitan Area Planning Commission (MAPC) with a completion date of January 2017.
Nov '15 Special	15	Concerns the exercise of Eminent Domain in Hancock Village.	The Selectmen formed a Committee and reported to the Fall Town Meeting.
Nov '15 Special	16	Urges that Brookline to express its support for a moratorium on all high-stakes use of standardized test and call on state and federal officials to immediately adopt said moratorium	The Town Clerk sent a copy of this resolution to the President of the United States, Massachusetts Congressional Delegation, Governor, Secretary of Education, Board of Elementary and Secondary Education, President of the Senate, Speaker of the House of Representatives members of the Joint Committee on education and the Brookline delegation to the General Court.
Nov '15 Special	17	Urges the Town of Brookline to call on federal and Massachusetts agencies to deny permits for the Northeast Direct natural gas pipeline proposal and the Access Northeast natural gas pipeline proposal and call on federal and Massachusetts agencies to reject investment in the Access Northeast project proposed by Eversource and National Grid and to deny their consideration for setting electricity rates.	The Board of Selectmen sent a copy of the Resolution with the explanation of the Article and Federal Docket numbers to Governor Baker, Attorney General Healy Secretary of the Energy and Environmental Affairs Matthew Beacon, Commissioners of Public Utilities, Secretary of the Department of Public Utilities, Energy Facilities Board of Director Andrew Greene, Senator Cynthia Creem; the Brookline delegation to the General Court; President Obama; Secretary of Energy Ernest Moniz, to Federal Energy Regulatory Commissioners; and the Brookline Congressional delegation.

TOWN MTG.	ART #	RESOLUTION SUMMARY	ACTIONS TAKEN
Nov '15 Special	18	Urges the Town to commit to achieving the goal of having all school and town departments at all grade levels reflect the 23% of Brookline residents who are Black, Latino, Asian and other people of color.	Following the passage of the resolution in November 2015, the Diversity Inclusion and Community Relations Commission (DICRC) has been working in collaboration with the Office of Diversity Inclusion, Community Relations Office Human Resources to provide better analytics for employee and applicant demographics and to consider ways to work with the Town and School departments to reflect the our Brookline residents who are Black, Latino, Asian and other people of color.
May '16 Annual	17	Establishing the need for an exception system for accommodations for the new Hybrid Pay as You Throw Waste Collection System.	Program is going to be implemented in May 2017. Incorporated a size and exception program into the Hybrid Pay as You Throw Waste Collection System.
May '16 Annual	18	Plaque at the site of the former St. Aidan's Church	A new plaque was installed at the site of the former St. Aidan's Church.
May '16 Annual	19	Honor Roland Hayes with a plaque at his former residence.	Plaque was installed and dedicated in June 2016.
May '16 Annual	20	Calling for an end to the US economic, commercial and financial embargo against Cuba.	The Board of Selectmen sent a copy of the Resolution with the explanation of the Article to Representative Joseph P. Kennedy III.
May '16 Annual	21	Affirming Brookline's Commitment to Solar Electricity.	The Board of Selectmen sent a copy of the Resolution with the explanation of the Article to Governor Charles Baker, Attorney General Maura Healey, Massachusetts Senate President Stanley Rosenberg, Speaker of the Massachusetts House Robert DeLeo, Secretary of Energy and Environmental Affairs Matthew Beaton, Commissioners of Public Utilities Angela O'Connor, Jolette Westbrook and Robert Hayden, Secretary of the Department of Public Utilities Mark D. Marini, Energy Facilities Siting Board Director Andrew Greene, Senator Cynthia Creem, Representatives Edward Coppinger, Michael Moran, Jeffrey Sanchez and Frank Smizik.
May '16 Annual	22	Urging rejection of free trade deals containing ISDS.	The Board of Selectmen sent a copy of the Resolution with the explanation of the Article to the President of the United States; the Massachusetts delegation to the U.S. Senate and House of Representatives; and the Brookline delegation to the Massachusetts Legislature on behalf of the entire Town Meeting.
Nov '16 Special	18	Electrical Vehicle Charging Stations and the Massachusetts Electrical Code	Electrical Vehicle Charging Station Sub-Committee of the Selectmen's Climate Action Committee met and developed a report for the 2017 Annual Town Meeting (in combined reports). Concluded that amendments were needed for the Transportation Access Plan and Zoning By-Laws, creation of best practices, and pursuit of funding; among other conclusions.

TOWN MTG.	ART #	RESOLUTION SUMMARY	ACTIONS TAKEN
Nov '16 Special	24	Administration of Leaf Blower by-law, specifically concerning the staffing within DPW concerning enforcement.	DPW is looking to revamp how the department internally manages leaf blower by-law violations. Increased attention will be put forth by the Department to help facilitate the enforcement of the by-law in Article 23 of the November 2016 Special Town Meeting.
Nov '16 Special	32	Funding requests to defend the Town's planning interest before the Housing Appeals Committee	The Town has kept a close watch of current costs associated with 40B projects. Town Counsel's budget has been deemed sufficient to defend the Town's interests regarding 40B projects.
Nov '16 Special	33	Senior Tax Relief Committee	Committee formed and will present report to November 2017 Special Town Meeting.
Nov '16 Special	34	Brookline Village Parking Lot air rights for affordable senior housing.	Selectmen have established a committee on the topic and the committee is currently meeting. The Committee has received a grant from Mass Housing Partnership.

GENERAL GOVERNMENT

Town Clerk

Patrick Joseph Ward

On Tuesday, March 1, 2016, the Presidential Preference Primary was held. Polling Places were open from 7:00 A.M. to 8:00 P.M. A total of 17,834 of the 36,285 eligible registered voters in the Town, or 43.3%, participated in the Presidential Preference Primary.

On Tuesday, May 3, 2016, the Annual Town Election was held. Polling Places were open from 7:00 A.M. to 8:00 P.M. A total of 2,287 of the 36,677 eligible registered voters in the Town, or 6.2%, participated in the Annual Town Election.

On Tuesday, May 24, 2016, at 7:00 P.M., Town Meeting Members convened for the Annual Town Meeting, held at Brookline High School's Roberts-Dubbs Auditorium, adjourned to Thursday, May 26, 2016 and dissolved on Tuesday, May 31, 2016 at 9:28 P.M., in order to complete the business of the twenty-three article Warrant. Significant actions taken at the Annual Meeting included the approval of the FY2017 budget with total appropriated expenditures of \$252,235,704 for the Town of Brookline, including, but not limited to, the following special appropriations:

- \$300,000 for making extraordinary repairs to the garages located on the grounds of the Town Hall Complex;
- \$25,000 for Town furniture upgrades;
- \$275,000 for enhancement of Town-wide hardware and software;
- \$100,000 for a major parcel study;
- \$670,000 for extraordinary repairs to Fire Stations;
- \$110,000 for furnishings at the Libraries;
- \$110,000 for interior painting at the Libraries;
- \$36,000 for bicycle access improvements;
- \$161,040 for the purchase of parking meters;
- \$260,000 for the modernization of the Dean Road/Chestnut Hill traffic signal;
- \$1,630,000 for the rehabilitation of streets;
- \$304,00 for the rehabilitation of sidewalks;
- \$65,000 for the rehabilitation of Winthrop Path;
- \$140,000 for the design of the renovation of Brookline Reservoir Park;
- \$770,000 for the renovation of Emerson Garden Playground;
- \$80,000 for the design of the renovation of the Harry Downes Field and Playground;
- \$300,000 for the renovation of playground equipment, fields, and fencing;
- \$90,000 for the rehabilitation of Town and School grounds;
- \$40,000 for the rehabilitation of comfort stations in parks and playgrounds;
- \$225,000 for the removal and replacement of trees;
- \$80,000 for School furniture upgrades;
- \$70,000 for ADA renovations to Town and School facilities;
- \$275,000 for improvement to elevators in Town and School facilities;
- \$170,000 for energy conservation projects in Town and School facilities;
- \$175,000 for upgrades to energy management systems in Town and School facilities;
- \$175,000 for improvements to life safety systems and building security in Town and School facilities;
- \$50,000 for trash compactors at various schools;
- \$800,000 for school expansion studies;
- \$350,000 for remodeling, reconstructing, or making extraordinary repairs to the Old Lincoln School;
- \$1,038,000 for the expansion of classroom capacity in various schools;
- \$800,000 for the purchase of a fire engine;
- \$4,500,000 for the construction of a fleet maintenance facility for the Fire Department and renovations to the training facility located at Fire Station #6;
- \$700,000 for the renovation of Corey Hill Playground; and

- \$2,100,000 for building envelope/fenestration repairs to Town and School facilities.

Other actions taken at the Annual Meeting included:

- established that the number of Measurers of Wood and Bark be two and to be appointed by the Board of Selectmen;
- approved the collective bargaining agreement for AFSCME Council 93, Local 1358 AFL-CIO, for fiscal years FY2016, FY 2017, and FY2018, with total roll costs of \$1,546,026;
- approved the collective bargaining agreement for the Brookline Engineers Division Association (BEDA), for fiscal years FY2016 and FY2017, with total roll out costs of \$54,479;
- authorized the Town Treasurer, with the approval of the Board of Selectmen, to enter into Compensating Balance Agreements for FY2017;
- established an additional property tax exemption for FY2017, in accordance with Section 4 of Chapter 73 of the Acts of 1986;
- amended Article 8 of the 2015 Annual Town Meeting by amending the Golf Enterprise Fund, allowing it to pay a portion of the construction of the new driving range in lieu of borrowing long-term;
- amended Article 3.12 – Department of Planning and Community Development, of the General By-Laws, by renaming the Division of Economic Development to the Division of Economic Development and Long-Term Planning;
- established a Selectmen's Committee to examine the impact and feasibility of stronger anti-tobacco measures;
- established a Selectmen's Committee to evaluate the best way to provide tree protection in the Town;
- amended Section 5.09 – Design Review, of the Zoning By-Laws, to clarify the notification procedures for Major Impact Projects;
- authorized the Board of Selectmen to grant and acquire, as necessary, permanent easements on Town property for the Carlton Street Footbridge Rehabilitation Project;
- authorized the Board of Selectmen to acquire, if necessary, temporary construction easements from the City of Boston and the Massachusetts Department of Transportation, Rail and Transit Division, for the Carlton Street Footbridge Rehabilitation Project;
- resolved that official Town plastic bags at curbside, without a toter cart, be available as an option for households or residences granted an exception, and that expansive notice, including mailings and neighborhood meetings, be provided to inform residents of the change in trash pickup and the ways in which one might request exceptions;
- resolved that Town Meeting affirms the historic significance of the Saint Aidan's site and supports the installment of an historic plaque;
- resolved that the Town encourage the people of Brookline to Honor Roland Hayes as one of its most important and prominent citizens;
- resolved that Town Meeting calls for an immediate end to the United States' economic, commercial and financial embargo against Cuba;
- resolved that Town Meeting urges the General Court to enact legislation supporting a robust solar photovoltaic program in Massachusetts; and
- resolved that Town Meeting urges our elected representatives to oppose the Trans-Pacific Partnership and any similar trade deals that incorporate an investor-to-state dispute settlement (ISDS) system.

At the Annual Town Meeting Moderator Edward N. Gadsby, Jr. asked for a moment of silence while Town Clerk Patrick Joseph Ward read the last roll call for Town Meeting Members who had died since the previous Annual Meeting:

HONOR ROLL

Eleanor J. Bart
1989 - 2009

Herbert N. Goodwin
1969 – 1973; 1975 - 1985

James W. Schlesinger
1976 – 1982; 1986 - 2001

Robert W. Basile
1988 – 1992; 1994 - 2016

John P. McElroy
1968 – 1985

Michael S. Selib
1967 – 1985; 2000 - 2009

Robert A. Regan
1977 – 1986

~Requiescat in Pace~

On Tuesday, September 8, 2016, the State Primary was held. Polling Places were open from 7:00 A.M. to 8:00 P.M. A total of 2,467 of the 37,275 eligible registered voters in the Town, or 6.6%, participated in the State Primary.

On Tuesday, November 8, 2016, the State Election was held. Polling Places were open from 7:00 A.M. to 8:00 P.M. A total of 29,680 of the 39,069 eligible registered voters in the Town, or 76%, participated in the State Election.

On Tuesday, November 15, 2016, at 7:00 P.M., Town Meeting Members convened for a Special Town Meeting held at Brookline High School's Roberts-Dubbs Auditorium, adjourned to Wednesday, November 16, 2016, and dissolved on Thursday, November 17, 2016 at 11:05 P.M., in order to complete the business of the thirty-five article Warrant. Significant actions taken at the Special Meeting included:

- approved the collective bargaining agreement for the Brookline Fire Union, Local 950, IAFF, AFL-CIO, for fiscal years FY2013 through FY2017, with total roll out costs of \$6,501,746;
- approved the collective bargaining agreement for the Staff Association of the Public Libraries, AFSCME, Local 1358, for fiscal years FY2016 and FY2017, with total roll out costs of \$223,461;
- amended the FY2017 budget;
- amended Article 8.23 – Tobacco Control, of the General By-Laws, to reduce youth access to tobacco products and bring the by-law into conformity with the Commonwealth of Massachusetts' best practices;
- amended Article 8.23 – Plastic Bag Reduction, of the General By-Laws, instituting a petrochemical plastic product bags ban to large grocery stores, and by amending the title of the by-law;
- amended the Zoning Map and various sections of the Zoning By-Law to create an Emerald Island Special District I-(EISD) that would establish parameters that would incentivize redevelopment of an appropriate scale and type, that enhances and connects with the Emerald Necklace;
- accepted a restrictive covenant from Claremont Brookline Avenue, LLC for the site known as 25 Washington Street;
- authorized the Board of Selectmen to enter into a Memorandum of Agreement and a Restrictive Covenant, between the Town and Claremont Brookline Avenue, LLC for the site known as 25 Washington Street;
- resolved that the Board of Selectmen require a sidewalk of at least 18 feet, including a planting strip of 10 feet, on the south property line of 25 Washington Street;
- authorized the Board of Selectmen to lease, for a term not to exceed ten years, various property, land, buildings, and town-owned light poles, for the construction of a Distributed Antenna System (DAS);
- amended Article 5.8 – Sign By-Law, of the General By-Laws, changing the definitions of various signs and removing restrictions;
- amended various sections of the Zoning By-Laws, changing the definitions of signs and making these definitions content neutral;
- amended Article 8.20 – Soliciting Money, of the General By-Laws, by eliminating the solicitation of money as a prohibited practice on public property, and by changing the title of the by-law;
- amended Section 6.04.15 – Electric Vehicles, of the Zoning By-laws, requiring new off-street parking facilities to provide the capacity or mechanisms to recharge electric vehicles;

- resolved to urge the Board of Selectmen to seek the construction of electric-ready garages by pursuing the adoption of Mass. Regs. § 12.00, Massachusetts Electrical Code;
- amended various sections of the Zoning By-Law, to create a Transit Parking Overlay District, reducing the minimum off-street parking spaces required for new housing construction within a half-mile radius of any MBTA Green Line stop;
- authorized the Board of Selectmen to enter into a contract, for up to ten years, to support the Town's participation in the Hubway Regional Bicycle Share Program;
- amended Section 4.07 – Table of Use Regulations, of the Zoning By-Laws, by adding a new use prohibiting the commercial and non-commercial manned aircraft landing areas, including on structures, in all residential districts;
- amended various sections of the Zoning By-Laws to address the construction of unfinished basements and attics, and the elimination of Section 5.22 exemptions in T, F, and M Districts, reducing potential increases in density;
- amended Article 8.15 – Noise Control, of the General By-laws, and Article 8.31 – Leaf Blowers, of the General By-Laws, by consolidating all reference to Leaf Blowers under Article 8.31 – Leaf Blower Control;
- resolved that the Board of Selectmen assign additional duties to the DPW to monitor, track and resolve complaints relating to leaf blowers;
- adopted that the name of the square at the intersection of Cypress Street and Brington Road, be known as the Walter F. Brookings Square;
- amended various articles of the General By-laws to update references to the new Commission on Diversity, Inclusion and Community Relations and to clarify the re-appointment of Commissioners;
- established a committee to study the training of animal control officers and police officers concerning the handling of attacks on citizens by dogs and other animals;
- established a committee to study the desirability and feasibility of posting Brookline Police incident reports online;
- amended Article 2.1 – Town Meetings, of the General By-Laws, requiring Town Meeting committees to conduct their meetings in a manner that is consistent with the provisions and the intent of the Open Meeting Law;
- resolved that the Town defend the Town's planning interests, with appropriate funding, before the Housing Appeals Committee, and other appeals courts regarding 40B applications;
- resolved that the Board of Selectmen establish a committee to study property tax relief programs to offer to senior homeowners with modest incomes, similar to other Massachusetts communities, to make policy recommendations and propose warrant articles; and
- resolved that the Board of Selectmen, the Planning Board, and the Housing Advisory Board develop a suitable air rights development of age restricted affordable, mixed income housing over the existing Town-owned parking lot between Kent Street and Station Street.

The Office of the Town Clerk, in 2016, recorded 602 births, pending final returns from other communities, resulting in an increase of 2 births from the previous year. There were 3 adoptions recorded and no amendments filed. The office also recorded 357 deaths, pending final returns from other communities, resulting in an increase of 5 deaths from the previous year. There were 6 amendments filed. The office also recorded 413 marriage intentions and 397 marriages, resulting in no change in the number of marriage intentions and an increase of 1 marriage from the previous year. There were 23 amendments. The office posted 1,569 public meeting notices, in accordance with the Open Meeting Law, resulting in an increase of 295 from the previous year. There were 2,629 dogs licensed in 2016, a decrease of 388 from the previous year. Of the 2,629 dogs licensed in 2016, 1,363 were also licensed in the Green Dog Program, a decrease of 101 dogs from the previous year. There were 153 non-resident licensees who participated in the Green Dog Program, a decrease of 33 from the previous year. There were also 1 Resident Commercial Dog Walker, 1 Two-Day Guest Pass and 3 Weekly Passes issued for the Green Dog Program during 2016.

Total 2016 revenues collected by the Office of the Town Clerk were \$140,487 in 2016, a decrease of \$11,070 from 2016 revenues.

Registrars of Voters



*L-R: Andrew J. McIlwraith, Margaret C. Maguire,
Assistant Town Clerk Linda Golburgh,
and Town Clerk Patrick Joseph Ward*

The Board of Registrars of Voters is a four member board whose responsibilities include registering voters, making a local listing of residents, certifying nomination papers and petitions, processing absentee voter applications and administering elections and any necessary recounts or challenges. The Town Clerk serves as an Ex Officio member of the Board of Registrars of Voters. The Democratic Registrars are Town Clerk Patrick Joseph Ward and Assistant Town Clerk Linda G. Golburgh, who serves as Chair. The Republican Registrars are Andrew J. McIlwraith and Margaret C. Maguire. In 2016 the Board of Registrars of Voters administered and supervised the March 1, 2016 Presidential Preference Primary, the May 3, 2016 Annual Town Election, the September 8, 2016 State Primary, and the November 8, 2016 State Election. The Board of Registrars of Voters registered 7,588 new active registered voters, an increase of 4,628 from 2015; inactivated 1,272 active registered voters, a decrease of 2,519 from 2015, and amended 25,965 affidavits of voter registration for changes of status, party and address, including deletes, an increase of 2,296 from 2015. The Board of Registrars of Voters mailed 5,046 confirmation notices, a decrease of 1,738 from 2015, and inactivated 1,272 active registered voters, a decrease of 2,519 from 2015. The Board of Registrars of Voters also processed 5,626 absentee ballot applications, an increase of 4,595 from 2015 and certified 9,383 signatures for nominations and petitions, an increase of 8,215 from 2015. The new Biennial State Election requirements, as mandated by the Elections Reform Act of 2014, were implemented for the first time in 2016. The Board of Registrars of Voters conducted 21 Early Voting sessions, resulting in a turnout of 11,812 early voters, or 30.21% of the eligible registered voters in the Town. The Town of Brookline was randomly selected, among 3% of all the precincts in the Commonwealth of Massachusetts, for a Post-Election Audit of the results for the November 8, 2016 State Election. Two Brookline precincts were selected – Precinct 15 and Precinct 16. The Board of Registrars of Voters conducted this audit and reported that the vote differentials for these precincts were 11 votes and 2 votes respectively. Also as a result of this new legislation, the Board of Registrars of Voters pre-registered 68 16 and 17 year olds in 2016. The Board of Registrars of Voters published the 2016 Street List of Persons Seventeen Years of Age and Older and established a total population of 47,372, a decrease of 237 from 2015. Of this population, 36,029 were registered voters, of which 34,728 were Active and 1,301 were Inactive.

Political Parties and Designations

Democrat*	17,294
Unenrolled	16,155
Republican*	2,259
United Independent Party	200
Green Rainbow	40
Libertarian*	35
American Independent	9
Conservative	7
Green Party USA	6
MA Independent Party	5
Socialist	6
Interdependent 3 rd Party	3
Working Families	3
We the People	2
Pizza Party	2
Natural Law Party	1
Prohibition Party	1
Pirate Party	1
* Recognized Political Party	

Town Counsel

Joslin H. Murphy

The Town of Brookline's legal team includes Town Counsel Joslin H. Murphy, First Assistant Town Counsel Patricia Correa, Associates Town Counsel John Buchheit and Jonathan Simpson and paraprofessional staff including Senior Paralegal Kerry Fleming, Paralegal Tracey Michienzi, and Senior Clerk Jane Tavolieri.

The Legal Department represents the interests of the Town in a multitude of complex and diverse legal issues, including: the defense of civil actions alleging civil rights violations, employment discrimination, breach of contract, school related matters, employment disciplinary appeals, personal injury and property damage cases, land use and zoning appeals and tax assessment appeals. The team routinely provides support services for the Town's departments in a broad range of matters including issuing legal opinions to Department Heads, Town officials and employees; contract drafting and review; assisting in personnel related matters; and responding to public records requests and subpoenas. Legal representation is also provided for Town departments, boards, commissions, and employees in claims arising from employment disputes. They regularly assist Town officials and departments and citizens in the preparation of warrant articles for Special and Annual Town Meetings, drafting notices and votes for the Town's Boards and Commissions, and attending meetings of the Board of Selectmen and bi-annual Town Meetings.

In addition to supporting the attorneys with litigation preparation and project assistance, the paraprofessional staff are responsible for handling such matters as: pursuing actions against tax-delinquent properties at the Land Court; filing Proof of Claims at the Bankruptcy Court to ensure that any outstanding debts owed to the Town are protected; managing the extensive volume of claims that are filed against the Town, pursuant to Massachusetts General Laws Chapters 84 and 258; assisting Town Departments in recovering monies owed to the Town for damage to Town property, and in the collection of unpaid fees; actively pursuing the recovery of money expended by the Town for medical expenses of police and fire department personnel who are injured in the line of duty by negligent third parties; responding to inquiries from the public; and providing assistance to other departments on various matters. The office also continues to work with the Town's Licensing Review Committee ("LRC"), aiding in research of applicable laws, regulations, as well as drafting new regulations and updating existing regulations as needed.

2016 was an extraordinarily busy year for the Legal Department. This year's accomplishments include:

- A favorable jury defense verdict in a Federal Court trial of an employment discrimination case seeking damages in excess of \$1,000,000.
- Won early dismissal of a multiple plaintiff civil rights complaint against the Town, its officials and staff.
- Provided support to the School Committee Policy Subcommittee, including assistance drafting a revised anti-discrimination policy and related procedures, and a new physical restraint policy.
- Negotiated and finalized a Memorandum of Agreement and Tax Certainty Agreement pertaining to the development of 25 Washington Street.
- Defeated a Motion for Preliminary Injunction in a school enrollment case.
- Initiated review and collection of records pertaining to the acquisition of Town owned property.
- Provided guidance to Town Departments on the anticipated regulation of recreational marijuana dispensaries.
- Broadened staff counsel experience in areas of municipal and school law, increasing internal efficiency.
- Negotiated, drafted and reviewed numerous contracts and other legal documents related to real estate transactions, environmental issues; and substantial project developments.
- Negotiated and finalized plans for a temporary easement with detailed site plan and scope of work for 37 Marion St., providing the Devotion School K-4 student population 2 year access to the 30 Webster St. property while 345 Harvard St is closed for major renovations.
- Assisted the Planning and Community Development Department Housing Division in closing loans to create affordable housing units.
- Successfully recovered \$434,785.87 through Tax Lien Foreclosure, Personal Property Taxes and Chapter 13 Bankruptcy payments.
- Continued to coordinate and provide training to Town officials, employees, and Board and Commission members in laws and regulations pertaining to Public Records, Open Meeting and Conflicts of Interest.

Human Resources

Sandra DeBow-Huang, Director

The mandate of the Human Resources Office is to develop and administer fair and equitable Human Resources policies for the Town and its employees and to provide a system of Human Resources administration that is uniform, fair, efficient and represents the mutual interest of the Town and employees of the Town. Our duties fall into three broad categories, Personnel Administration for Town personnel, Benefit Administration for Town and Public School employees and Labor Relations. In 2016, the Human Resources Office worked diligently in these areas, with a focus on revising and updating policies, expanding new sick leave benefits to non-benefit employees, continued efforts to improve and maintain labor relations and to develop and expand diversity and inclusion initiatives.

The Human Resources Office continues to work with seven unions and two sizeable non-union groups, its middle management and Department Heads, to ensure the high standard of rules and procedures to manage its personnel. Within these groups are several non-union groups including, seasonal, temporary and part-time employees. The HR Office implemented the multi-year project to revise the Classification and Pay Plan for non-union employees. The revisions were necessary to remove outdated, civil service requirements, to clarify the differences between the union and non-union work rules and to ensure consistency and parity among the union and non-union, part-time and full-time groups; all this with an eye toward greater transparency and efficiencies across all groups.

The Human Resources Department also ensured that managers were adhering to the Town's new provision to provide sick leave benefit for employees who work less than part-time or who work on a temporary or fluctuating basis. The new provision, adopted by the Human Resources Board and the Board of Selectmen carefully combined the rights, policy and procedures of the state's new sick leave law, MGL, ch. 149, sec. 148 C, and aligned them with the work rules common to all the Town's collective bargaining agreements, allowing employees, who formerly did not receive any sick leave, to accrue up to 40 hours of sick leave, including 8 hours of personal time. To this date, no other municipality has adopted a similar benefit following the establishment of the state's sick leave law.

Implementing and promoting diversity and inclusion initiatives continue to expand throughout all aspects the Town's personnel administration by the Human Resources Office in 2016. The Office continues to scrutinize its recruitment and hiring techniques following the 2010 removal from the state's civil service laws which limited the Town's recruitment practices. These efforts are timely as the Town of Brookline, like employers across the nation, are experiencing an aging of the workforce. During the next five to ten years, the Town will lose a number of senior managers. Increasing succession planning efforts is a major priority for the Town's executive team with a dedicated eye to diversity and inclusion.

As the Human Resources office continues to expand our recruitment, training and retention networks, the expansion effectively ensures an increase in the vitality and breadth of our recruitment pools. In 2016, the Town Human Resources Department hired the Professional Diversity Network which has a multi-phased approach to recruitment of diverse professionals. It also worked closely with a new partner, the Nonprofit Professionals Advisory Group, a recruitment firm that focusing on recruitment of highly qualified individuals from a broad array of protected classes, consistent with this office's work of expanding our recruitment pools.

The Human Resources Office also continues to partner with the Payroll Division of the Finance Department and its new payroll system to provide better data and better HR/Payroll administration processes. Personnel administration spans all personnel actions from hiring to retirement and everything in between. Tracking such as recruitment, promotions, transfers, accrual banks, training, leave administration and workers' compensation in a manner that allows us to analyze the data is challenging but the HR Office is dedicated to developing performance metrics that we can measure to ensure we are meeting our objective to expand the diversity of the workforce.

Regarding personnel efficiencies and efforts to control personnel costs, the Human Resources Office continues to work closely with Departments to address their staffing needs in hiring, and assisting in the reclassification of key positions or the re-organization of job duties to better accomplish Department objectives without expanding staffing needs, and working with Departments in their efforts to control sick and injured leave issues.

A critical component of controlling personnel costs is to control our health care costs through controlling costs for workers' compensation as well as our health care insurance costs. Our partnership with New England Baptist's

Occupational Health Department is critical and allows us to focus on case management and to ensure our employees receive a high level of care and treatment. By partnering with an external OCC Health department, we ensure employees get better more quickly and are able return to work sooner. This proactive approach also includes actively challenging claims that we find have no merit. This approach has have effectively kept workers compensation and injury claims relatively flat, despite greatly increased medical costs.

The HR Office also continues to manage its health care costs by educating its employees on the importance of wellness but also in helping them navigate the complex medical systems. Continued education on our health care tools, i.e., use of HRAs and FSA and more efficient use of our health insurance plans, we strive to educate our employees on how to reduce their health care costs, as well as the Town's. In April 2016, as part of the Town's Open Enrollment period, the Human Resources Office held its annual Wellness Fair featuring vendors from the Town's Employee Assistance Program, (EAP), dental provider, cafeteria plan providers (Flexible Spending Account) and local area gyms. Town departments such as the Police Department, Recreation Department, and the Public Health Department also participated in the Wellness Fair. Human Resources and Retirement/Social Security personnel are also available to counsel individuals on all aspects of the Town's personnel benefits, including information on the often underutilized flexible spending accounts.

Human Resources Board

In 2016, the Human Resources Board was fully staffed following the retirement of several of our longstanding board members, Attorney Kenneth Kurnos and Ms. Jackie Young. Led by attorney Edward DeAngelo the HR Board is comprised of experienced HR professional who bring expertise from diverse areas, including private sector, public sector, academic, union and non-unionized settings.

The Human Resources Board has continued to support the Human Resources Department in its efforts to develop and administer fair and equitable policies for the Town. The Human Resources Board regular monthly meetings throughout 2016 dealt with a wide span of issues, and it did so judiciously and promptly. The Board continues to be a valuable asset to the Board of Selectmen as well as the Human Resources office allowing that Office to meet its mandate of providing a system of Human Resources administration that is uniform, fair, and efficient and represents the mutual interest of the Town and employees of the Town.

During 2016, the Human Resources Board heard and ruled on a number of reclassifications of positions brought by the Human Resources Office with the respective Department Heads. This work continues to revise antiquated civil service titles, such as Parks Garage Clerk or Senior Clerk Typists, an important step in moving from the Civil Services constraints in expanding recruitment as the outdated civil service titles hampered efforts to obtain a highly qualified applicant pool as the old titles did not reflect the current duties of the clerical positions, particularly as regards the technological changes over the last few decades.

The HR Board also heard grievance regarding workplace disputes that arose during 2015 and 2016. The Board reviewed each grievance on its own merits, either rendering a decision or recommending that the parties work more diligently to resolve the matter or to come to some settlement. The careful consideration of the grievances that come before the Board has an important effect in maintaining harmonious labor relations between the Town's management and its unionized employees.

The HR Board also established a new Policy subcommittee with a goal of focusing on updating policies and working toward a simple mechanism for employees, both union and unionized, to easily obtain the policies, contracts and rules that establish their rights and responsibilities, as well as training and advancement opportunities in the Town of Brookline.

PUBLIC SAFETY

Police Department

Daniel O' Leary, Chief of Police

Throughout 2016, the Brookline Police Department continued to provide a wide continuum of public services in an effort to reduce crime, increase safety and enhance the quality of life in Brookline. Through proactive policing, intelligent deployment, Department-wide problem solving efforts, advanced training for our officers, increased engagement with the community and the use of a team approach, we continue to see great successes in the prevention and resolution of crime and disorder problems in the community. The BPD is taking great care to prepare for the wide range of emergencies and threats that could face our community. Between evolving national trends and local demands, modern police officers are being asked to continually respond to a more diverse array of situations and the BPD is ready and able to face the challenges that lie ahead.

In 2016, the Department made several promotions. Lieutenant Stephen Burke was promoted to the rank of Deputy Superintendent and assigned as the Commander of the Detective Division, Sergeant Thomas Ward was promoted to Lieutenant and assigned to the Detective Division and Patrol Officer Dave Hill was promoted to Sergeant and assigned as a Patrol Supervisor, marking the Department's first promotion of an Asian officer.

On November 4, 2016, the BPD graduated ten new recruit officers from the Academy. This class represents the most diverse class in the Department's history, consisting of four women, two Asian officers and one black officer. With these new hires, the BPD currently has 17 female officers (13%), 8 black officers (6%), 8 Latino/Hispanic officers (6%), and 9 Asian officers (7%), for a total of 32% of the Department representing a diverse population.



Recruit Class

On October 15, 2016, the BPD participated in the MA Civil Service Police Promotional exam. This exam is offered every two years and determines eligibility for promotion within the Department. This year, the exam was taken by 13 patrol officers, of whom five were female officers and one was a black officer. Ten sergeants took the exam for promotion to Lieutenant, one of which was a female. Unfortunately, despite women and minority officers representing 32% of the Department, only 5% sought promotion eligibility through this process.

Notwithstanding the addition of these ten new recruit officers, the Department is still operating with seven vacancies and anticipates additional vacancies from retiring officers over the next year. On March 25, 2017, there is a Police Entrance Exam being offered by MA Civil Service for eligible candidates who are interested in a career in law enforcement. This presents a great opportunity to hire skilled, caring, dedicated and diverse candidates who can

contribute to making our community a better place to live and work. The Department recently worked with National Boston, a production house, to create a six minute outreach video designed to inspire potential candidates and introduce the public to the many facets of the BPD. Additionally, the Department has undertaken significant outreach efforts – hosting informational sessions, working with local colleges and universities, and utilizing social media to recruit candidates for the March exam. Please visit www.brooklinepolice.com to see our new outreach video.

This year, the Department has successfully continued to use crime analysis and intelligence to direct patrol activities in an effort to reduce these crimes, and others, and apprehend the suspects. By analyzing the day, time, location and *modus operandi* (MO) for pattern crimes like car breaks and package thefts, the Department can deploy resources to specific areas which are being targeted. Commanders are then tasked with reassigning officers to areas where these crimes are happening and to utilize various tactics to counteract and catch criminals. This past year, because the Department has continued to see tremendous success with the Bait Bike, we employed the same technology to counteract the increase of package thefts. Bait packages, equipped with a GPS, were deployed into areas most targeted for thefts. Emulating the success we saw with bike thefts, package thefts were reduced from 100 in 2015 to 67 in 2016 (a 33% reduction). Bike thefts continued to decline from 89 in 2015 to 78 in 2016 (an 11% reduction).

During the year, there were 448 arrests made. This volume of arrests is indicative of the great efforts of the officers in the field. Additionally, this decline in arrests corresponds with the decrease in crime and signifies that our efforts to put resources in the areas they will have the greatest impact has been successful. Last year, our field interview classification system was revamped to focus on field interrogations. In 2016, there were a total of 47 field interrogations conducted.

In the area of traffic enforcement, there were 16,298 moving violations issued to motorists on Brookline's roads and a total of 133,127 parking tickets were issued, totaling \$4.2 million in fines and penalties. Last year, the Traffic Division, under the direction of Deputy Superintendent Myles Murphy, began looking at the civilian parking enforcement efforts to determine if greater efficiencies can be made in terms of deployment, route design and prioritization of affected streets. The Division was able to increase parking enforcement while streamlining work output for the civilian parking control officers.

Throughout the year, the Department has been successful in maintaining our level of service to the community through a variety of ongoing and new initiatives. The Community Service Division, under the direction of Deputy Superintendent Michael Gropman, continues to offer various programs, such as the AWARE program, Child Seat Safety Program and RAD, which greatly enhance the safety of our residents. The Brookline CERT program also continues to recruit, train and deploy its 220+ volunteers who are on call to assist the Town during local emergencies. Our officers also continue to work with the schools, other Town agencies and local service providers to improve the quality of life for residents.

To further engage the community, the Patrol Division, under the direction of Deputy Superintendent Andrew Lipson, continues its "Park and Walk" program which is designed to get officers out of their cruisers and into the community in proactive, positive ways. Throughout the past year, we have asked that officers from all Divisions participate in local programs, to attend community meetings and to be visible and engaged with residents at playgrounds, in commercial areas and around parts of Town where people congregate. The Department has officers assigned on a daily basis to our nine public housing complexes. We have officers working with the Teen Center to foster relationships with the underserved and youth of the community. Members of the Department regularly assist at our local food pantry and host clothing/houseware drives for local families in need. Our officers participate in all major community events, such as Brookline Day, Porchfest, the Brookline Arts Festival, Brookline Bikes Beacon Parade, charity walks, local fairs and school events, as well as major events like the Boston Marathon. We assign officers on bikes and to walking routes to have a visible and approachable presence in the community.

Recognizing that many of the individuals we deal with on a daily basis are having a mental health crisis which requires a different type of law enforcement response, we developed training for our officers in de-escalation of conflict, mental health first aid and procedural justice. We also sought out crisis intervention training for officers and began collaborating with our local mental health service providers. In 2015, the BPD applied for grant funding

through the Department of Mental Health (DMH) to get our Crisis Intervention Team (CIT) concept off the ground. As of now, we are proud to announce that have trained 53 officers and our victim-witness advocate, for a total of 43% of our sworn police force trained in the CIT model. Due to the overwhelming success of our CIT program, we were recently awarded a grant to develop a regional training and technical assistance center (TTAC) in Brookline to provide the 40 hour CIT training to officers from police departments in Norfolk County and assist those departments in establishing their own CIT programs. We held our first regional training in the Fall and planning for our second is underway.

In addition to training officers to respond to community members in crisis, this past year we established a Critical Incident Stress Management (CISM) Team to provide peer support to fellow police officers. The Greater Boston CISM Team has been established as a collaboration among eight police departments in the Greater Boston for the purpose of supporting the officers within these police departments. The BPD trained five of its members to be part of this regional collaboration.



Officer assists in unloading Food Pantry deliveries

In the fall 2015, the BPD trained several officers in the Youth & Police Initiative (YPI). YPI is an interactive program designed to improve relationships between law enforcement and youths in high-crime neighborhoods. YPI officers and local at-risk youth work to foster positive relationships, to reduce criminal behavior and negative attitudes, and to educate police about concerns of the youth in their community. Helping to restore trust among at-risk youth, many of whom are minorities, is critical to our success as an agency committed to community policing. We have hosted two rounds of the YPI program, one for local young men and one for local young women.



Youth & Police Initiative

This past year, we utilized the power of social media to share human interest pieces about officers and the work they are doing day in and day out in Brookline. We have significantly increased our use of Facebook and Twitter, and this year added YouTube and Instagram to our social media outreach efforts. From the previously referenced recruitment/outreach video to various human interest stories to regular updates on crime, prevention and safety issues, the Department is committed to engaging our community and celebrating the variety of work our officers are doing. For instance, this fall, the Brookline Police Department participated in the American Cancer Society's Pulling for Hope fundraiser and plane pull. We raised over \$6,000 for cancer research by highlighting cancer survivor stories of members of the Brookline Police, and then 20+ BPD team members pulled a plane – taking 2nd place in the public safety category.

On average, the Department tweets about 48 times per month. Currently, our front line supervisors send out “tweets from the streets” so followers can get up to the minute news. We have also significantly increased our social media presence, with 2,788 people following us on Facebook, 638 on Instagram and 8,919 followers on Twitter. In 2016, our website had over 72K visits. On a weekly basis, we have hundreds of people visit the BPD's social media outlets for news and current events and it has proven to be a valuable community education tool. This spring, the Department initiated a Social Media Committee which is reviewing additional ways the BPD can interact with the community to share not only public safety information but also show what work we are doing in the community that people may not be aware of.

Day after day, Brookline police officers display outstanding performance in a variety of situations and consistently demonstrate their commitment to providing the highest quality of police service to the public. With professionalism and expertise, we continue to build relationships with citizens in order to improve personal safety, protect individual's rights and property, and promote individual responsibility and community commitment to keep our citizens safe and aware. As we move forward, we will continue to work to improve the services we provide to the community.



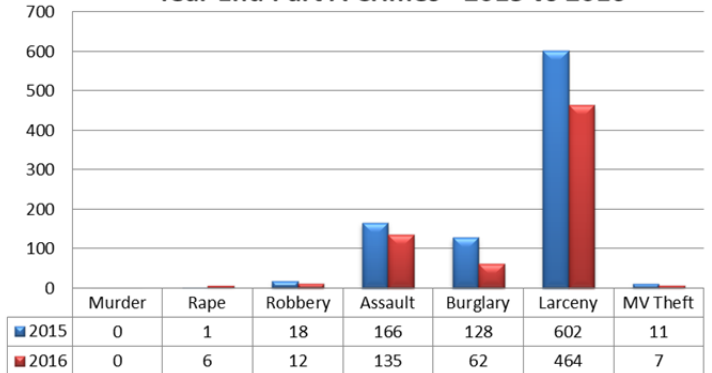
American Cancer Society's Pulling for Hope Fundraiser

Year End Review of 2016 Part A Crimes

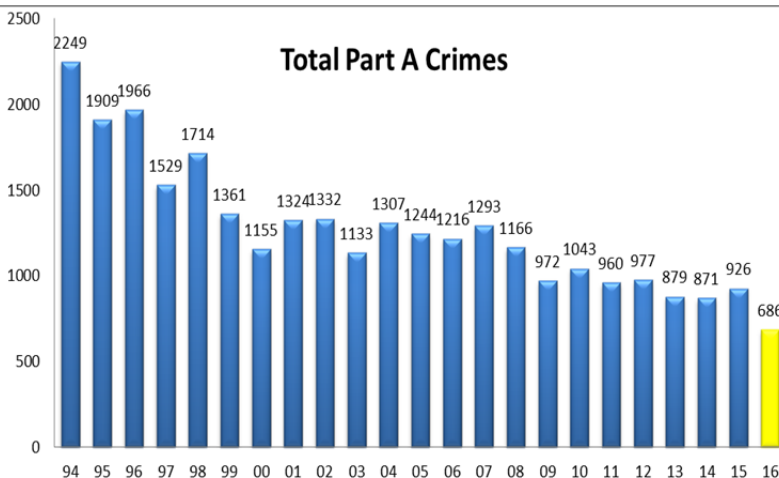
The following is a summary of Part A Crimes in Brookline during 2015. Part A crimes include: murder, rape, robbery, assault and battery, burglary, larceny and motor vehicle theft. During 2016, there were a total of 686 Part A crimes in Brookline, down 26% from the 926 Part A crimes in 2015. Of the 686 crimes reported in 2016, there were 146 cases cleared by arrest, 93 cleared by court action, 37 cleared exceptionally, 25 cleared other means (completed service, in-active, referral), resulting in a 44% clearance of crimes for the year.

In 2016, there were reductions in every crime other than rape when compared to 2015. Robberies were down 33% (from 18 to 12), assaults were down 19% (from 166 to 135), burglaries were down 52% (from 128 to 62), larcenies were down 23% (from 602 to 464) and motor vehicle thefts were down 36% (from 11 to 7). However in 2016, there was an increase in rapes, from 1 to 6. This is the only crime that increased in 2016. In 2016, crime was down 69% from where it was in 1994.

Year End Part A Crimes - 2015 vs 2016



Total Part A Crimes



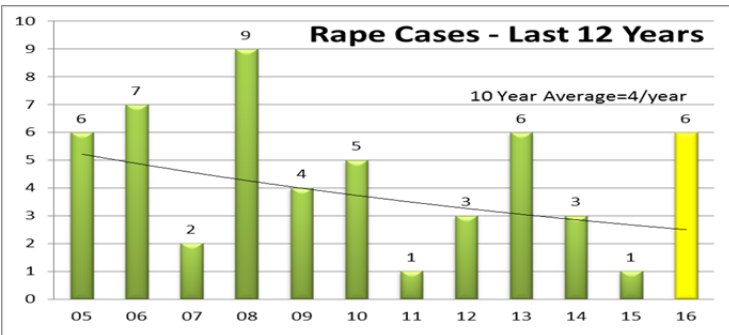
Of the 686 Part A crimes reported in 2016, there were 146 cases cleared by arrest, 93 cleared by court action, 37 cleared exceptionally, 20 closed by completed service, 3 cleared by referral and 2 were closed by other means, resulting in a 44% clearance of crimes for the year. Specifically, 67% of rapes, 75% of robberies, 95% of assaults, 48% of burglaries, 27% of larcenies and 73% of motor vehicle thefts were all cleared by arrest, court action, cleared exceptionally, completed service, referral, closed or are in-active.

THE FOLLOWING IS A BREAKDOWN OF EACH PART A CRIME FOR 2016:

MURDER

There were no murders in 2016. There have been no murders in Brookline since 2007.

RAPE – UP 500%



During 2016, there were 6 rapes reported, up from the 1 reported in 2015. Out of these 6 rapes, 3 (50%) of them have resulted in an arrest, 2 of them are active (33%), and one has been cleared by referral (16.7%). In 4 of the cases, the suspect knew the victim while in 2 of the cases, it was a stranger who they met the night of the incident. As the chart shows, the ten year average of rape cases reported is 5 per year.

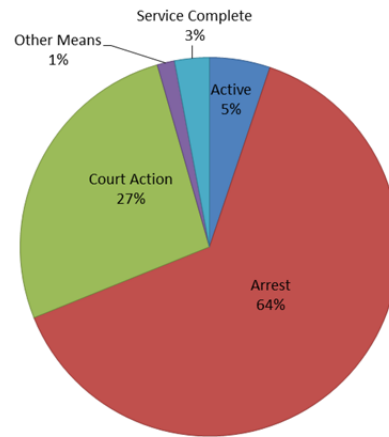
ROBBERY – DOWN 33%

There were 12 robberies in 2016, which is down 33% from the 18 robberies reported during 2015. Of these 12 robberies, 7 resulted in an arrest, 2 in court action and 3 remain active. Of the 12 robberies, 4 were unarmed/strong-arm robberies, 3 involved a knife, 2 involved a firearm, 2 were home invasions, and 1 was a bank robbery. These robberies occurred at banks (1), at a residential building (5), commercial institution (3) and on the street (3).

ASSAULT – DOWN 19%

There were a total of 135 assaults reported in 2016, down from the 166 that occurred in 2015. Of these 135 assaults, 53% (72) were domestic violence related and 5% (7) were assaults on police officers. Of the 71 domestic assaults, 64 resulted in an arrest, 6 in court action, and 1 remains active. Additionally, 7.4% (10) of our assaults occurred at one of the two mental health hospitals in Town. Of the 135 assault cases, 86 (64%) resulted in arrests, 36 (27%) resulted in court action, 4 (3%) were cleared as completed service, 2 (1%) were cleared by other means and 7 (5%) remain active. In 2016, there were also 8 indecent assaults, 5 indecent exposures and 2 open and gross cases.

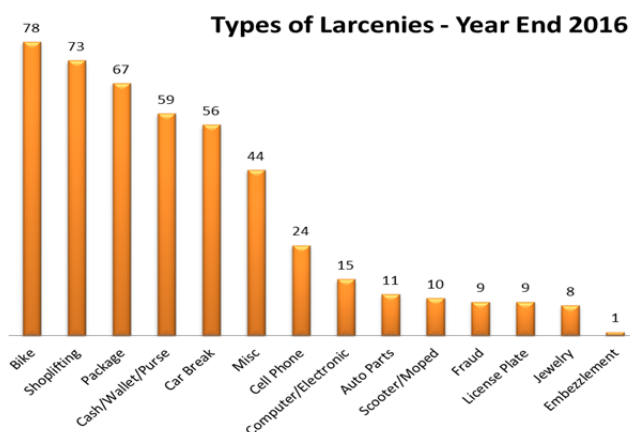
Year End 2016 Assaults by Case Status



BURGLARY – DOWN 52%

There were a total of 62 burglaries in 2016. This is down 52% from the 128 burglaries in 2015. Of the total 62 burglaries, 56 (90%) were of residential properties and 6 (10%) were of nonresidential buildings, including offices, schools, religious and commercial establishments.

Of the total 62 burglaries, 32 (52%) cases remain active, 7 (11%) resulted in an arrest, 7 (11%) resulted in court action and 16 (26%) were cleared exceptionally. In addition to the 62 burglaries, there were 12 attempts.

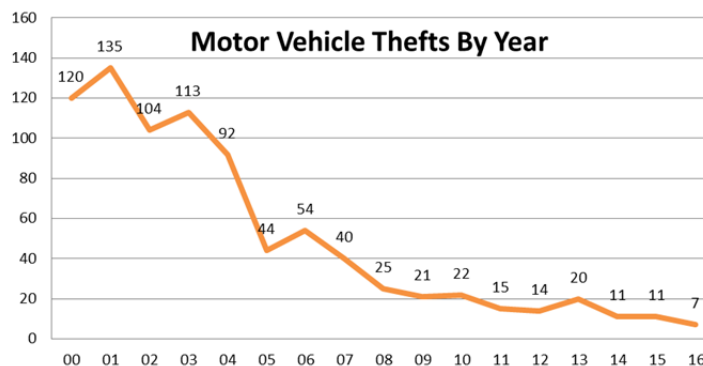


LARCENY – DOWN 23%

There were a total of 464 larcenies in 2016, down 23% from the 602 larcenies that occurred in 2015. Of the 464 larcenies, 337 (72%) cases remain active, 43 (9%) resulted in arrests, 46 (10%) were cleared by court action, 21 (5%) were cleared exceptionally, 1 (<1%) were cleared by referral and 15 (3%) were closed through completed service. Of the total 464 larcenies, bike thefts were the most prevalent larceny with 78 (17% of total larcenies), following by shoplifting with 73 (16%) and package thefts with 67 (14%). In addition to the 464 larcenies, there were 40 attempted larcenies.

MOTOR VEHICLE THEFT – DOWN 36%

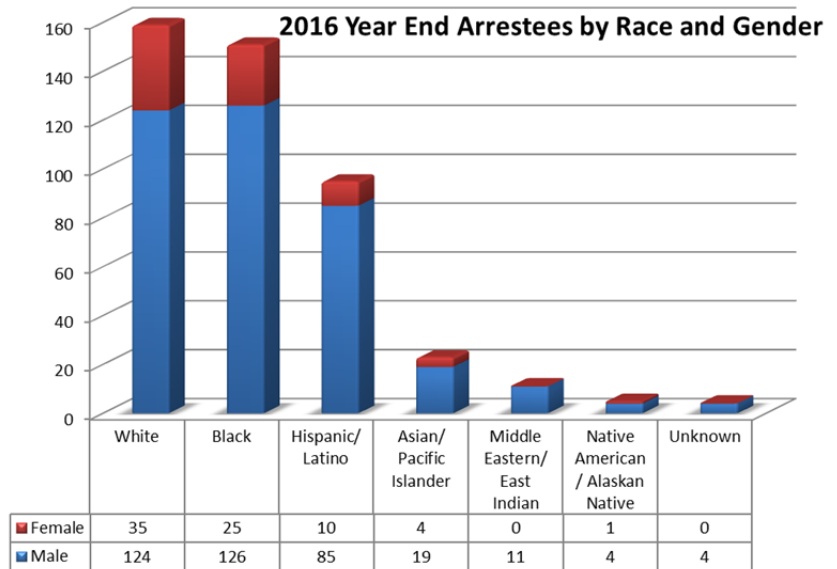
There were 7 motor vehicles reported stolen in 2016, which is down 36% from the 11 reported in 2015. Four (57%) cases remain active, 2 (29%) were cleared by court action and 1 (14%) was cleared by other means. Two of the stolen motor vehicles were motorcycles.



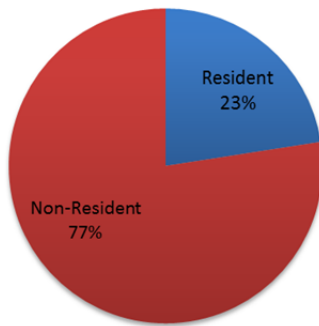
RACIAL AND GENDER BREAKDOWN OF POLICE/COMMUNITY INTERACTIONS

Arrests

In 2016, there were 448 arrests, down 29.4% from the 635 made during the same period of 2015. In 2016, 35.5% of the people arrested were white, 33.7% were black, 21.2% were Hispanic, 5% were Asian/Pacific Islander, 2.5% were Middle Eastern/East Indian and 1% was Native American/Alaskan Native or an unknown race. 83% of the arrestees were male and 17% were female. 13 of the arrestees were juveniles.



2016 Year End Arrestee Residency Breakdown



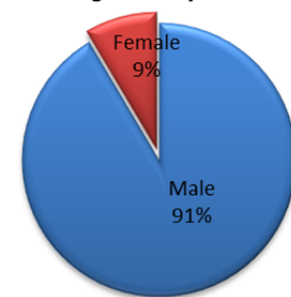
Of all those arrested in 2016, 101 (22%) of them were residents of Brookline. A total of 347 (77%) of arrestees lived outside Brookline. The largest number of arrestees outside of Brookline were from Boston with 190 (42% of all arrests). The chart below is a breakdown for non-resident arrestee locations which have had at least 9 or more arrests in 2016.

In 2016, the BPD also placed 9 people into protective custody (for being under the influence of alcohol). 88.8% of these PCs were white, none were black, 12.2% were Asian/Pacific Islander, none were Hispanic/Latino and none were Middle Eastern/East Indian and or Native American/Alaskan Native. 100% of the PCs were male. Additionally, there have been 2 sex offenders registered in our system this year. Both of them have been white males.

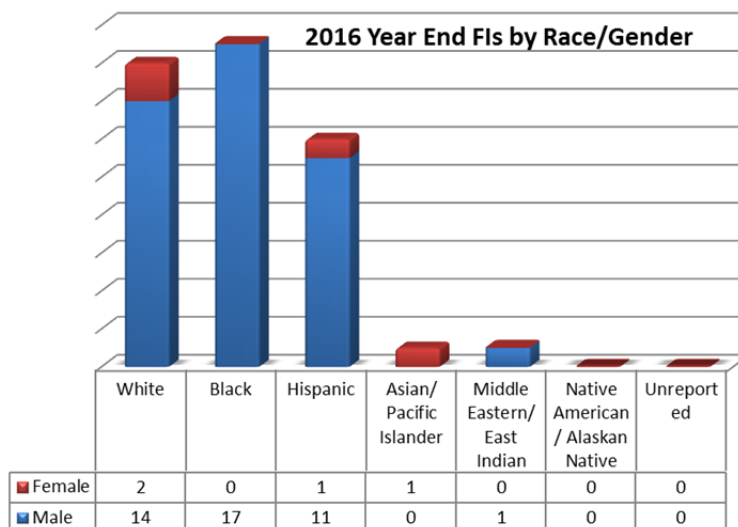
Field Interrogations

Commencing with the beginning of 2015, the Department began to breakdown what we had previously classified as Field Interviews into two subsets: Field Contacts & Field Interrogations. Field Contacts cover those individuals who the police encounter during the normal course of conducting routine police services that we need to identify. Field Interrogations are individuals stopped by the police whom the police or citizens believe to be acting suspiciously and rise to the level of suspicion that they have, are or are about to commit a criminal offense.

2016 Year End Field Interrogations by Gender



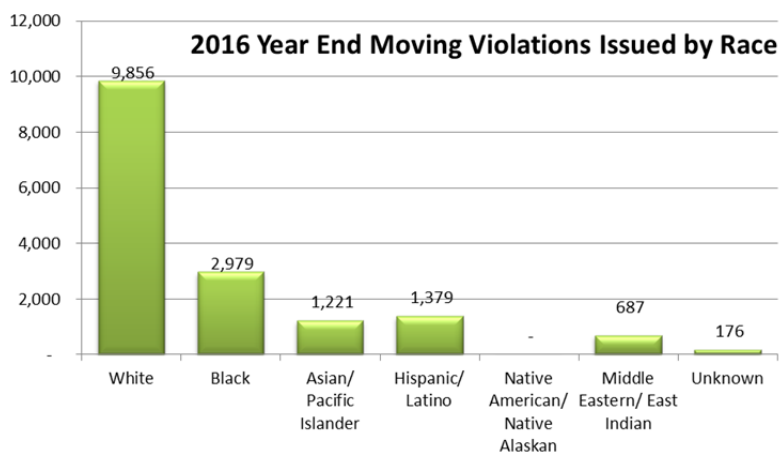
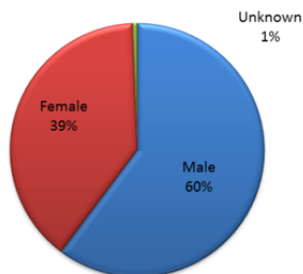
In 2016, there were a total of 47 field interrogations conducted. Of these people who were stopped and questioned for suspicious activity, 34% were white, 36% were black, 26% were Hispanic, 2% were Asian/Pacific Islander, 2% were Middle Eastern/East Indian and none were Native American/Alaskan Native. 91% of the people field interviewed were male, 9% were female. The following two graphs compare the percent breakdown by race and gender of persons field interviewed in 2016.



Moving Violations

In 2016, there were 16,298 moving violations issued, down 16.3% from the 19,481 issued in 2015. Of the motorists issued citations in 2016, 60.5% were white, 18% were black, 7.5% were Asian/Pacific Islander, 8.5% were Hispanic, 4% were Middle Eastern/East Indian and none were Native American/Alaskan Native. 1% were not classified by a race category. Of these citations, 60% were issued to male motorists and 39% were issued to female motorists. In 2016, there were no non-inventory motor vehicle searches conducted.

2016 Year End Moving Violations by Gender



Citizen Complaints

During 2016, 8 citizen complaints were filed with the BPD's Office of Professional Responsibility for alleged misconduct that resulted in 11 violations investigated against a total of eight members of the Department and one complaint was lodged at the Brookline Police Department.

Of the 8 complaints in 2016, six were against Brookline Police Officers, one was against a civilian parking control supervisor and one was against the Brookline Police Department. The complaints were for discourtesy/rudeness (5), improper procedure (4) and neglect of duty (2). Two of the seven internal affairs complaints were sustained, five were unfounded, one was mediated, one was filed and two were withdrawn.

Of the 8 complaints there are 9 complainants, four were white females, two were white males, two were Middle Eastern females and one was a Middle Eastern male. Four complaints were against white male patrol officers, one against an Asian male patrol officer and one against a white female civilian parking control officer.

Detective Division

The Detective Division had a successful year. In the course of our investigations we are finding that criminals are more sophisticated, cunning and organized making it more difficult for law enforcement to conduct successful investigations. In particular we are seeing the use of technology and social media factoring in a significant amount of the crimes being committed and investigated. We are challenged in the course of investigations to keep up with the technological advances and use of technology by those committing crimes. As criminal use of technology increases, it is necessary for investigating officers to acquaint themselves with technology procedures that promote safety and the preservation of evidence necessary for successful prosecutions.

In the course of the year, 1,256 cases were assigned to Detectives for follow up. These assignments include both Part A and Part B crimes, attempts and other situations which may not have amounted to a crime. Many cases had multiple Detectives assigned to them. The Town Counsel Liaison Detective was assigned 75 cases which resulted in the recovery of over \$27,000 due the town from damages to town property from motor vehicle crashes.

In addition to annual In- House training provided by the department, all Detectives were provided the opportunity by the Department to attend outside training sessions. The following are some of the specialized training sessions attended: Financial Crimes Investigation, Sexual Predator Investigation, Internet Based Threat Assessment/School Bomb Threats, Human Trafficking/Sex Trade Investigation, Cyber Crime Workshop and Investigation Procedures, Organized Retail Crime Investigation, EBT(electronic benefits transfer) Card Fraud Investigation, Identity Theft Fraud Training, Crimes Against Persons with Disabilities Investigations, Suspicious Activity Reporting (Terrorist Activity) Seminar, Homicide Response/Dealing with Victim Families, Crisis Intervention, Firearms Licensing/Legal Updates , School Safety Summit Seminar

The Domestic Violence Unit was involved in the investigation of 115 cases in 2016. These included follow up investigations on arrests, restraining order violations and allegations of domestic abuse, family offenses, restraining order violations, and juvenile investigations. In addition to the follow ups, they provided resource referrals in a number of incidents. The Unit also worked in coordination with the Brookline schools on multiple incidents involving students and juvenile issues.

Community Service Division

In 2016, Walk and Talk was moved back into the Community Service Division (CSD). The Walk and Talk officers in partnership with other local departments participated in the Youth Police Initiative (YPI). This program helps build positive ties between Police and Youth. They hosted two programs in Brookline for young men and young women from Brookline High School.

CSD officers also took part in many community service programs. One program is a partnership with the Brookline District Court to identifying people who need to serve community service hours who would then be supervised by an officer while performing their hours by doing community projects, such as cleaning graffiti. In order to continually build positive relationships with our youth, Walk and Talk started a 3 on 3 series at the Teen Center where officers play basketball with local teens. Walk and Talk officers also partnered with Brookline Fire Department and the

Special Olympics in order to put together different First Responder/Special Olympics events, such as football & baseball games as well as a basketball tournament. Additionally, officers solicited donations from the community to purchase bike safety helmets for children living in Brookline Housing and members of the Division took a more active role in supporting the Brookline Food Pantry.

Throughout the year, Community Service Officers addressed 51 abandoned bicycle complaints. This involves bicycles that are locked to items that appear to be abandoned. The officers ticket the bike and if they are still in violation of the Town By-law, the bicycle will be removed. Officers also presented at several schools and conducted safety drills per policy. Every school went through a series of notifications and evacuations.



Walk and Talk 3 on 3 series at Brookline Teen Center

During the annual college move-in days from August 31 to September 1st, officers patrolled affected neighborhoods and distributed copies of our noise by-law. This proactive strategy has been a substantial part of our education and enforcement success. Students and parents get to meet officers and are informed about our aggressive enforcement to keep partying down and address other quality of life concerns.

Beginning this school year, AWARE Officers began teaching a new curriculum in all 8 of the Brookline

elementary schools. The AWARE program involves lessons on

Citizenship, Healthy Relationships, Substance Abuse, Cyber-Safety Bullying and Student Empowerment. These programs begin in 6th grade and ends in 8th grade. AWARE Officers taught 286 classes during the 2015-16 school year. One CSD officer has had a tremendous impact on the high school community through his teaching, coaching, and RAD classes. This officer coaches each of the 3 seasons at BHS in different sports.

Additionally, the CSD, which is responsible for coordinating and providing the Department's in-service training, revised the Department's firearms training to include a focus on de-escalation of force, incorporating less lethal options into lethal situations and scenario based training. All CSD staff became certified by the MPTC in their instructor development program in order to start teaching MPTC courses. Last spring, the Department received training in fair and impartial policing, police legitimacy and procedural justice. These courses were designed to help officers be more open and receptive to all people they serve and to help improve relations with the community through increased transparency, competency, respect and fair treatment. Additionally, based on incidents of police ambush attacks in our nation, our officers participated in trainings on active shooters and rescue operations (with the Fire Department, Boston University and Fallon Ambulance), as well as defensive tactics, traffic stop with simmunitions, and our annual day firearms qualification.

In 2016, the Crime Analysis Unit continued to identify and analyze emerging crime patterns and trends in Brookline, as well as, identify and analyze quality of life and traffic crash concerns. The Unit, staffed by a sworn officer and a part-time civilian, produces weekly COMPSTAT reports, regular crime bulletins and special analytical reports on topics such as bike thefts, package thefts, car breaks, residential burglaries, bike crash analysis, racial diversity training, crimes/calls in Brookline Housing, on college campuses and in specific neighborhoods, and mid-year and year-end statistical reports. In 2016, the Crime Analysis Unit produced 53 COMPSTAT reports, 106 At-Risk profiles and 43 crime bulletins. The crime analyst also presented dozens of times to local organizations on crime, safety, and emergency preparedness.

Traffic & Records Division

The Traffic and Records Division has a variety of responsibilities that include data collection, money collections, traffic enforcement, Details, public records law processes and overseeing special events within the town. During 2016, there were 133,127 parking violations issued for a total of \$4,277,627 in fines and penalties. This number is up 1.3% from the 131,470 parking violations issued during 2015. We continue to implement a deployment system that was put in place in 2015 for our Parking Control Officers (PCOs). It is designed to use personnel as efficient as possible. The yearend statistics indicate another successful year using this system with a significant increase over 2015 in fines/tickets given, while actual personnel hours had an overall decrease. It should be noted that the 2015 year end stats were significantly higher than the prior year as well, despite it being the first year of implementing this system. In 2016, there were 102,054 PCOs' tickets, which is up 11% when compared to 2015. In 2015, PCOs' tickets increased from the prior 2014 year by 18%.

Complaints received from citizens relating to traffic problems in their neighborhoods are followed up by this Division. Studies are conducted to verify the issue and analyze data collected. This would include technologies that capture traffic data on specific roads. Data from past parking enforcement and accidents, if pertinent to the complaint, are also analyzed. Personnel are sent to address any parking or speeding concerns. In addition, a report is conducted with the above collected data. This data assists traffic personnel in concluding what actions, if any, would address the concerns.

Crash prone locations (CPLs) based upon COMPSTAT information are collected along with data from accident reports. CPLs are identified in an attempt to address the causation of such accidents. In addition to traffic enforcement, officers are sent to observe the locales in question. After a period of time, they are to send recommendations to address these factors to a supervisor. The supervisor is to follow up with town departments or external agencies to make recommendations. In addition, this COMPSTAT/accident information is used to assign Officers to less prevalent accident locations, as well as to enforce accident causing behavior, citizen complaints and locales with new traffic control / design changes.

The Division is also charged with overseeing the Departments records and archives. On a daily basis we are the 'keeper of records' for the BPD. This past year saw the law on Public Records change and we have continued to make necessary adjustments to comply with these requirements. We are also making our website more user friendly and attempting to add to the transparency of records that are already made public. Currently we are assigned to a Moderator's Committee on this subject matter and are working to fill any voids that the committee may deem necessary.

Patrol Division

Special Response Team (SRT) Report

Currently, the Brookline Police Special Response Team is made up of 17 officers from various divisions under the supervision of Commander Deputy Superintendent Lipson, Executive Officer Lieutenant Detective Ward, Squad Leaders Sergeant Amendola and Sergeant O'Neill. In 2016, the SRT team was activated once to provide security during the 120th Boston Marathon. The SRT has met all training goals for 2016. These trainings have included range qualification, less lethal training, scenario based training, and a simulated mock call out.

As a result of increased attacks on Law Enforcement, the SRT Officers and Supervisors have begun securing their assigned rifles in their cruisers during their shift. Officers have been trained on and understand the requirements for deployment of the rifle.

In 2016, the Team received training from the National Tactical Officers Association (NTOA). The training was a customized course built to sustain the strengths and improve the weaknesses of the Team. This included training on tactics, lessons learned around the world, use of technology, team building, and integration of crisis negotiators. This training was of the highest caliber and was well received by all Team members. Going forward the team hopes to continue to utilize training and trainers from NTOA. The Team is currently working on procuring more equipment, vehicles and training through different UASI grants. The Team has built a yearly training model for 2017 to ensure continued success.

Bike Unit

Currently, the Brookline Police Bike Unit is made up of 17 Officers from various Divisions under the direction of Unit Commander Deputy Superintendent Lipson, and supervision of Sergeant Amendola and Sergeant Sutherland. Over the past year the Bike Unit was activated multiple times to provide security and regional assistance for the following: Boston's 4th of July celebration on the esplanade, and the 120th Boston Marathon. The Bike Unit was also activated multiple times to provide security and assistance in support of the Patrol Division for the following events: In-town Bike Parade, and multiple smaller, local and town events. Also, ten of the Unit's members attended and completed the Crowd Control and Bike Tactical Training hosted by the Boston Police Department.

Liquor & Lodging Reports

In 2016, 44 Administrative Liquor Inspections were conducted. Administrative inspections involve an inspection of the licensed premise to ensure compliance with State and Local laws, such as required signage, training, etc. For those licensed establishments with outside seating, the inspection includes ensuring they meet the established requirements. During this time period, one hundred thirty six (136) one-day licenses were issued and sixty one (61) special reports were completed (alteration of premises, entertainment licenses, manager changes, liquor investigations, new licenses, license transfers etc.).

Working with the Licensing Review Committee, we were able to implement a system that allows for town by-law tickets to be issued for certain infractions focusing on failed administrative inspections. The licensee would be issued a warning for the first offense and is subject to a fifty dollar fine for future violations of the same offence. The purpose of these tickets is to encourage licensees to be in compliance with the Town's liquor regulations. In 2016, six (6) warnings and four (4) fines were issued for violations which occurred during administrative inspections.

In 2016, 50 lodging houses and college dormitories in the Town were inspected by the Fire, Health & Building Departments. In addition, the Police Department conducted independent inspections to insure that all postings, rosters and emergency contacts are up to date. All of these premises are in compliance with Town by-laws pertaining to postings, security of information and emergency access.

Patrol Warrant Unit

In 2016, the Patrol Warrant Unit (PWU) was comprised of 8 officers and is under the supervision of a Detective Sergeant. The PWU has continued to have a strong working relationship with the State Auditor's Office – Bureau of Special Investigations (to assist in identifying fleeing felons who may be receiving state public assistance) as well as the US Postal Inspection Service. The Patrol Warrant Unit has strengthened working relationships and continues to work closely the Boston Police Department Fugitive Unit, the MA State Police Violent Fugitive Apprehension Section and the US Marshal's Service by conducting external sweeps and investigations.

The total statistics of the Patrol Warrant Unit for 2016 include: 72 subjects/individuals targeted or investigated. 113 separate outstanding warrants cleared either through arrest, turn-in by initiation of PWU such as calling subjects for minor offenses and requesting the clear their warrant otherwise we would initiate an arrest, or through investigation such as confirming a subject is in custody of the County, State, Federal custody possibly being held on other charges. The outstanding warrants have been comprised of over 29 different issuing courts including Massachusetts District Courts, Massachusetts Superior Courts, and the MA Parole Board.

The Patrol Warrant Unit continues to be pro-active in initiating investigations independently and assisting with information sharing for other investigations including those conducted by the Detective Division. 2016 has shown a good increase in two way communication across Divisions, mainly both ways via the channel of Detective Division to Patrol Warrant Unit. A high goal for 2016 was set to have a 20% increase in warrant clearances compared to the overall 2015 statistics. This goal was almost met, with a 14% increase in individuals targeted and a 9.7% in outstanding warrants cleared. Additional goals would be to continue with the use of technology in investigations, attending training to further our capabilities and knowledge, select targets strategically, strengthen working relationships with outside agencies, and add some additional members who have exhibited pro-active policing and examples of thorough investigative capabilities in their everyday patrol activities.

Animal Control Unit

Animal Control Officer David Cheung is very knowledgeable about animal control issues in Town. Officer Cheung works closely with the Brookline Health Department and coordinates with them on a regular basis. In 2016, he handled 805 animal related calls. Officer Cheung spends a significant amount of time in designated "Green Dog Program" parks. He practices community policing in the fair manner in which he interacts with dog owners and others using the park, answering their animal related questions and enforcing by-laws when needed.

Officer Cheung has had several noteworthy cases this year. In April, he investigated the killing of a rabbit at Pine Manor College. Officer Cheung conducted a thorough investigation which resulted in 4 students being summonsed to Court on Animal Cruelty charges. He has also handled two cases of potentially dangerous dogs harming both humans and other pets. In the first case, a dangerous dog hearing was held in December which resulted in several conditions for the animal, including fencing for the property, muzzling when outside the property, neighborhood walking restrictions, continued training and insurance requirements. For the second case, a request for a dangerous dog hearing has been received, which will be scheduled in the near future.

Public Safety Dispatch Center

The Brookline Public Safety Dispatch Center currently has a staff of thirteen full-time Dispatchers, two trainee Dispatchers, and one Chief Emergency Telecommunications Dispatcher. Throughout 2016, these Dispatchers were given many training opportunities totaling 330 initial and continuing education training hours. One highlight was the participation by all of our Dispatchers in the Police Procedural Justice training in March. This allowed for our Dispatchers to interact with the training staff and fellow police officers to better understand the challenges being faced in today's policing environment which the Dispatchers have a major role in.

In 2016, the Emergency Telecommunications Dispatchers of the Brookline Public Safety Dispatch Center had made 74,149 Police Computer Aided Dispatch Entries, 9,821 Fire Department CAD entries, and had assigned 6,030 Case Incident numbers. Also, in 2016, there were 12,001 Emergency 911 calls that were received and processed from both landline and Wireless phones.

Fire Department

Robert Ward, Acting Chief



Newly purchased Engine 5

Administration Division

It is with great pride that I present the 2016 annual report for the Brookline Fire Department. We are honored to serve each citizen and visitor in our community and we are very proud to provide the highest level of Fire and EMS services possible. We are committed to excellence and we are focused on providing the best care possible in a quick and professional manner. We understand that providing outstanding customer service is why we exist and this remains the foundation of our fire department's mission.

The Administrative Division consists of a Fire Chief, Chief of Operations, an Executive Assistant, and an Information Technology Systems Analyst. Additional administrative staff shared with the Police Department, include, a Public Safety Business Manager and three clerical staff. The Division is responsible for both the day-to-day operations of the Fire Department as well as long range planning and budgeting. The office also interacts frequently with citizens and business owners, town, state and federal officials, other fire departments as well as other town departments.

There were 4 retirements in 2016 including the Chief of the Department Paul Ford. Chief of Operations Robert Ward was named Acting Chief. The Department also saw four permanent promotions.

Additionally, there were other notable activities which occurred during the past year, including, but not limited to;

- The purchase of 3 new department vehicles including:
 - Ford Expedition for C2, Ladder 2 and Engine 5
- Implementation of a new multiple family residential inspection system which will allow the department to more accurately capture pertinent information and make it available during emergencies
- Received funding of \$4.5 million at Town Meeting to build a new training and maintenance facility
- Continue to help develop and advance goals and objectives of the Town's Emergency Management Team.
- Trained five additional fire fighters as Emergency Medical Technicians.
- Received permission to hire up to 10 new firefighters in an effort to maintain the current budgeted complement. This academy class will begin early spring 2017.
- Updated and developed several department SOG's.

These are just a few of the many accomplishments that have occurred over the past year. Contained within this report is the culmination of the efforts, skills, commitment and dedication of each and every member of the

organization. The department remains committed to providing quality service as we strive to meet the expectations and ever changing demands of the community.
Fire Suppression Division 2016 Annual Report

The Fire Suppression Division is divided into four working groups (shifts) whose responsibilities include the protection of the lives and property of the people of Brookline from fires, natural and manmade disasters, and hazardous materials incidents, as well as saving lives by providing Emergency Medical Services, preventing fires, and enforcing State Fire Laws and Codes. Suppression is the largest Division of the Fire Department and is staffed by 4 Deputy Chiefs, 7 Captains, 21 Lieutenants and 115 Firefighters. They respond from five fire stations geographically distributed throughout the town.

The BFD responded to a variety of incidents from medical and household emergencies to major accidents and structure fires. In 2016 we saw 27 structure fires in multifamily homes, and high-rise buildings, as well as single family homes. Fire Department response was exemplary in all instances. Our emergency response system has proven to be multi-dimensional, efficient and effective in all phases of response.

During the year, this Division responded to many calls for Emergency Medical Services. All structure fires for the year were contained to the building of origin with no extension to exposures. In 2016, suppression fire companies responded 12,361 times to a total of 8,013 calls for help. Of these, 4,334 were for medical emergencies (including multiple administrations of Narcan and numerous performances of C.P.R), 575 were box alarms and 3,548 were still alarms for hazardous conditions, service calls, and other assistance rendered.

To maintain their skills, fire companies reported to the training facility 210 times for classes and practical evolutions. Suppression companies also conducted 533 building inspections of structures with 6 units or more for compliance with Mass. General Laws regarding detection equipment and conditions relative to occupant safety. Upon the transfer or refinancing of property, a smoke and carbon monoxide detector inspection (commonly called a 26F inspection) is conducted. Fire companies performed 821 26F inspections. In compliance with Mass General Laws, fire companies conducted 104 quarterly fire drills in school and educational occupancies. The town received or rendered mutual aid to surrounding towns 216 times in accordance with our METROFIRE agreement.



Cypress Street Fire at which Captain Francis and Firefighter Clinton performed a life- saving rescue.

Notable incidents in 2016 include a structure fire on Cypress Street where Captain Francis and Firefighter Clinton effected the rescue of an occupant under life threatening conditions and the receipt of the American Heart Association's Mission Lifeline Gold Award. This award, received in conjunction with Fallon Ambulance Co., is for superior pre-hospital cardiac care.

In 2016, the Brookline Fire Department continued it's time honored tradition of rendering efficient and effective fire extinguishment and life- saving efforts to the entire community.

Fire Maintenance Division

In 2016 the Maintenance Division oversaw the care of 28 department vehicles. All vehicles have been serviced twice during the year. This consists of grease, oil, and filter changes and tune-ups. All vehicles have had an Annual Registry of Motor Vehicle State Inspection along with a DOT inspection. All vehicles have been winterized with antifreeze. All tire chains have been repaired or replaced. All five Hurst tools have been serviced and Hydraulic Pressures set according to factory specifications. All portable generators and pumps have been serviced and tested. Four air samples have been taken on both high-pressure air compressors. Quint 4, Ladder 2, Ladder 1 and Reserve Ladder 11 have been tested. All pumps have been tested and twenty-five ground ladders have been tested.

Three new vehicles were purchased in 2016 which included; a Ford Expedition for C2, Ladder 2, and Engine 5. Training on new pieces took place for all groups with the mechanics and factory representatives. Ladder 3 was also purchased, from Pierce Manufacturing, in 2016 with delivery and training to be expected in early 2017.



Newly purchased Ladder 2



Newly purchased C-2 Ford Expedition

Fire Alarm Division, Brookline Public Safety Dispatch Center

The Public Safety Dispatch Center at the end of 2016 was made up of thirteen full-time Emergency Telecommunications Dispatchers, two trainee Dispatchers, and one Chief Emergency Telecommunications

Dispatcher. Two Dispatchers resigned and as a result two additional Dispatchers were then hired in the 4th quarter of 2016.

In 2016, the Brookline Public Safety Dispatch Center again applied for and received two grants from the Executive Office of Public Safety and Security State 911 Department. These grants totaled over \$161,000 and were used to assist with recovering some personnel and training costs, as well as some equipment expenses which greatly enhance the performance of dispatch.

The Public Safety Dispatch Center in 2016 fielded approximately 240,000+ Fire and Police business line calls and handled 14,858 incoming and outgoing Emergency 9-1-1 calls. Dispatchers made 83,970 Computer Aided Dispatch Police and Fire entries. Of the 83,970 entries made, 7,948 were Fire Department calls for service that were dispatched and responded to by the Fire Suppression and Fire Prevention Divisions. Out of the 7,948 Fire Department Incident Runs, 4,323 of those were Medical and Rescue related incidents.

The DPW completed its study of the Fire Alarm Call Box system in the Town. Environmental Partners conducted a detailed inventory of the Fire Alarm Call Box and Fire Alarm Wiring System. These results have been presented to the administrations of the Fire and DPW Departments for their review and to help assist in making a decision of the future of the system.

The FAD has continued to train to the highest standards possible and has provided continuing education in Emergency Medical Dispatch. Many Dispatchers surpassed the state mandated minimum requirement of sixteen hours of continuing education to maintain their EMD status and all will continue this status into 2017. Dispatchers were provided with multiple training opportunities that included; CPR/AED certification, MA First Responder, Fire Service Dispatch, Crisis Communications, 9-1-1 Liability Training, and Procedural Justice.

One noteworthy addition was the completion of the new Zetron Fire Station Alerting System which was installed in September 2016. This system replaced the aging Fire Alarm telegraphic Remote Station Alert System. This new system installed by Cybercomm and manufactured by Zetron is now a Server Based IP Solution which highly compliments the new Motorola IP Radio system installed in 2014. The equipment also allows for Fire Alarm announcements to be made from all four Dispatcher workstations ensuring quick and efficient notification of Fire Department personnel in emergency situations. This solution was brought forth by the Fire Department, IT Department, Police Department, Public Safety Business Office and contractor Cybercomm and will serve the needs of the Fire Department with much improved service and reliability.

Fire Training Division

The Training Division is staffed with one Deputy Chief and one Captain. This Division is responsible for initial recruit training, as well as the continuing education and in service training of the Fire Department personnel. The Training Division also has a continued partnership with the Massachusetts Emergency Management Agency (MEMA), State Homeland Security Urban Area Security Initiative (UASI), Battle Road Regional Emergency Planning Committee (BREPC) and Mayor's Office of Emergency Preparedness (MOEP). Together in this Unified Organization, the Training Division is at the forefront in this regional co-operative when it comes to keeping this department informed in the newest training initiatives.

In the spring of 2017 we are anticipating the addition of ten new recruits to the department. The Training will consist of a ten week schedule that will introduce all the basic skills required for firefighting as well as Emergency Medical Services that are becoming an ever increasing part of the services the department delivers.

The Training Division also provides comprehensive instruction that covers both re-certification of skills and new certifications to the Departments line personnel. The certifications are recognized by the state and enable us to play a larger role in regional training exercises. The Training Division conducted over twenty five different classes of instruction. Some of the topics covered included the following fields of study:

1. Fire Suppression
2. Emergency Medical Service Instructions
3. Fire Department Communications
4. Responding to Elevator Emergencies
5. Auto Fires
6. Vehicle Extrication
7. Arson Awareness
8. S.C.B.A Training
9. Ice and Water Rescue
10. Hazmat Response
11. Operation of the Mass Decon Unit
12. Rapid Intervention Team Training (R.I.T.)

We also utilized expertise from the following outside agencies during training exercises:

1. Eversource Utilities
2. Mass Fire Academy
3. Boston Fire Department Training Division
4. Boston Mayor's Office of Homeland Security

The Department Company Officers continue to conduct their daily In Service Training in the stations, which helps to reinforce the knowledge and skills of their group members. A yearly list of subject matter has been distributed to each station. The Training Division also distributes supporting instructional material, references and resources necessary to aid company officers with their Dailey "In Service Training". The Training Division also continues to review and update the department S.O.G.s

For the calendar year 2017 the Training Division will continue to focus on training for every day emergencies, such as building fires, ladder operations, auto extrication, and medical emergencies. The Training Division, along with the Mass Fire Academy, will be hosting several classes for our members, ranging from Incident Safety Officer, Fire Officer I/II Classes and a host of other opportunities. All these educational endeavors will continue to take place at our training facility on Hammond St.

Fire Prevention Division

The Bureau of Fire Prevention is headed by a Deputy Chief, 2 Lieutenants and a full time clerk. The personnel of the Bureau focus on all aspects of life safety. Their primary objective is to reduce preventable deaths, injuries, and property loss through our extensive public education programs, fire inspections of commercial properties, and through enforcement of adopted fire codes. The process of fire inspections in combination with code enforcement and fire prevention education enlightens building owners and tenants. This helps to gain voluntary compliance, as well as limit the number of repeat violations in the future. The fire inspectors conduct annual fire safety inspections of existing commercial properties each year, a large percentage of which require at least one follow-up inspection to ensure compliance. In addition to annual fire safety inspections of commercial properties, the fire inspectors have a wide range of other responsibilities which include:

- Continued documentation of fire reports and photos in Firehouse
- 22 Fire investigations that accounted for a total dollar loss of \$2.1M
- Received and processed all telephone, in-person and email inquiries
- Maintained an all-access public fire prevention window for issuing fire permits, smoke detector certificates and conducting department business.
- Managed 533 annual inspections of buildings with 6 units or more. These building inspections were performed by the fire suppression companies. The results were entered into the GEO system by bureau personnel.
- 905 Smoke Detector and Carbon Monoxide certification inspections were scheduled for compliance with M.G.L. 148, Sections 26F & 261/2. Upon completion, the results of these inspections were entered into the GEO System. These inspections were conducted by both the fire suppression companies and fire inspectors.
- 55 Certificate of Occupancy Inspections were scheduled, inspected and entered into the GEO System

- 306 Fire Permits issued and entered into the GEO System
- 1247 fire details were scheduled and supervised
- 121 Plan Reviews completed
- Inspection of the installation and removal of 57 aboveground and underground oil storage tanks
- Quarterly Health Care Inspections conducted for licensed facilities as required by MGL Ch. 148 resulting in 60 inspections
- 49 Lodging House Inspections completed
- 150 Common Victualer License inspections completed
- 20 Retail Package Store Inspections completed.
- 4 Second-Hand Motor Vehicle License Inspections performed
- 2 Second-Hand Articles License Inspections.
- 5 Inn Holders License Inspections performed
- 61 Open Air Parking Inspections

The Student Awareness of Fire Education (S.A.F.E. Program) runs out of the Prevention Division and consists of a combination of lectures, questions, answers and demonstrations for kindergarten through second grade students for all the public schools in the Town of Brookline. These classes are taught by two state certified instructors that have attended training classes to conduct S.A.F.E. education. The S.A.F.E. program department coordinator completes the S.A.F.E. grant applications and end of year reports to maintain the S.A.F.E. grant funding needed to keep the program going into the schools each year. The S.A.F.E. coordinator collaborates with the public schools to schedule the S.A.F.E. Educators to conduct their fire safety presentations. On Brookline Day, Fire Prevention also had the S.A.F.E. Educators manning the S.A.F.E. Trailer to teach fire safety to the public. Prevention assisted in Implementing Senior Smoke Detector Program through an AFG Grant with over 200 residents affected with over 400 new 10year combination smoke/co detectors installed and safety walkthroughs completed.



Student Awareness of Fire Education (S.A.F.E.)

Building Department

Daniel F. Bennett, Building Commissioner

Code Enforcement and Inspection

The Building Department is responsible for administering the General Laws of the Commonwealth of Massachusetts and Town of Brookline bylaws as they relate to land use and the construction and occupancy of building and structures. The Department's goal is to safeguard the public health, safety, and general welfare through structural strength, means of egress, facilities, stability, sanitation, adequate light and ventilation, energy conservation, and safety to life and property from fire and other hazards attributed to the built environment.

Staff enforces the State Building Code as well as Town by-laws and regulations related to zoning, building, plumbing, gasfitting, electrical, fire safety, sprinklers, accessibility, noise, signage, preservation and demolition. The Department performs annual inspections of lodging houses, places of assembly, parking facilities and common victualler locations prior to their license renewal. Building Department staff reviews applications and inspects projects for which permits have been issued and enforces provisions of the Massachusetts State Building Code

The Building Department issued 6,761 permits in 2016. There were 25 new single-family residential building permits issued and 3 permits for multi-family residential buildings. In addition there were numerous permits issued and inspections performed for additions, alterations, roofing, siding, window replacement, basement, bathroom and kitchen renovations. As a result, there were more than 600 certificates for occupancy, annual inspections and condominium conversions issued. Pursuant to M.G.L. inspectors attended continuing education courses offered by the Board of Building Regulations and Standards. These courses assure that inspectors are well versed in code changes, latest construction materials and methods. The Department is committed to reducing paper usage/storage and trips to Town Hall with on line permitting and accepting credit card payments.

The following major projects took place in 2016:

- Completed construction at 1234 Boylston Street of a new two story commercial/retail building.
- Completed construction of a 130 room Limited Service Hotel at 111 Boylston Street (former Red Cab site).
- Completed renovation of 51-53 & 55-57 Beals Street for Pine Street Inn for use as a 17 unit and 14 unit Lodging House.
- Issued permits for the construction of a Limited Service Hotel and Retail space partially located in Brookline (former Cleveland Circle Cinema).
- Provided staff support to the Board of Appeals for an application from Boston University to construct a 70,000 s.f. Theatre Building with accessory studio space and production shop.
- Provided staff support to the Board of Appeals and Planning Dept. for numerous Comprehensive Permits applications.
- Commenced demolition and construction activities for the redevelopment of Brookline Place – Demolition of 2-4 Brookline Place and Construction of a parking garage.

Permits Issued	7,549	Certificates Issued	345
Building	2,688	Builder's Licenses	9
Electrical	1,743	Board of Appeals Cases	76
Plumbing	1,356	Lodging House	51
Gas Fitting	974	Violation Notices	31
Mechanical	447	Inspections:	
Sprinkler	47	Common Vic./Food Vendor	190
Occupancy	146		

Public Buildings

The Public Buildings Division of the Building Department is responsible for the repair, maintenance, rehabilitation and general upkeep of all Town and School buildings. Division staff provides services to all Town and School buildings. The Division uses its staff for emergency calls, small to medium size projects and completion of those items left over

from larger projects. Generally large-scale projects and preventative maintenance is performed by outside contractors. In addition, specialized services such as burner/boiler maintenance, fire alarm and glazing services are performed by outside contractors. Buildings are monitored through our energy management system for heating and cooling. There were 1,738 service orders issued to outside contractors last year and Building Department tradesmen handled 8,017 in house work orders.

Staff continues to work with the School Administration to find and create additional space for the ever growing school population. This would include the opening of Lower Devotion at 30 Webster Street. Town staff worked with the owner to create an exciting new teaching facility. Other short term spaces were made at the Old Lincoln School (Upper Devotion), Pierce School at 62 Harvard Street, New Lincoln School as well as the High School. Additionally the Pierce Primary School had classrooms re allocated due to the move to 62 Harvard St. Classrooms at the High School were created by relocating staff and programs to new areas of the school or other sites. The Devotion School Addition and Renovation is scheduled to be completed by June, 2018. In addition to routine maintenance and testing that occurs in the summer, schools were painted and new carpeting was installed.

As part of our energy savings measure new LED lighting has been installed in the Pierce School, Driscoll School, Eliot and Soule Rec Centers. Funding for this project was partially paid from Green Communities Grant. Other sources of funding included Eversource rebate programs and CIP funding. Variable Frequency Drives were installed on heating pumps at the Lawrence, PE Building and New Lincoln. These VFD's will provide for better control of the heating system and optimize energy usage. Most of the costs associated with these installations were part of a rebate program from the utilities.

The Solar program to install panels at several locations has been in the planning process for many years. There have been some setbacks and the Town continues to pursue its options. Recently, the Town was informed that the program was proceeding again. Security systems were installed at a number of Town Buildings. These systems mirror applications that were installed in the School Buildings. These resources provide for a more secure, safer environment for staff.

CIP programs included new trash compactors installed at several school sites over the summer. These replaced older units that had come to the end of their useful life. More are expected to be replaced in the next few years. A new electric service with new interior panels was installed at the Old Lincoln School. The School, built in 1936, still had original wiring and panels plus a small service. With the ever changing use of the building over the years and expansion of technology and use of space in the building, a larger service was required. Another project included the replacement of the water main and sub mains throughout the building in an effort to control lead getting into the domestic water system. The water was tested prior to school opening and passed. Over the summer, fire alarm and sprinkler systems were installed in a number of the Fire Stations. A new Fire Department Maintenance facility is planned to be constructed behind Fire Station No 6. This work will start in the spring of 2018 and will provide a large garage area for the Fire Department to repair their vehicles plus renovations to Fire Station No. 6 building itself will also be undertaken.

The DPW expansion project continues to be underway. Although there have been many delays with the project, the contractor is expected to finish in the spring of 2017

BUILDING COMMISSION

The Board of Selectmen appoints the five Building Commission members in accordance with Town By-Laws. Three staff members report to the Commission. Collectively their responsibilities include the management of engineers and architects and oversight of contractors in connection with construction work on public buildings. Typically, at the beginning of a project, the Commission assists the user group in identifying program and infrastructure needs. Once funds are approved by Town Meeting, the project proceeds to design and then construction and closeout. The Commission's staff conduct many of its routine activities and report regularly to it.

The building commission is typically involved with a large project (Devotion School). In the first half of the year, the Town, HMFH Architects and Shawmut Design and Construction (SDC) worked collaboratively to complete the design for the Additions and Renovations to the Edward Devotion School project. Included in this effort was the procurement of the work of the "early bid package" which included earthwork, demolition, hazardous materials abatement, structural steel and concrete. The work of the early bid package began only days after the end of the school year in June.

To that end, Commission staff worked closely with School Department staff and others to be sure the landlord of the leased Coolidge House property fulfilled the terms of the lease with respect to renovations to that facility. School operations were moved to that building at the end of the school year so that the Devotion School would be delivered vacant to SDC for their work. Staff also assisted the schools with the actual relocation.

In the fall, the balance of the work of the project was bid. Prior to that, an extensive effort was taken to "prequalify" trade contractors in accordance with state regulations. During the bid process, the Town successfully defended a legal challenge mounted by two trade bidders. Before the end of the year, all the work of the project was under contract to SDC and underway. The Town also procured the services of a construction testing agency and continued to monitor the work of SDC and its subcontractors. In addition, staff continued to communicate with and report to the Massachusetts School Building Authority (MSBA).

Other projects in which the building commission was involved with are as follows:

- Municipal Service Center Renovations – nearing completion
- Roof and Building Envelope Work at Various Town Buildings(Larz Anderson)- work was bid, contract awarded and completed
- Building Envelope Work at Various School Buildings (Baler, Pierce, UAB)- work was bid, contract awarded and completed
- 9th School Siting Study- architect was selected and the siting study was completed with the selection of the Baldwin site
- 9th School Feasibility Study – architect selected and the study is ongoing. The study will be completed in the spring of 2017.
- High School Feasibility Study - architect selected and the study is ongoing. The study will be completed in the spring of 2017.
- Reservoir Gatehouse Roof Restoration- an architect was selected, design completed and the project was put out to bid. The anticipated completion of the project is late spring of 2017.
- Fire Station No. 1 Building Envelope/ Roof Overlay- design was completed and put out to bid. The anticipated completion of the project is late spring of 2017.
- Fire Station No.6 Maintenance and Training Facility- an architect was selected and the design is ongoing. The project will go out to bid the summer of 2017.
- Evelyn Kirrane Aquatics Center Renovations- the design was completed and put out to bid. The anticipated completion of the project is late spring of 2017.
- Elevator Renovations (Town Hall/ Tappan gym) - the design was completed, put out to bid and the contract awarded. The anticipated completion of the project is late fall of 2017.
- Miscellaneous- closeout and continued planning of capital projects.

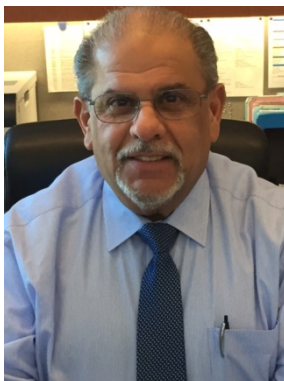
Going forward into 2017, the Building Commission is prepared for new challenges and is committed to maintaining high quality in the design, construction and renovation of Town and School buildings.

Board of Examiners

The Board of Examiners was established with the adoption of the Town of Brookline Building Code in 1956. The Board consists of three members appointed by the Board of Selectmen. The Board meets as required to hold examinations and ensure that all work in the construction, reconstruction, enlargement, alteration, repair, removal and demolition of all buildings or structures in the Town is performed by qualified licensed persons. The Board established eleven classes of licenses for specific types of work. In 1994 the BBRS ruled those Municipalities that established licensing requirements for construction supervisors prior to January 1, 1975 may maintain their existing licensing requirements and accept either their Municipal License or the State Construction Supervisor's License (CSL). Today the State CSL program consists of eight designations under the Massachusetts State Building Code and accounts for a majority of the license in the Town. During 2016 nine (9) Brookline licenses were renewed.

DEPARTMENT OF PUBLIC WORKS

Andrew M. Pappastergion, Commissioner



The Mission of the Department of Public Works is to provide efficient, effective and economical services to the citizens of the Town at the desired level and in compliance with all applicable federal, state and local laws and regulations. This is accomplished through the efforts of a well-trained workforce and the leadership of a very competent and accountable professional staff.

The Department is responsible for all endeavors relating to planning, designing, operating, maintaining, and managing public ways, park lands, open space, public grounds, town cemeteries, water distribution systems, sewer collection systems, storm drain systems, and the collection and disposal of solid waste and recycling. The Department also provides engineering support services and motor equipment maintenance services to all town departments.

Management

The Department of Public Works (DPW) divides its multiple responsibilities for the management, maintenance and operations of the Town's infrastructure among five principle Divisions: Administration, Engineering and Transportation, Highway and Sanitation (including Fleet Service), Parks and Open Space (including Forestry, Conservation and Cemetery) and Water and Sewer.

Overseeing each of these Divisions is the Commissioner of Public Works, Andrew M. Pappastergion. Together with his management team, the Commissioner establishes both long and short-term policy direction, forecasts annual operations and capital budgets, and structures departmental management and staffing.

Excluding Administration, each Division is headed by a Director, charged with staff, budget and management responsibilities that are tailored to the specific public resource under their jurisdiction. Peter Ditto serves as Director of Engineering and Transportation, Erin Gallentine serves as Director of Parks and Open Space, Kevin Johnson serves as Director of Highway & Sanitation and Frederick Russell serves as the Director of Water & Sewer.

For purposes of departmental scale, Public Works employs 163 permanent full-time positions and has an annual operating budget of \$14.11M, excluding the Water and Sewer Division, which is operated as an enterprise with an annual budget of \$28.99M. In addition, the DPW Capital Improvement Program for fiscal year 2017 was funded at \$7.39M, which includes the Water and Sewer Enterprise.

Middle Management

While each division within Public Works is lead by a Director, the mid level management structure includes Operations Managers, General Foremen, a Fleet Maintenance Supervisor, a Tree Warden/Conservation Officer and a Transportation Administrator, all providing support and assistance to the management team.

Administrative Team



Phillip Mele and Anna Franzosa, Administrative Assistants

The Administrative staff consists of eight (8) positions, led by the Administrative Manager that provides critical support services for all the daily functions of the Department. Located at Town Hall and offsite facilities at Netherlands Road (Water & Sewer) and the Municipal Service Center on Hammond Street (Highway, Sanitation, Parks & Fleet Services) the business team provides customer service and handles inquiries for utility and refuse billing, refuse and recycling collection, work requests through the BrookOnLine mobile application and permitting system. In addition, all normal business functions for payroll processing, accounts billable and payable, requisition and purchase order processing as well as budget tracking.

Recent to the DPW Administrative team are Phillip Mele and Anna Franzosa who serve as Senior Office Assistants. Both positions are responsible to perform customer service and administrative and clerical work. They also support the daily operations of the Department of Public Works. Both come to Brookline with computer and customer service experience.

Public Guidance and Governance

Brookline citizenry play an integral role in Town management, programming and politics through an appointed structure of official Boards and Commissions. The Department of Public Works operates within this vein of public participation, supporting the roles of specific project advisory or selection committees, targeted task forces, and boards or commissions with certain mandated authorities or controls. The following boards and commissions, whose memberships are appointed by the Board of Selectmen, work on a permanent and prescribed basis with various Public Works Divisions: Park and Recreation Commission; Tree Planting Committee; Conservation Commission; Transportation Board; Solid Waste Advisory Committee; and the Cemetery Trustees.

2016 Highlights



American Public Works Accreditation Program

The APWA Accreditation program recognizes Public Works agencies that have met the rigorous requirements of the best management practices established nationally in the Public Works industry. The Brookline Department of Public Works achieved this milestone in August, 2011 and became the first agency in Massachusetts and New England to do so. As part of this continuing program of excellence, the Department was successfully re-examined again in 2015 and continues to be a nationally accredited agency.

APWA National Awards

In August 2016, the Department was proud to accept two national awards for public works excellence at APWA's annual conference in Minneapolis. Commissioner Andrew Pappastergion was presented the *Professional Manager of the Year Award for Water Resources* and Administrative Manager Julie Piacentini was presented the *Professional Manager of the Year for Administrative Management*. The receipt of two awards by the same community is extremely rare and serves as a tribute to the professional management of the Department.



Andrew Pappastergion, Mel Kleckner and Julie Piacentini

Hybrid Pay As You Throw Waste Collection System

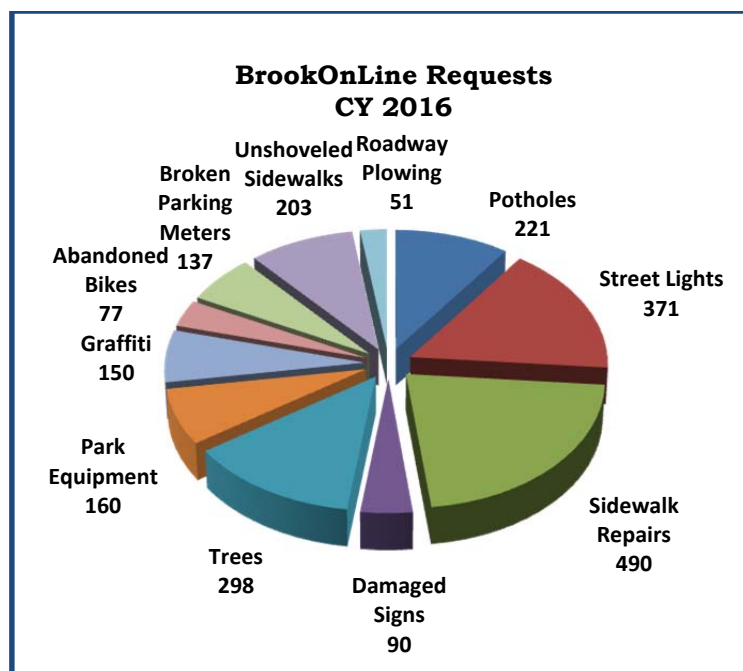
Following approval of the Board of Selectmen, the Department has begun the implementation phase of a HPAYT waste system utilizing semi-automated collection. This system creates financial incentives to reduce solid waste disposal by allowing the selection of variable sized carts at annual fees based on waste volumes. Efficiencies and increased employee safety will be achieved through the use of automated collection vehicles that allow for one man operation. Once cart selection is complete, the final “Go Live” implementation date will be June 1, 2017.



Hybrid Pay-As-You-Throw Waste Cart Sizes

BrookOnLine Application

The BrookOnLine Notifier Application is a tool that gives citizens the ability to report issues of concern to the public directly to the Public Works Department for resolution using either the internet or a mobile device. Issues such as potholes, graffiti, street lights and broken parking meters can be reported in real time providing the Department with additional eyes on the street. Resolution of each reported issue can be tracked for timely completion. In 2016, the Town received 2,248 requests for all categories which was a decrease of 40% over 2015. Areas showing the largest decreases were the winter related categories of Roadway Plowing and Unshoveled Sidewalks due to the mild winter of 2015–2016 as compared to the severe winter of 2014-2015. The most notable increases were in the Public Tree category at 27.4% and Graffiti at 12.8%.



Bylaw 7.7 – Removal of Snow and Ice from Sidewalks

Pursuant to Section 7.7.6 of the Bylaw, the Department hereby reports that during 2015 the following efforts were made to implement the provisions of the Bylaw:

- Public Education – The provisions of the Bylaw are detailed in the annual **Brookline Works** informational guide that is sent to all residents, including a listing of the penalties for non-compliance. Guides are also distributed through the Brookline Chamber of Commerce for all local businesses. In an effort to better inform

our business community, the Department worked in association with the Police and Health Departments to issue a special notice to business owners detailing their responsibilities under the law.

- Enforcement – Enforcement areas are divided among the DPW, Police, Health and Building Departments and include both commercial and residential areas. Due to the mild winter of 2015 – 2016, only 203 requests for enforcement were received and investigated resulting in the issuance of 7 warnings, and 59 citations.
- Public Assistance – Public assistance to homeowners in need was provided through the **Shovel Our Snow** program administered by the Recreation Department.

Cartegraph Automated Maintenance Management System

The Department utilizes a computerized maintenance management system for processing requests from the public and generating task orders in the areas of roadway repair, traffic control, sanitation services, parks and forestry, fleet maintenance and water and wastewater utilities. Task orders are forwarded to each Division for scheduling, completion and follow up. Each year the Divisions have continued to increase their utilization of the system to allow for more efficient data management and record keeping. In 2016, the Department received and processed 5,965 work requests from the public and generated 15,109 task orders with a 94.5% completion ratio. The rollout of the next version of the system will provide a mobile platform for data entry in the field which will increase both the efficiency and accuracy of the work flow process

LED Street Light Retrofit Program

In 2014, the Department launched a four (4) year retrofit program to convert 3,494 town-owned street lights from high pressure sodium to light emitting diode (LED). Key highlights of the program include:

- Potential energy cost savings of \$180,000 annually based on the reduced fixture wattage;
- Onetime efficiency incentive of nearly \$335,000 from Eversource Energy;
- Reduced correlated color temperature (kelvin) to lowest available at time of bid to address concerns of negative health effects;
- Use of variable current drivers for adjusting individual light brightness.

Currently, 2,505 fixtures have been converted to LED representing 72% of the total. The program is scheduled to be completed by November 2017.

DPW Town Meeting Forum

The Commissioner held the annual "DPW Town Meeting Forum" in May. This open forum is held to address any and all questions and concerns of Town Meeting Members. Following a brief introduction to the functions of the DPW and a short summary of divisional responsibilities, the following topics were raised and discussed by TMM's: LED Lighting, graffiti, Pay As You Throw, gas leaks, snow plowing and bicycle signage.



DPW Town Meeting Forum

National Public Works Week - DPW Day

In May, the Town celebrated National Public Works Week with the annual DPW Open House at the Municipal Service Center. Over 500 third graders participated in the field trip. The Open House continued through the day with over 500 families in the community touring the facility. Each Division within the Department set up show and tell stations to demonstrate their role in the community. The annual event gives school children and the community the opportunity to learn about these essential services and interact with DPW employees.

Students viewed the fleet equipment used by the Highway and Sanitation Division. A dump truck, street sweeper, front end loader, backhoe were all on display.



"Students view the big trucks during DPW Day"

Students learned how the Water and Sewer Division cleans the catch basins and water pipes by viewing a demonstration with the Vector truck.



"Students watch a demonstration using the Vector truck"

Students watched in amazement while recycling magician performed many recycling magic tricks as a way of educating the students about recycling.



Recycling magician at work

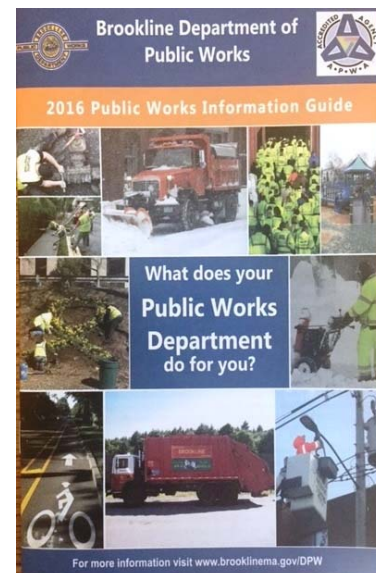
The Open House extended throughout the day for all of the Brookline community. Other DPW functions include a welding and carpentry demonstration, a tour of the mechanics and sign shop, and a turn using the engineering measuring wheel.



Students use the measuring wheel

Brookline Works Guide

This handy guide provides residents with information related to the services provided by the Public Works department. Information such as important telephone numbers, winter snow regulations, Trash and recycling information, reporting potholes and street light outages, water leaks, paying your refuse or water and sewer bill, getting a parking permit or a green dog permit and using the social media to stay connected can all be found in this informational guide.



ENGINEERING AND TRANSPORTATION DIVISION

The Engineering and Transportation Division of the Department of Public Works (DPW) is charged with the management and administration of town infrastructure, as well as the design and implementation of the vast majority of Public Works' items contained in the Town's Capital Improvement Program (CIP). Town infrastructure would include surface facilities in the areas of all public right-of-ways, such as roadways, sidewalks, traffic signals and parks, as well as those facilities that lie underground, for example, storm drain/sewer systems, water supply lines, and traffic signal/street lighting conduit. CIP projects range in type from roadway reconstruction, to sewer separation, to landfill reclamation efforts.

In order to effectively manage both the diversity and complexity of infrastructure issues for which the Division is responsible, administrative programs and project undertakings are assigned to one of two disciplines: Engineering or Transportation. While it is inevitable, and largely by organizational design, that these two sectors should frequently overlap, the Engineering Section is fundamentally concerned with issues of civil and environmental engineering, while the Transportation Section is devoted primarily to transportation planning and traffic engineering.

ENGINEERING

Division Charges

Responsibilities of the Engineering section are themselves divisible into four (4) broad categories: 1) Permit Administration and Inspection; 2) Archival Maintenance and Reference; 3) Interagency Coordination and Oversight; 4) CIP Project Management and Engineering.

Permit Administration and Inspection

The Engineering Section oversees the issuance of Street Opening and Occupancy Permits, typically given to Contractors working in public right-of-ways for utility companies, communication corporations, public authorities or private property owners. Construction work that would typically require such permitting can be either at the sidewalk or street surfaces, or require digging or trenching beneath these finished grades. Parks and school grounds also demand permit consideration.

The purpose of this permit process is both to protect the public infrastructure (property) of the municipality and to promote public safety. This permit system and associated data base is actively maintained on the Town's network. The system does generate revenue through licensing fees, which serve to offset costs of oversight and administration. Division Inspectors, with the aid of a pre-application process, determine the type of work, associated charges and anticipated impacts to material integrity and traffic/parking conditions. In addition, Inspectors monitor the work and assure that restoration meets with Town specifications.

Sanitary Sewer, Storm Drain and Water Supply Connections are also within the permitting purview of the Engineering Division. Following application procedures, engineered plans and necessary documentation are submitted to Division personnel for review and subsequently, if recommended, for approval by the Director. Generally, these connection permits are associated with parcel developments, capacity and material upgrades, or maintenance when failures occur. In 2016, the Division issued 540 Street Opening permits and 407 Occupancy permits.

Archival Maintenance and Reference

The Engineering Section maintains record plans of its water, sewer and storm drain systems, including individual parcel connections. In addition, plot plans, or surveyed drawings, complete with bound locations, are maintained for all lands within the Town, whether public or private. These infrastructure and survey documents are kept in an extensive archive, copies of which are available to the public upon request. Along with records of property and Town-owned services, the Engineering archives contain construction plans for all Public Works projects, such as roadways, bridges and park facilities.

Interagency Coordination and Oversight

The Engineering Section coordinates directly with state authorities, such as the MBTA and MWRA, whose infrastructure is both located in Brookline and serves the community and/or its immediate region. Similarly, Engineering permits and supervises the maintenance, upgrade and installation of utility systems or communication networks, whether publicly or privately sponsored. Significant projects this past year were undertaken by the following State agencies or utility companies:

- MWRA
- National Grid
- Eversource

In addition, Brookline Engineering works closely with the Massachusetts Department of Transportation (MADOT), both in administering state and federal transportation dollars for local Brookline projects through two programmatic vehicles: the State's Chapter 90 Reimbursable Roadway Funds and the State's Transportation Improvement Program (TIP).

The Chapter 90 program is a recurring annual state appropriation for municipalities, the amount of which will fluctuate annually based on the formulaic tabulation and legislative authorization factors. Approximately \$963,625 was allocated to Brookline in CY 2016 through the Chapter 90 program.

CIP Project Management and Design Engineering

The Engineering Section implements projects listed in the Town's CIP, which might entail project planning; feasibility studies; site surveys; design engineering; preparation of specifications and cost estimates; project advertising and bidding; contract execution; and construction administration and supervision. In this capacity, Engineering functions inter-divisionally, serving the professional engineering, architecture, landscape and surveying needs of each of the other divisions within DPW.

The following project briefs, which represent CIP items listed in Parks, Water & Sewer, Highways, as well as Engineering and Transportation, offer an overview of the Division's 2016 endeavors:

Engineering CIP

Roadway Reconstruction – 4.2 Miles of roadways were resurfaced or reconstructed which included the following streets: **Newton St.** - Horace James Circle to Town Line, **Woodland Rd.** – Hammond St. to Heath St. (Pine Manor side), **Addington Rd.**, **Winthrop Rd.** – Royal Rd. to Beacon St., **South St.** – Grove St. to West Roxbury Parkway, **Eliot St.**, **Davis Ave.** – Cypress St. to Greenough St., **Fisher Ave.** **Rawson Rd.**

Sidewalk Maintenance – Approximately 1,430 square yards of cement concrete sidewalks, 175 square yards of cement concrete driveways and 88 square yards of accessibility ramps were replaced under the maintenance contract.

Roadway Maintenance – 5,768 square yards of bituminous concrete repair (patching) to roadway defects and hazards and 25 roads were crack sealed.

Granite Curbing – 291 linear feet of new granite curb was installed.

Brookline Village Pedestrian Bridge

Completed the wall restoration at 10 Brookline Place which was required after the pedestrian was removed.

Carlton Street Footbridge – Project is in the Transportation Improvement Program for FY 2016 as an element in the Congestion Mitigation and Air Quality (CMAQ) category in the amount of \$1,776 million. Selectmen authorized final design costs for \$154,000. A 25% design public hearing was held. Project design is being advanced to the 75% stage.

Water and Sewer CIP

MWRA

Construction started in Fall/2010 on the Phase 2 portion of the lower Beacon Street sewer separation project. All the work involved with the installation of sanitary sewer, storm drains and structures was completed by December, 2013. The contract has been closed out.

Town

The Town working with its consultant completed the I&I inspection of Sewer subareas NI-8, NI-9, NI-10, and NI-11. The work included flow isolation and CCTV to identify I&I sources. As a result of the investigation, the Town has prepared Sewer System Contract PW/15-10. Work includes the following:

- Spot repair of sewer mains
- Install/repair sewer manholes
- Line various size sewer mains with cured-in-place pipe
- Cleaning of sewer mains
- Manhole rehabilitation

The Town executed a contract with D'Allessandro Corp in the amount of \$2,221,480 to perform the above mentioned work.

Project is substantially complete with final closeout expected Spring 2017

Parks and Open Space/Recreation CIP

Supervised the reconstruction of Pierce Playground

Supervised the construction of the new playground at the Fisher Hill Reservoir site.

NPDES Phase II General Permit for Small Municipal Storm Separate Sewer Systems

The DPW/Engineering Division is responsible for the preparation and implementation of the Town's Storm Water Management Program (SWMP). The DEP and EPA require a SWMP to contain the following BMPs:

- Public Education
- Public Participation
- Illicit Discharge Detection and Elimination
- Construction Site Runoff Control
- Post Construction Runoff Control
- Municipal Good Housekeeping

During the IDDE inspection, the Town found an 8" sewer main leaking into the Tannery Brook drain on Beacon Street. As part of contract PW/15-10 the section of sewer was repaired. Further investigation will continue as outlined in the Town's agreement with the EPA.

Twenty Nine applications were submitted for Stormwater Permits as required by the Town's By-Law which addresses construction site runoff. As a result, 39 site inspections were made.

TRANSPORTATION

A Transportation Administrator, Traffic Engineer, and two Administrative Assistants staff the Transportation section of the division.

Duties of the DPW - Transportation Division staff include:

1. Providing technical support and administrative services to the Board of Selectmen, the Transportation Board, Bicycle Advisory Committee, Public Transit Advisory Committee, Complete Streets Study Committee, Brookline Police Department and other town departments;
2. Responding to resident inquiries or complaints regarding traffic or pedestrian safety, parking, and taxi operations;
3. Conducting safety improvement, traffic safety, and parking studies; as well as spot studies on the use and placement of traffic control devices and parking signage;
4. Overseeing the design of intersection and traffic signal improvement projects;
5. Managing the town parking system (metered and curbside parking spaces);
6. Administering the school staff, resident daytime, guest overnight, resident overnight, and commercial area employee parking permit programs;
7. Regulating the taxicab industry, valet services, and livery services;
8. Assessing the impacts of all major new development projects on traffic flow and parking.

Transportation Board Meetings

The Transportation Board, a citizen body of six appointed by the Board of Selectmen, is charged with oversight of the Town's Traffic Rules and Regulations. The Board meets on a regular basis to review and adopt traffic and parking policies, to review and approve various license applications, and to act upon recommendations for traffic safety and parking improvements identified by town residents and Division staff. During 2016, the Board conducted fifteen (15) public meetings and hearings at which they took action on over one hundred (100) traffic, parking, taxi, and other items under their jurisdiction.

Program Administration

The division staff administers the resident daytime parking permit program, the overnight guest parking program, the overnight resident parking program, the commercial lot permit parking program, the commercial meter permit parking program, the commercial on-street permit parking program, and the temporary parking permit program as well as regulating the Valet, Taxi, and Livery industries. It also evaluates and acts upon, with the approval of the Transportation Board, all requests for handicapped parking and valet parking spaces.

In 2016, the Division:

- Issued 3016 resident daytime parking permits;
- Issued 532 commercial daytime on-street parking permits;
- Issued 3 Taxi Dispatch Licenses, 74 Taxi Business Licenses, and 95 Hackney Certificates;
- Issued 4 Public Automobile for Hire Business Licenses;
- Issued 3 Jitney Licenses including the Bridj service;
- Issued Valet Parking Licenses for 1 eating establishment and 1 private residential building;
- Issued over 5900 Temporary No Parking/Tow Zone signs to residents and/or contractors to assist during moving or construction periods;
- Issued 8881 temporary parking permits to residents and others who suffered conditions that qualified them for short-term exemptions to the 2-hour daytime and overnight parking time limits;
- Managed the resident overnight parking program, that now encompasses 309 off-street parking spaces in 13 locations, renting an average of 165 overnight parking spaces each month;
- Issued 141 commercial meter hang-tags to 43 businesses for employee parking in Brookline Village, and 80 parking permits for employee daytime parking in the Coolidge Corner commercial district lots;
- Oversaw the issuance of over 600 school teacher and staff daytime parking permits for the BEEP @ Temple Emeth, BEEP at Temple Ohabei Shalom, Lawrence, Lower Devotion @ Webster St, Pierce, Runkle, Upper

Devotion @ Old Lincoln, Brookline High School, Webster Place Administrative Offices and Maimonides schools.

Parking Meter Management

The DPW - Transportation Division staff, working in concert with the DPW - Highway Division assumes primary responsibility for managing the 2,417 parking meter spaces located curbside and in the off-street parking lots within the commercial areas. Currently the Town utilizes three meter types to provide the best possible service to the users of our public parking supply. In the parking lots we utilize the Digital Multi-space Meter on a pay by space system, curbside in our busiest commercial districts the Town has deployed the IPS single space meter that accepts credit card payment, and in the remaining 1320 spaces the Town continues to use the POM single space meters which accept coin payment only. In 2016 staff worked with stakeholders from the various business districts and oversaw the development and implementation of a town wide parking meter rate, hours of operations, and maximum time limit change to better regulate the public parking supply and support the individual parking needs of our commercial districts. This included securing the capital investment to replace all remaining POM coin only single space parking meters with IPS credit card accepting meters over the next 4 years.

Traffic Signals

Both the design of new traffic signals and the operation (phasing and timing) of existing traffic signals fall under the purview of the DPW - Transportation Division. Traffic counts and speed monitor data are also routinely gathered to provide information necessary for traffic signal design or modification. In 2016 DPW - Transportation staff worked with the Highways Division to continue to upgrade traffic signals with camera based detection equipment. This new equipment is better with maintenance since it is not likely to fail as roadway pavement conditions deteriorate or are trenched through and better detects bicycles and motor vehicles. Staff also studied and then altered the traffic signal timing and phasing at the intersection of Centre Street/Webster Street @ Beacon Street to reduce traffic congestion during peak hours. Finally staff secured the approval of the Transportation Board to upgrade the pedestrian actuated signal at Chestnut Street/Kennard Road & Walnut Street to a full traffic signal with vehicle and pedestrian actuation. Implementation of this approved plan is scheduled for 2017.

Taxi Regulation

The licensing and inspection of all taxicabs and limousines operating in the Town of Brookline falls under the jurisdiction of the DPW - Transportation Division and Transportation Board.

As required under the Brookline *Taxicab Regulations*, the entire operating fleet of taxicabs successfully passed semi-annual inspections conducted by the DPW -Highway Division. Upon recommendation of the division, the Transportation Board and the Brookline Police Department's Hackney Division took action to protect the residents of Brookline by strongly enforcing the vehicle safety requirements that our taxi fleet must meet during these inspections.

In 2016 Division staff completed the transition of the taxi industry from a large company based system to one which supports smaller owner-operator vehicles. This transition is expected to provide new incentives for our drivers to own their own business and in turn modernize the fleet, introduce handicap accessible vehicles, authorize e-dispatch systems, and provide more opportunities for training of new drivers and other changes to help provide the industry the flexibility to transform and meet new customer needs and demands.



New fleet of taxicabs

Parking Regulation

DPW – Transportation Division staff is always seeking ways to minimize the conflicts between automobiles, pedestrians and bicycles. The safe flow of traffic on the streets of Brookline is of the highest priority. Economic development and safe traffic flow also depend upon clearly delineated parking areas and adequate signage. During 2016, and as warranted by specific neighborhood safety concerns, the Transportation Board and division staff authorized a total of 50 sign work orders that involved the installation of over 250 new or modified traffic control signs, parking restrictions, or pavement markings.

Complete Streets

In 2016, staff provided support to the Complete Streets Study Committee which, following adoption by the Board of Selectmen, produced a new Complete Streets Policy for the Town which formalizes the Town's commitment to create a comprehensive transportation network that sufficiently accommodates people of all ages and abilities, whether traveling by foot, bicycle, wheelchair, mass transit, or motor vehicle. This policy was submitted to the Massachusetts Department of Transportation for approval and scoring and received a 99 out of 100 rating based on the policy's commitment across all Town departments to plan, construct, and maintain its public ways to enhance safety, access, inclusion, convenience and comfort for all users, thereby creating "complete streets." Transportation Division staff will now take the lead in developing a prioritization plan and work with the other divisions within the Department of Public Works to ensure compliance.



Newly raised crosswalk on Heath Street

Pedestrian & Motor Vehicle Safety Improvement Program

Our in-house staff and on-call transportation consultants perform area-wide safety improvement studies in response to traffic volume, speed or parking conditions that might contribute to unsafe vehicular, bicycle, or pedestrian movements. Neighborhood associations or residents living on a particular street will typically initiate such requests for a traffic calming study which is then prepared and approved by the Transportation Board following a lengthy public process.

In 2016 DPW - Transportation Division staff worked with residents and the Transportation Board in the following parts of town to design and implement safety improvement projects to lower motor vehicles speed and increase motor vehicle and pedestrian safety:

- Developed and oversaw the construction of three new crosswalks to encourage school age pedestrians to walk to the Lincoln and Heath Schools. Provided the request is approved by Town Meeting, these three crosswalks will be further upgraded to have pedestrian actuated rapid flash beacons to further increase safety.
- Oversaw the construction of the safety improvement plan for the section of Heath Street between the town line and Hammond Pond Parkway. This plan will reduce motor vehicle speeds and increase pedestrian safety with a raised speed hump near the town line and a new raised crosswalk and enhanced pavement markings at the intersection with Arlington & Belmont Roads.
- Based on resident feedback and observation staff developed and oversaw construction of a plan to increase pedestrian safety on Hammond Street at the Soule Recreation driveway including DON'T BLOCK THE BOX signage and pavement markings, a relocated crosswalk with improved signage including the pedestrian in-street crossing stanchion, advanced crossing signage, yield line and signage and pavement markings.
- Staff also oversaw the construction of previously approved safety improvement plans for Fisher Avenue.

Bicycle Infrastructure Design & Construction

In response to the Town of Brookline's continued desire to become a Green Community and design facilities that reduce our carbon footprint, the Transportation Board and the DPW – Transportation Division staff have made it a priority to build a multi-modal transportation network that encourages alternative modes of transportation instead of personal automobile trips. In order to encourage more citizens to use bicycles to travel throughout the town, and to connect regional bicycle routes, a safe network of routes must be designed and constructed. This commitment led to the Town receiving the designation as a Bicycle Friendly Community in the Bronze level from the League of American Bicyclists.



A biker using the bike lane

In 2016 DPW – Transportation Division staff oversaw the installation of previously approved separated bicycle lanes on Newton Street from the town-line with the City of Newton to Horace James Circle.

Additionally staff developed and oversaw the installation of a one year trial program on Beacon Street westbound between Marion Street and Westbourne Terrace of a separated bicycle lane in place of the right travel lane. Over the next year staff will study the success of the plan in relation to increasing cyclist and pedestrian safety and managing motor vehicle traffic queues to determine whether or not the pavement markings will be made permanent in 2017.

Support of Green Community Status

In 2011 the Town was awarded a Green Community status by the Massachusetts Department of Energy Resources in recognition of our resident and town staffs commitment to reducing our energy usage and improving our carbon footprint. Transportation Division staff have been a partner in this process developing plans and overseeing construction projects to develop a multi-modal transportation network that encourages alternative transit modes. In 2016 this work included

- Continued implementation of policies and projects to encourage safe cycling and walking to reduce congestion caused by motor vehicle use;
- Overseeing the third year of a four year conversion project of all cobra head street lights to LED; and
- Advocating for increased efficiencies in our public transportation systems.

HIGHWAY, SANITATION AND FLEET SERVICES DIVISION

The Highway, Sanitation and Fleet Services Division is comprised of four (4) separate work units each with independent goals and objectives. The Highway Unit, Sanitation Unit, Fleet and Facilities Unit and the Traffic Systems Unit are each described in detail below along with their key accomplishments. The Division is led by Director Kevin Johnson and each unit is managed by a team of senior supervisors.

New Staff

Recent to the Highway Division is Steve Bairos, an internal promotion filling the vacant position of General Foreman. Steve runs the day to day operation for the highway, traffic, and snow and ice programs. He oversees 55 personnel and coordinates the daily work orders for three shifts, 7 days a week.



Steve Bairos, General Foreman

HIGHWAY UNIT

The Highway Unit is responsible for the maintenance of more than 220 lane miles of asphalt roadways and 150 miles of sidewalks of varying surface types. During 2015, Highway continued its effort to make intermediate repairs to roadways and sidewalks in an effort to preserve their surface integrity for the safety of the public and to keep them clean and more aesthetically appealing. The unit continued its program of working in conjunction with contractual services to accelerate the replacement of sidewalks in areas of the Town where pedestrian traffic is heaviest and the sidewalks are in an advanced state of deterioration. In addition to the surface repair of streets and sidewalks, the Highway unit is responsible for the public pathways, municipal and school parking lots, paved play areas, along with other roadway appurtenances including curbside benches, litter baskets, fencing, and guardrails as well as clearing of snow, sand, leaves, litter, graffiti, and other unwanted debris from public ways and facilities.

HIGHWAY STATISTICS 2016

Bituminous Concrete placed	848 tons
Concrete Sidewalk placed	8636 square yards
Leaves collected	3097 tons
Street sweeping	924 tons
Waste Concrete, Asphalt & Gravel	3678 tons
Snow Storms / Events	15
Snow Accumulation	37.5"
Household Hazardous Waste Day participants	1290

Snow and Ice Control

The Department is responsible for the clearing of snow from 254 lane miles of public roadway, 900 street intersections and 77 private ways. In addition, snow clearing operations are done on over 44 miles of public sidewalk generally within commercial areas and along walking routes to and from public schools. Winter operations also include snow clearing from public buildings and facilities and public schools.



A snowplow during a storm

Sidewalk Replacement

The Highway Division continued with an aggressive sidewalk replacement program. The Division crews placed a total of 946 cubic yards for 2016. The replacement remains stable through training, cross-training, quality equipment and a dedicated workforce. The ability to sustain this level of productivity is based on funding to purchase concrete and maintaining existing manpower levels.

Employee Training

The Massachusetts Department of Public Safety amended the regulations for Hoisting Licenses by adding a continuing education requirement. Each license holder is mandated to complete 4 hours of education with a two year renewal period. The DPW holds on-site training averaging 30 employees for training to satisfy the requirements.

Recyclable Concrete and Asphalt

The disposal of waste roadway materials (asphalt and concrete) generated by roadway and utility repairs has resulted in annual expenses for hauling the material off site. Over the past several years, the Highway unit has begun a program to recycle these waste materials into useable processed gravel for reuse as base material for sidewalks and backfill for utility trenches thereby avoiding both disposal costs and the expense of purchasing new material.

SANITATION UNIT

The Sanitation Unit is responsible for the collection and disposal of municipal solid waste for 13,362 customers and a recycling and recovery program that includes the annual collection of residential household hazardous wastes.

Recycling Program

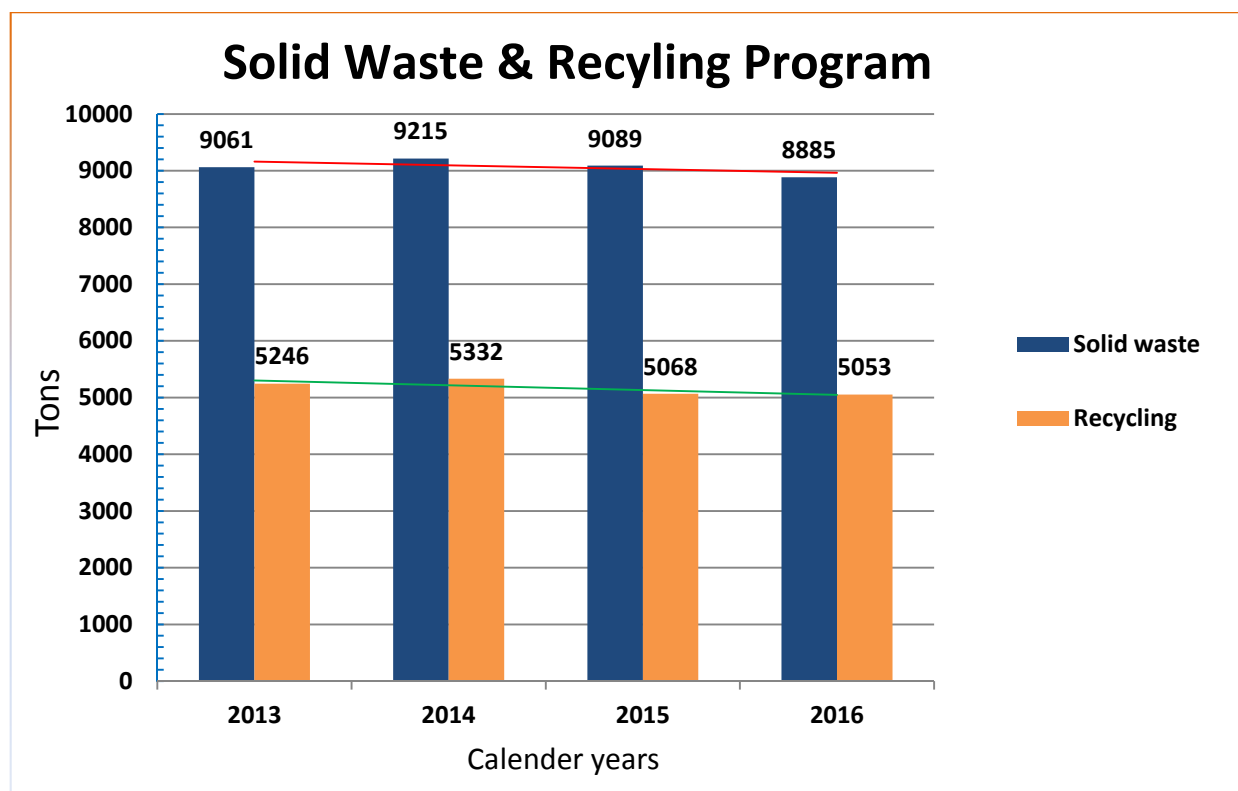
Since the implementation of the single stream recycling program in 2010, recycling has seen an increase of 11.9 % in 2016 while solid waste has decreased by 13.02%.

Household Hazardous Waste

The Sanitation Division continued offering the weekly household hazardous waste drop-off center. The center located at the Transfer Station is opened to residents every Thursday from May thru October.

The DPW designated areas at Town Hall, the Health Center and the Municipal Service Center for year round collection of Compact Fluorescent Lights (CFL), batteries and cellphones.

Sanitation Statistics 2016



Solid Waste Code Enforcement Program

Solid Waste Complaints Received	790
Inspections/Re-inspections	902
Solid Waste Warnings Issued	651
Solid Waste Citations Issued	116
Total Fines Collected	\$6500.00
Number of Waste Haulers Permitted	44
Waste Hauler Permit Fees Collected	\$20,080.00

FLEET AND FACILITY SERVICES UNIT

The Fleet and Facility Services Unit is responsible for the acquisition, inventory, inspection, maintenance and disposal of all mechanized Public Works equipment, with the exception of the Water and Sewer Division. The Fleet Services Unit also maintains and inspects all other automotive / truck equipment within the Town except for equipment operated by the Fire Department. In addition, this Unit assists in the administration of the Town's taxi licensing and inspection program, as well as the routine physical maintenance of all Department of Public Works buildings, including garages, office, and storage facilities town-wide.

Employee Technician Training

A strong and continued emphasis on technical training has benefited the Fleet Services Unit enormously. By utilizing vendor and manufacturer relationships, technician training has been increased at minimal or no cost to the Town. The increase in training hours to 120 hours has directly improved technician efficiency and productivity.

Employee Technician Shifts

The Fleet Maintenance Section continued to operate two work shifts. This enabled the section to better serve the needs of all departments. Operating two maintenance shifts during the day has allowed us to complete 721 Preventive Maintenance Work Orders. This also improves response time to breakdowns and drastically reduced vehicle downtime.

Taxi Cab Inspections

In conjunction with the DPW's Transportation Division and publicly appointed Transportation Board, the bi-annual 371 taxi cab inspections were completed.

TRAFFIC SYSTEMS UNIT

The Traffic Systems Unit is responsible for the maintenance of traffic signals, parking meters, pavement markings, ornamental and utility street lights, fire alarm boxes, signs, and graffiti. In total, this inventory is comprised of approximately 1,120 individual signals, 3,600 street lights, 1,883 parking meters, 30 multi-space meters, 28 school zone warning lights, 10,210 signs, 229 master fire boxes, 302 street fire boxes, 100 miles of over head wires, and pavement markings on more than 200 lane miles of streets throughout the Town. Along with daily, weekly, and monthly maintenance routes, the division executed work orders issued by the Transportation Division for regulatory sign installation, pavement markings and parking meter modifications. New to this unit's responsibility is the maintenance of 30 multi-space meters and the installation of 3600 LED cobra head street lights.



Employee repairing a town vehicle

Traffic Signals

Maintenance of the signalized intersections, flashing beacons and school zone flashers continued throughout the year.

Street Lights

All Streetlights owned by the Town were updated in the GIS program listing location and type of streetlight. This data enabled a smoother transition to the new LED fixtures currently replacing the existing high pressure sodium units. To date the Division has replaced nearly 70% of the 3,600 fixtures.

Parking Meters

The maintenance and repair of 1,883 parking meters and 30 multi-space meters is a daily function of the Traffic unit. 999 meters are the traditional POM meters and 884 are the new IPS single head meters that use coins and credit cards. These meters are located in Coolidge Corner, JFK Crossing, Washington Square and Lower Beacon Street. In addition, the 30 Multi space meters are in all parking lots and reservations that have converted to "pay by space"



Employee repairing a Parking Meter

Signs and Pavement Markings

The Town continued to upgrade street signs, stop signs and poles to meet current MUTCD (Manual of Uniform Traffic Control Devices) standards of text size and retro-reflectivity. The Traffic division completed 49 work orders from the Transportation Division (249 sign total) and repaired or replaced 542 signs due to knock downs or faded signs. The Traffic Division has worked with the Engineering Division on a program to standardize pavement markings throughout the town. Part of the program is utilizing new marking products like 3M inlay tape and logos.

Street Lights

Continued maintenance of street lighting, this includes ornamental, park, path and standard street lighting totaling over 4,000 lights. 466 street light work orders were completed in 2016.

Events & Special Tasks

In conjunction with other departments, the Traffic Systems Unit plays a major role in the planning and executing of several major events throughout the year (Boston Marathon, ½ Marathon Bike parade Avon Breast Cancer walk, Aids Walk Jimmy find Walk, Town, State and Federal elections, Walk for Hunger) and several minor events. Placing and removing all flags and banners on poles throughout the Town for different Town or private events is a common task.

Fire Alarm

The Division continued the maintenance of the Fire Alarm System that includes Master Boxes, Street Boxes and approximately 100 miles of cable wire. In 2016, the Department prepared a condition report of the entire system and has recommended replacement of master and street boxes with a new wireless system that will render the wired cable obsolete in the future.

PARKS AND OPEN SPACE DIVISION

The Mission of the Parks and Open Space Division is to develop a clean, green, safe, accessible and well maintained network of parks and open spaces for both passive and active recreation that preserves the historic integrity and cultural significance of Brookline's landscape. *Please visit www.brooklinema.gov/parks for updates throughout the year on our park and open space system, technical resources, projects, programming and events.*

The Parks and Open Space Division, in partnership with the Park and Recreation Commission, Conservation Commission, Tree Planting Committee, and Walnut Hills Cemetery Trustees, is responsible for the design, development, policy, programming, maintenance and management of over 120 sites or 500 acres of public open space, comprised of 38 parks and playgrounds, 3 sanctuaries, 10 public school grounds, land around 15 public buildings, 5 public parking areas, 2 cemeteries, over 60 traffic circles, islands and open space, and over 50,000

public trees throughout the Town. The Division implements an aggressive maintenance program on 25 multi-use playing fields, a safety inspection and repair program for playground structures at 22 parks and 10 schools, and ongoing maintenance, painting and repair at 25 basketball courts, 31 hard surface tennis courts, and one set of 6 clay courts. The Division is responsible for seasonal preparations, horticulture improvements, litter pick-up, trash collection, leaf removal, turf restoration, carpentry and fence repairs, as well as snow and ice removal during the winter months. In addition, the Division maintains a full-sized outdoor skating facility (the Jack Kirrane Ice Skating Rink) at Larz Anderson Park.

PARKS, SCHOOLS & PUBLIC GROUNDS

The Parks and Open Space Division provides renovation, maintenance and repair of all play equipment, park furniture, walkways, landscaping and fixtures in the Town parks, school grounds and public grounds. The following highlights 2016 projects:

Fisher Hill Reservoir Park

On Friday, July 22nd the Town of Brookline celebrated the grand opening of Fisher Hill Reservoir Park with a community picnic, ceremonial butterfly release and ribbon cutting, music, food, nature, play, art activities, and exploration culminating in a large screen outdoor movie. The spectacular new park has both active and passive recreational opportunities to serve our multigenerational community, preservation of the historic gatehouse and creative reuse of the reservoir berms and topography. The park includes a new athletic field for recreational soccer as well as a great lawn, play and gathering spaces, a hilltop seating area and viewing platform, as well as space that will be used as an outdoor classroom for educational programs. The site boasts thousands of plantings and wildlife habitat including woodlands, a wet meadow, bioswale, accessible walking paths, a comfort station, and parking area. Along Fisher Avenue there is a beautiful promenade with benches, plantings, an artistic water feature, and site interpretation.



Fisher Hill Reservoir Park Nearing Completion

Brookline Avenue Playground

Construction bid documents were completed for the Brookline Avenue Playground renovation. While the plan contemplates improvements to the entrances, perimeter plantings, partial renovation of the ball field and replacement of the infield, new and replacement fencing; the primary emphasis is to thoughtfully construct an inclusive playground. Inclusive playgrounds make a fundamental statement about how communities value meaningful play experiences for people of all ages and abilities. Universally designed play environments increase the "playability" for people of diverse abilities, age, race, gender, ethnicity, culture, and socioeconomic status (*Playcore Principles of Inclusive Play*). The goal is for this playground to be a destination for all children regardless of mobility or developmental challenges. The design theme revolves around experiencing and interacting with nature, and includes manipulative water play as well as new play equipment and accessible surfacing. CDBG funds were obtained to supplement the construction budget.

Pierce Playground

Construction has been completed for the Pierce School Playground renovation. Improvements include new play equipment for preschoolers and school age children, renovation of the ballfield, new fencing, new plantings, a picnic area and passive seating with new site furniture, and a new pedestrian circulation system that provides a perimeter walking path. One of the major improvements is a new entry treatment at School Street. The park will fully reopen to the community in spring 2017 after the field is fully and successfully established.

Emerald Necklace Bicycle Pedestrian Crossing

The majority of the construction for the EN Crossing was completed in 2016 with plantings and street lights to be installed in spring 2017. A ribbon cutting will happen following this critical portion of the project and a final punch list.

Planning and Design

The Division completed an extensive public design review process for Emerson Garden and Corey Hill Playground. Both of these projects are now in the construction bid document phase.

Green Dog Program

In 2016, 1403 residents and 165 non-residents enrolled in the Green Dog off-leash program, a slight increase in both resident and non-resident participation compared to 2015. The Town issued 3 commercial dog walker licenses and 8 guest passes. Park visitation by Green Dog members was high, with many Program participants visiting Green Dog fields daily. Rangers confirmed regular overall compliance with program rules and regulations.

In addition to processing the years' applications, the Rangers responded to a wide array of Green Dog related issues, ranging from general inquiries regarding Program registration to conflicts involving unpermitted parties using Green Dog areas during off-leash hours to resolving issues with aggressive dogs between Program participants. The Rangers coordinated with the Animal Control Officer to ensure that dogs were licensed and under proper control by their owners.

Continuing its focus on communication, the Green Dog Program sent out regular email and Twitter updates to interested members. Updates involved concerns with holes and park conditions, pertinent Program changes, off-leash etiquette guides, and up-to-date information regarding field closures and upcoming Park renovations.

Park Rangers

In 2016, Rangers patrolled parks and open spaces, checked and issued permits, provided information and general visitors' services to park patrons, enforced rules and regulations, and completed maintenance tasks to improve visitor experience, accessibility and safety. For many Brookline residents and park visitors, Park Rangers serve as a primary point-of-contact for Brookline Parks and Open Space. Throughout the year, the Rangers serve as liaisons and advocates for the dog owners, athletic groups, playground visitors, and park abutters who visit Brookline's parks and open spaces, and work to build interdepartmental relationships within the Town.

Rangers monitored and visited parks, playgrounds, athletic fields, and nature sanctuaries throughout the town. They cleaned restrooms, filled holes, repaired signage, removed animal remains, bagged animal waste, and removed over 20,000 pieces of litter from Brookline's parks and open spaces. Goose management was an ongoing issue and priority at Larz Anderson Park, Olmsted Park and Brookline Reservoir Park, resulting in regular feces cleanups and use of various goose management and harassment techniques over 80 times in 2016. In the sanctuaries, the Rangers monitored wetland habitats, cleaned obstructions from waterways and patrolled walking paths and boardwalks. Trails through wooded areas and sanctuaries were monitored, cleared, and re-established through regular seasonal maintenance. Rangers continued to remove invasive plants, most notably in Dane Park, Larz Anderson Park, the Brookline Reservoir, and along Olmsted Park.

Rangers staffed and facilitated events such as Brookline Bikes Beacon, Brookline Day, the Summer Movie Series, Studios without Walls, the Fisher Hill Grand Opening, and public concerts at Olmsted Park. In addition to their regular visitor service duties at Larz Anderson Park on weekends, rangers were on hand to provide historical interpretation of the Park.

Programs, Volunteering & Events

The Division relocated its popular Summer Movie Series to the newly-renovated field at Waldstein Playground. The family-friendly movies "Shaun the Sheep", "Zootopia," and "Minions" were huge hits, often with perfect weather and enthusiastic crowds. Games and activities were made available before the movies, with dozens of families taking advantage of this new opportunity. In addition, Parks and Open Space hosted the outdoor showing of "Inside Out" at the Fisher Hill Reservoir Park grand opening, with hundreds of visitors braving and waiting out a summer storm to stay for what turned out to be an excellent outdoor movie night.

Following the development of an online portal for volunteer projects in the parks, interested individuals, families and groups were able to sign up for community Park cleanups or design their own civic projects. Over 600 hours of volunteer labor were recorded, with over 250 participants working in Parks all throughout Brookline.

Brookline Park Rangers hosted unique public events including Kites Over Brookline (kite-making at Larz Anderson Park), Introduction to Orienteering (using maps to traverse the Parks off the normal walking paths) and Things That Go Bump in the Night (guided night walk at Dane Park). These new public programs offer visitors opportunities to explore and enjoy the Parks in new and interesting ways.



Kite Making at Larz Anderson Park

Linden Square

The Horticultural crew renovated and restored Linden Square with the removal of two declining Maple trees and extensive pruning of the remaining Lindens and Crabapple trees allowing more sunlight into the Park. To give the park a brighter and more open feeling many of the old overgrown evergreen shrubs were removed and new plantings and spring bulbs were installed, along with a new irrigation system. Existing lawn areas were loamed and seeded and all existing benches were removed, painted and new wood seat strapping installed.

Baker School

The Division designed and implemented a dedication planting and seating area in the upper playground of the Baker School. Work involved the installation of a bluestone paver terrace, dedication plaque, three river birch trees in tree pits, and the location of a magnificent bronze statue of three children playing which was donated by a resident with ties to the Baker School.

Putterham Library

A new handicapped accessible reading garden was installed in 2016. The plan includes an accessible path from the front and rear of the library, a café terrace, perimeter bench seating leading into a beautiful lawn surrounded by flowering shrubs, perennials, and shade trees. The garden will serve as a library resource for outdoor programming and will be a valuable park space for library patrons and the neighborhood.



Coolidge Corner Pocket Park

John and Green Street (Pocket Park Seating Area)

The Division celebrated the John and Green Street Pocket Park renovation on September 29, 2016 with Town officials, neighbors, friends, and the Brookline Community Aging Network. The Town's Landscape Architect developed and implemented a plan with a handicapped accessible bluestone patio, a comfortable arrangement of benches and chairs and flowering evergreen plantings. The Children of Richard and Chou Lee generously contributed funding to support the public seating.

Brookline in Bloom:

In 2016, the Town's parks and open spaces lit up with over 15,000 flowering annuals, 250 perennials, 1,800 colorful fall mums and 55,000 spring flowering bulbs throughout the Town's parks, playgrounds, libraries, town grounds, school grounds, medians, traffic circles and islands, and cemeteries.

In April 2016, Beacon Street was again alive with yellow and blue color for the Boston Marathon; this was the result of the Brookline Parks Division's Horticultural crew continuing the "*Boston Strong Marathon Daffodils Program*". The crew formed a Yellow and Blue "Boston Strong Ribbon" using 400 Yellow Daffodils and 75 Blue Pansies on the hill across from the Fairbanks 'T' Station. Over 7,000 Yellow Daffodils including 13,000 other bulbs were installed from Cleveland Circle to Saint Mary's MBTA station at the Boston line.

The Muddy River Restoration Project

The Muddy River Project is an essential part of the ongoing effort to rehabilitate the Emerald Necklace park system. The rehabilitation is guided by *The Emerald Necklace Environmental Improvements Master Plan* and the *Muddy River Flood Control, Water Quality, Habitat Enhancement and Historic Preservation Project*. This overarching effort includes improvements at Charlesgate (completed in 2005), as well as the Back Bay Fens, Riverway, and Olmsted Parks.

The City of Boston and Town of Brookline are working in collaboration with the Commonwealth of Massachusetts and U. S. Army Corps of Engineers (USACE) to develop a comprehensive program to restore the Muddy River: however the project scope has been reduced to exclude the majority of the environmental restoration elements and only include flood control. Funding for the effort comes from the USACE, Massachusetts Office of Energy and Environmental Affairs and its Department of Conservation and Recreation, Boston, and Brookline. Phase I of the project, including the installation of 10' by 24' culverts to carry the river under the Riverway and Brookline Avenue, realignment of the traffic pattern around the Landmark Center including removal of the jug handle road, daylighting of the Muddy River in areas in front of the Landmark Center and between Brookline Avenue and Avenue Louis Pasteur and historically appropriate grading and planting of the riverbank and park was completed in 2016. Design for Phase II of the project is currently underway by the USACE.

FORESTRY

The goal of the forestry program is to preserve and maintain all shade trees along public ways, parks, school grounds, cemeteries, and all other public grounds. The Division provides for the safety of all public ways and grounds through the removal of dangerous limbs and trees and is responsible for replacing trees removed and adding as appropriate. The total number of trees under the Division's jurisdiction is reported as more than 50,000. Included in that total are over 11,000 public street trees. The Division continues to utilize and update its street tree inventory, which includes information on tree species, size, condition and health, and management needs. The



overwhelming citizen interest in tree preservation continues in Brookline. The Division continues to work with interested citizens, businesses and environmental advocacy groups to enhance the care of the urban forest.

The forestry crew is on call 24/7 to address forestry emergencies. In 2016, the Division purchased a new bucket truck, an essential piece of equipment in order for the crew to perform their responsibilities, after the former truck was determined no longer serviceable.

Caption: Park and Open Space Division Forestry Truck

In 2016, the Town was pleased to receive a Tree City USA Award from the National Arbor Day Foundation for its care and stewardship of the urban forest. Brookline has received Tree City USA recognition for over 26 years.

Tree Planting

The Town continues to strongly support the tree planting program with a goal of planting more trees than are removed each year. In 2016, approximately 160 trees were removed, and over 360 street and park trees were planted. A wide variety of trees are planted to insure that species diversity is maintained. Species diversity helps in protecting the Town's urban forest from attack by a single disease or pathogen, such as Dutch elm disease, Hemlock Woolly Adelgid or the Emerald Ash Borer.

The three-member Tree Planting Committee, established in 1886, supervises the selection, planting and removal of all street trees in Brookline. Hugh Mattison is the Chairman of the Tree Planting Committee and was joined by Nadine Gerdtz and Elizabeth Erdman.

CONSERVATION

The Brookline Conservation Commission is responsible for the administration of environmental laws and policies, open space protection and management, water management, and preservation of natural features of the environment. The Commission administers and enforces the Massachusetts Wetlands Protection Act and the Brookline Wetlands Protection By-Law through its review of permit applications and issuance of Determinations of Applicability, Orders of Conditions, Certificates of Compliance, and Enforcement Orders. The Commission also administers the Federal Flood Protection Program. It initiates and helps guide studies concerning open space, water quality, flooding and other aspects of local environmental quality. It prepares and oversees implementation of the Town's Open Space Plan and manages conservation areas owned and conservation restrictions held by the Town. The Conservation Commission seeks and administers grants to support the Town's environmental protection efforts, and guides many volunteer maintenance and improvement activities.

In 2016 the Commission began the process of updating the Open Space Plan. The Open Space Plan is a planning document which guides the community in its stewardship and oversight of the open spaces throughout Brookline. It is also required by the Commonwealth of Massachusetts to remain eligible for various grant opportunities.

CEMETERY

Walnut Hills Cemetery

The initiative of the Division is to provide excellent maintenance and management of the Walnut Hills Cemetery to support the dignity, tranquility and overall appearance of the cemetery and visitor experience. Town staff and the Cemetery Trustees rely on the Master Plan for the Walnut Hills Cemetery as the guiding document for short and long term improvements.

Old Burying Ground

The Friends of the Old Burying Ground, supported by Town staff, continue to fundraise to support the full restoration efforts of the stones and markers. The team reviewed conservation efforts achieved over the last 13 years and set a program for 2017 starting with 15 priority stones and monuments.

Water and Sewer Division

The Water and Sewer Division operates and maintains the Town's water and wastewater systems consisting of 355 miles of piping and appurtenances that provide the entire population with reliable drinking water, for both domestic use and fire protection, and for the collection of sanitary sewage and storm water drainage. The operation of all three systems is accomplished in strict accordance with all federal, state and local laws, ordinances and regulations to promote the health and welfare of the community.

Under the leadership of the Director, the Division's administrative staff efficiently and courteously handles all water and sewer business functions, including payroll, accounts payable, licensing, permitting and customer relations. Approximately 1368 requests for information and assistance and more than 40,000 utility service invoices are processed annually, with over 2,000 billing complaints and inquiries are investigated and resolved. In the past year, Division staff has serviced and processed 74 applications for Licensed Drain Layers and have issued 91 permits for repairs to sewers and drains.

Joining the Division in 2016 to fill the vacant position of Storekeeper is Steven Moran. Steve previously worked as a Store Manager/Area Claims Investigator for Valvoline Instant Oil Change. This key position is responsible for the receipt, storage, custody, maintenance, issuance and shipment of materials, supplies and tools, including the requisitioning of new and replacement parts. He is also responsible for maintaining accurate records of all transactions, including charging stock to appropriate work orders.



New employee-Water and Sewer Storekeeper Steve Moran

Components of the water distribution system include over 135 miles of cast iron and ductile iron pipe, 2,027 line valves, over 1,500 fire hydrants, 10,800 service connections, 1.67 million gallon water storage facility. During 2016 the Division installed, repaired or replaced 190 service pipe connections, repaired 18 service and main leaks and repaired or replaced 72 fire hydrants. In addition, the Division conducted 35 fire flow tests yielding \$8,750.00 in revenue. Emergency response was provided for 750 service requests and 350 complaints were investigated and resolved for water quality, water pressure, and leakage problems. The Division purchased 1,900 million gallons of water from the Massachusetts Water Resources Authority (MWRA), representing a reduction of 6.4% over 2015 with

an average daily usage of 5.19 million gallons and a maximum daily usage of 8.89 million gallons. The maximum flow week occurred from 7/22/16 to 7/28/16 where 54.66 million gallons of water was consumed. Retail water and sewer sales generated \$28.5M in revenue.



Employees installing a new water service

In 2017, the Water & Sewer Division will be introducing the Aquahawk Alerting System®, which is an on-line portal to allow customer access to account history, usage and billing information as well as customer notification capabilities for consumption anomalies.

The Water & Sewer Division's rate structure incorporates a base charge to cover approximately 30% of the Division's fixed operating and debt costs, an ascending block rate for equitable cost distribution among customers, and a fire service charge.

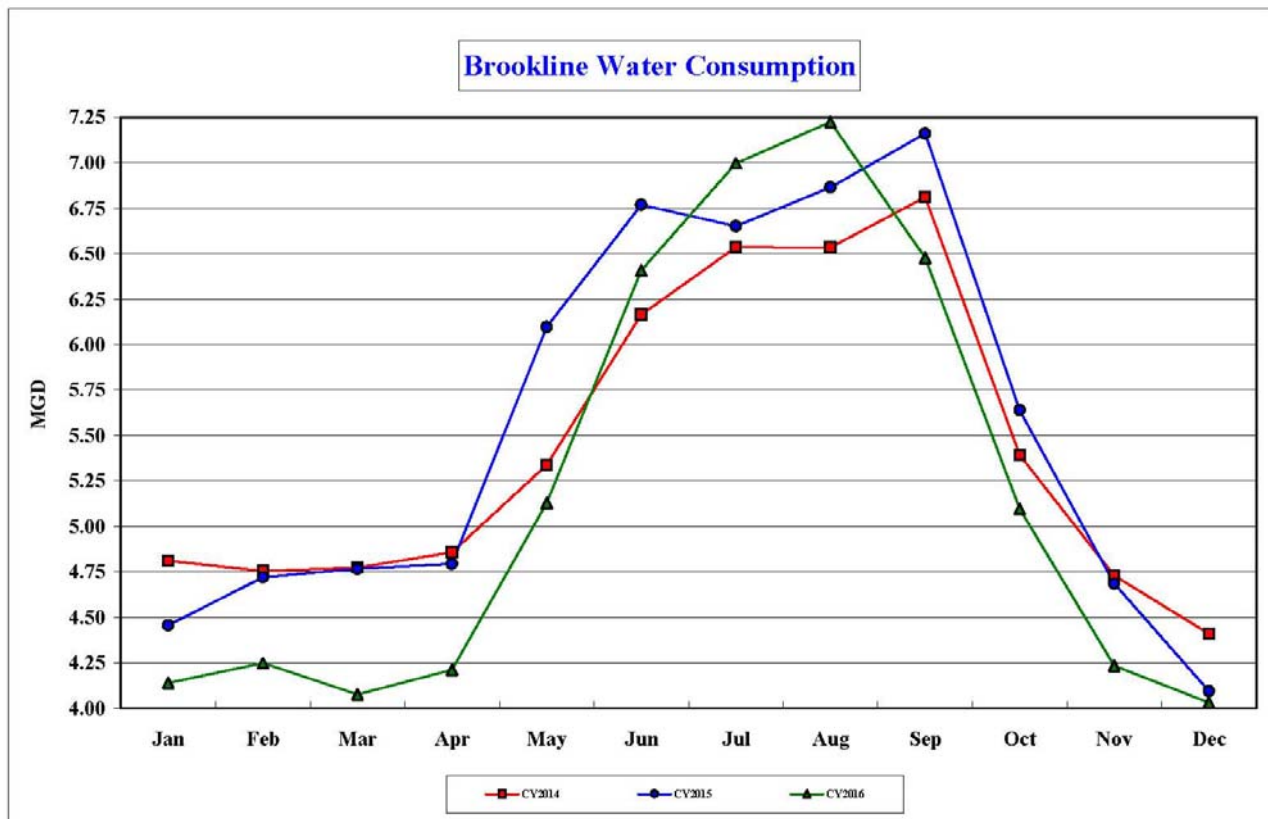


Employees flushing the hydrant

The Division continued to implement a Water Main uni-directional Flushing program as recommended by the Department of Environmental Protection (DEP). This program has been ongoing for the last several years. The Water Main Flushing Program is an effective method of improving drinking water quality for residents and businesses, and is an integral component of water utility's distribution system maintenance program.

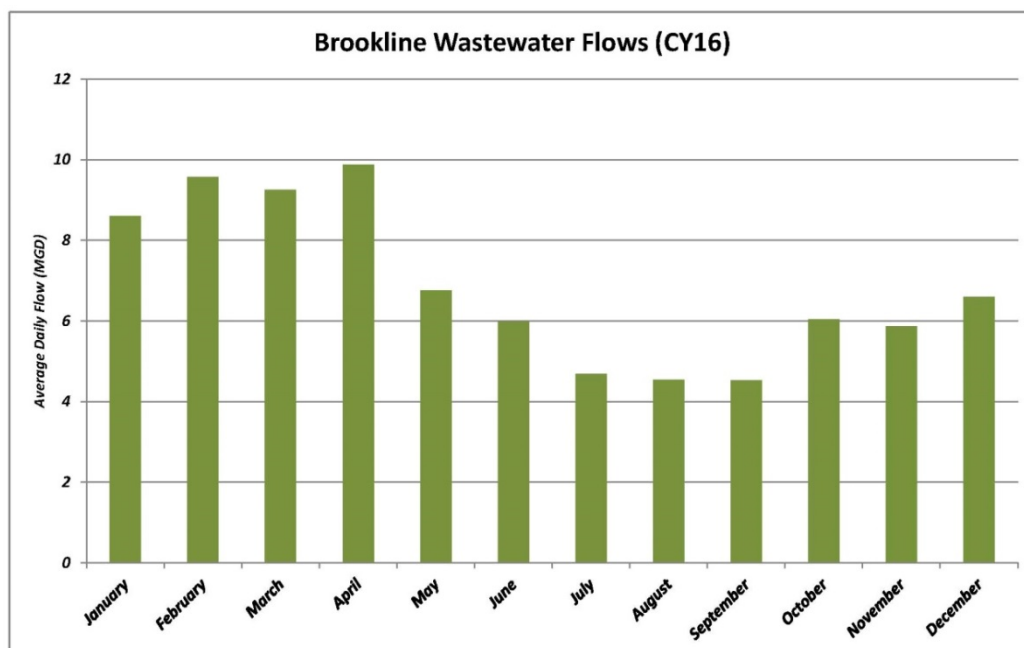
The Division's Cross Connection Control Program, established in 1989 pursuant to the Drinking Water Regulations of the Commonwealth of Massachusetts, has inspected all high and moderate high risk facilities throughout the Town and identified 1982 violations requiring the installation of 1,951 backflow preventer devices on irrigation systems, fire sprinkler systems and high hazard plumbing systems. Annual testing of these devices by Division staff is mandated by the State of Massachusetts regulations and yielded \$126,815 in revenue in 2016.

The wastewater collection system is made up of 104 miles of separated sanitary sewer pipe. The Department of Public Works is currently completing sanitary sewer system improvements directed to eliminate inflow and infiltration. Presently the town's average wastewater flow is 7.61million gallons per day.



The second system comprises 101 miles of storm drains that collect runoff and roadway drainage from 3,296 catch basins and discharge through twelve drainage districts to the Muddy River, Saw Mill Brook, Stony Brook, and the Charles River. The major part of both systems was constructed between 1880 and 1930 and includes pipe sizes from 6" to 150" in diameter.

During 2016 emergency assistance was provided for 28 requests involving broken, plugged or backed up sewer and drains as well as the repair of 130 sewer and drain manholes and catch basins. 2,458 catch basins were cleaned generating 758.2 tons of sand sediment and debris.



Employees use the Vactor truck to clean a catch basin

Representation to the Massachusetts Water Resources Authority (MWRA) was provided by Jay Hersey of the Engineering Division, who serves as the Town's designee to the MWRA Advisory Board. In addition, Andrew M. Pappastergion, Commissioner of Public Works is an elected member of the MWRA Board of Directors serving in his seventh consecutive 3-year term representing the sixty one (61) cities and service area.

Recreation Department

Lisa Paradis, Director

Brookline Recreation's mission is to enhance the quality of life through enriching experiences which support the Brookline Community in developing and maintaining healthy lifestyles. We endeavor to provide opportunities for young people, adults, and senior citizens to live, grow, and develop into healthy, contributing members of our community.

The team at Brookline Recreation enters into each year with a set of objectives that are centered on the needs of the community and focused on constantly improving delivery of service to the citizens of Brookline. The staff works hard to create and implement programs and services that surpass the needs and expectations of the community. 2016 was a year that saw tremendous growth in many of our service categories.

The Evelyn Kirrane Aquatics Center remains one of the most popular recreation facilities and aquatics division programs continued to experience record enrollments in 2016. In 2016 there were over 50,000 visits to the facility. To



Evelyn Kirrane Aquatics Center

accommodate this demand Recreation continues to offer extended hours seven days a week and has expanded many program offerings. In addition to increasing facility hours and adding programming, staff has also placed a renewed emphasis on soliciting user feedback. This data will be reviewed and used to better understand the needs and preferences of our users and help us tailor our programming and facility structure to accommodate those needs and preferences.

The Recreation Therapy division continued to expand program offerings throughout 2016 especially in the areas of aquatics and basketball. Our Special Olympics aquatics team and adaptive aquatics lessons started with close to 40 athletes and swimmers participating. Our synchronized swimming program became "synclusive," using our inclusive program model for this new approach. Recreation Therapy benefited in 2016 thanks to Northeastern University and Winsor School generously providing basketball courts to our Special Olympics basketball program (now at 6 teams) for a game. The Recreation Therapy and RAFT program partnered to attend a Celtics game and has extended this inclusion outing opportunity to the newly formed inclusion program at Burlington Recreation.

The Soule Early Childhood Center again garnered national attention for its unique curriculum, which blends Reggio Emilia and Montessori education philosophies to achieve an uncommon but extraordinary preschool experience for the Brookline families who are enrolled. Soule Center was visited by representatives from the Tally Foundation who found the program to be high quality and inspiring through curriculum, supplies and classroom design and the warmth of our staff and spaces. Soule again in 2016 received international recognition for its curriculum and classroom practices.



Soule Early Childhood Center



Driving Range

The Robert T. Lynch Golf Course at Putterham Meadows opened a new 22 bay driving range in 2016. Since opening, the range has been busy with golfers. Golf rounds played remained strong in 2016 as did pro shop clothing and equipment sales. Course improvements continued in 2016 improving aesthetics and playability on the course.



Skating Rink

Enrollment in youth sports programs, which directly relates to the rise in Brookline's school aged population once again increased in 2016. Our fall and spring youth soccer programs enrolled close to 2,000 participants in 2016. 2016 saw record numbers of youth playing other sports such as baseball and youth flag football. Youth basketball numbers also remain strong in the Joel Noe Recreation League, Travel basketball leagues and in the High School Recreation League.

Partnerships with internal and external stakeholders in 2016 remained strong. Brookline Recreation acknowledges that without the assistance of the Police and Fire Departments, the Department of Public Works, and the Building Department, events such as the 5th annual Brookline Day Celebration, and the Summer Concert Series, would not be possible. The Public Schools of Brookline have become invaluable partners in

bringing the best possible summer camp experience to children in Brookline as well, with over 100 children per day transitioning from extended school year services to recreation day camps on the various campuses across town.

Divisional partnerships continued to strengthen in 2016 as well. The aquatics facility hosted the Bay State competitions again in 2016. Our recreation therapy division has also joined in creating a regional collaboration- Metro West Adaptive Sports Collaborative. Our environmental education division traveled to Pinkham Notch during February vacation week along with the Peabody Recreation program. This one week get away is for 10 participants that Brookline & Peabody co-lead with our environmental educators. In spring 2016, Recreation hosted an intern from the Park school. The student joined us for a two week placement and supported a variety of programs. And two house workers joined our team in 2016, one is a participant in the recreation therapy programs and one is applicant through the town's work with Massachusetts Rehabilitation Agency. This has been a great addition to the facilities division.

Brookline Recreation sends out monthly e-newsletters to all 20,000+ members of our internal data base, and publishes a program brochure which is mailed to over 25,000 households three times per year. The department also continued to enhance its social media presence in 2016, with over 1800 active followers on Twitter, Facebook and Instagram, all of which are connected to the social media presence in other town departments. The ability to share information through social media outlets has helped keep the public informed and connected with Brookline's vast number of resources for residents.



THE PUBLIC SCHOOLS OF BROOKLINE

Andrew Bott, Superintendent

The Public Schools of Brookline include eight PK-8 elementary schools, Brookline High School, a comprehensive high school for grades 9 through 12, and an early childhood center. As of December 2016, there were a total of 7,802 students enrolled in our eight elementary schools, Brookline High School and in pre-school programs across the district. Since 2005, Brookline has seen unprecedented enrollment growth of 28% district-wide, and we project another 10% district-wide enrollment increase by 2022.

The Public Schools of Brookline continue to be among the highest performing and most respected school systems in the United States. Brookline students are accepted at highly competitive colleges and universities in numbers that are significantly higher than most other school districts.

Brookline is at the forefront of providing quality public education to its residents. However, our stakeholders believe that successful school systems and organizations only remain high performing when they strive for continuous improvement. Therefore, we have many initiatives currently underway in the system to ensure that Brookline will remain at the forefront of education in the Commonwealth and nation.

Vision Statement:

Brookline provides an extraordinary education for every child. Each child's unique path to achievement is supported in academically exciting and programmatically rich environments. A dynamic, diverse community of teaching professionals works collaboratively, innovating and inspiring each other and their students. Staff gets to know students intellectually, developmentally and culturally. Students are encouraged to question and challenge ideas and participate as active citizens. Schools use a variety of assessments to get the fullest picture of student learning and growth over time. These data are shared regularly with the community, and they form the basis of how we understand and improve student, teacher and administrator performance. Parents are partners with the schools in supporting their children's education, and schools communicate effectively so that parents are confident of the response to their child's circumstances and needs. The community, well informed and involved in the schools, supports these efforts that continue a tradition of challenging ourselves to do better, efforts that ensure the enduring value of a Brookline education.

Mission:

Our mission is to ensure that every student develops the skills and knowledge to pursue a productive and fulfilling life, to participate thoughtfully in a democracy, and succeed in a diverse and evolving global society.

Our five Core Values and our four District Goals inform all of our work: everything from budget decisions to each building's School Improvement Plan. The aspirations underlying each of the Public Schools of Brookline's five Core Values are defined below.

High Achievement for All

The Public Schools of Brookline inspires our students to develop a passion for learning. We support students through strong relationships to become invested in their learning, develop the confidence and persistence to grow as learners, and meet their goals for success in and beyond school. To pursue our value of all students achieving at high levels, the PSB is committed to:

- Small class sizes
- Quality early childhood education
- Inclusive classrooms and district-wide Special Education programs
- A comprehensive high school curriculum with an extensive variety of opportunities and programs
- Comprehensive Program Review
- Differentiated instruction for all learners
- District-wide equitable access to educational technology



Educational Equity

The Public Schools of Brookline identifies, understands, and eliminates barriers to educational achievement in our schools. Educators in every school provide their students with the support needed to reach and exceed Brookline's high standards. To pursue educational equity, the PSB is committed to:

- District-wide Strategies such as:
 - High quality curriculum across all grades and all schools
 - Inclusive classrooms with educators and specialized instructional personnel
 - High quality professional development opportunities and supports focusing on instructional coaching and collaboration
 - Specialized programs and services district-wide in support of access for all learners.
 - Literacy and Math Specialists across schools to provide support and create high outcomes for all students
 - Child Study Teams individualizing student interventions and extensions
 - District-wide and school specific professional development on equity
- Targeted Support Programs such as:
 - The Calculus Project
 - African American and Latino Scholars
 - Steps to Success Inc.
 - Alternative Choices in Education (formerly known as Opportunity for Change)
 - Leveled Literacy Interventions
 - School Within a School
 - Young Scholars



Excellence in Teaching

The Public Schools of Brookline understands that passionate, knowledgeable, and skillful educators are the core strength of our schools. To support excellent instruction throughout our schools, the PSB is committed to:

- Strong, effective mentoring programs for all new staff and administrators
- A meaningful and structured approach to educator evaluation and support
- Instructional coaching and professional development for teachers in math, literacy, educational technology, and Enrichment and Challenge Support
- Recruiting and retaining outstanding educators:
- Job-embedded professional development on early release dates
- Professional learning team opportunities



Respect for Human Differences

The Public Schools of Brookline provides a safe environment for expressing and exploring human differences and commonalities. Our schools create caring and understanding communities that promote a deep sense of belonging and respect for all. To support respect for human differences throughout our schools, the PSB is committed to:

- Meeting individual student needs through social-emotional learning at the K-8 schools and the high school
- Professional development focused on bias and anti-racism
- Ongoing review of instructional material to make them more representative of the diversity of our students and families
- The METCO Program
- Comprehensive district-wide Special Education opportunities
- Robust school-based and District-wide English Language Learner programs



- The School Within-A-School program at BHS
- Comprehensive Bullying Prevention Programs in all of the K-8 schools
- Providing support to students through the Advisory Program at BHS
- Ongoing commitment to development of Cultural Proficiency in students and staff

Collaboration

The Public Schools of Brookline commits to collaboration in all aspects of education to foster interaction among diverse viewpoints and to broaden learning opportunities for our students, educators, and community. Collaboration among faculty and between schools and our longstanding community-based partners creates the shared ownership of our schools that adds value to the lives of all community members. To support collaboration, the PSB is committed to:



- Collaboration among faculty and administrators:
 - Child Study Teams
 - Common planning time where faculty members collaborate on lesson planning, assessing student work and improving instruction
 - School-based collaborative study groups where faculty members study topics related to strengthening instruction and improving their practice
 - Curriculum coordinators visiting classes in teams and principals doing learning walks in all schools
- Essential partnerships:
 - Parent Teacher Organizations, School Site Councils, and other specific parent groups (e.g., Special Education Parent Advisory Council, Steps to Success parent group)
 - Brookline Education Foundation
 - 21st Century Fund
 - Brookline Community Foundation, The Brookline Community Mental Health Center
 - Wheelock and Lesley Intern Programs
- Municipal Departments:
 - Building Department and the Public Building Division – Facilities Maintenance, Repair, and Replacement;
 - The Public Library of Brookline – Education Technology and Library Services partnership;
 - Parks and Open Space – Playgrounds and Fields;
 - Police/Fire – Emergency Planning and Response; and
 - DPW – Sidewalks, grounds maintenance and snow removal
- Extended Day and enrichment programs in all K-8 schools

Devotion School Building Project:

During the first six months of 2016, the Devotion School Building Committee, working closely with the Shawmut Construction Team and the HMFH Design Team, completed the final Construction Design and Public Bidding phases of the Devotion School Project. This allowed for the renovation and expansion of the Devotion School to begin by July 1, 2016. Also, during this same time period, Town and School Officials collaborated to ensure that the former eight-story “Coolidge House” Assisted Living Facility could be transformed into a temporary K-4 school to be used by the lower grades at Devotion as of September 2016. In late 2015, the Devotion School Building Committee had approved the rental of the Coolidge House as a temporary school that in turn allowed the Devotion Project to be revised from a multi-phase 45-month project to a single-phase 25-month project.

Grades 5-8 had already been reassigned to the Old Lincoln School, now called Upper Devotion School. This decision reduced the construction schedule by at least 20 months, and removed all school programs from the Devotion School while it was under construction. Due in large part to the exceptional team work demonstrated by Brookline’s Building Department and School Department, the K-4 Lower Devotion School at 30 Webster Street was ready for opening by late August 2016, receiving very positive accolades from teachers, parents and, most importantly, the K-4 Devotion students.

The Devotion Project began in early June 2016 and has continued to be on schedule and on budget throughout year one of construction.

9th Elementary School:

In continuation of the Town's effort to identify a site for and to build a new elementary school, the Site Selection Process concluded in an October 13, 2016 decision to move forward with the Baldwin site. The 9th School Building Committee was formed in November and began holding regular meetings in December of 2016 to work with Jonathan Levi Architects (JLA) on the Feasibility Phase of the project, which is expected to occur between November 2016 and April 2017.

BHS Expansion Project:

Conducted by SMMA Architects, a Preliminary Study of Brookline High School expansion options was put forth in 2015, and ideas generated from this study were reviewed by community members and faculty during two public meetings held in 2016. Newly named Superintendent Andrew Bott and BHS Headmaster Anthony Meyer then worked with BHS staff on development of the Educational Plan to largely drive the vision for an expanded high school. The BHS Expansion Building Committee was formed and began holding regular meetings in December of 2016, to work with HMFH Architects on the Feasibility Phase of the project.

What follows are brief descriptions of some of the programs within the Public Schools of Brookline that serve to illustrate how our Core Values and District Goals are translated into direct service to students.

English Language Learners (ELL) Program:

The English Language Learners (ELL) program provides services to students whose primary language is not English and who are not yet proficient in English. The program provides support at each school, with services focused on students' English language acquisition, literacy development, social integration, and academic achievement. All programs are designed to meet the educational needs of English learners by providing English language instruction and specially designed academic support as required by the Massachusetts Department of Elementary and Secondary Education. The goals are for students to learn English and meet appropriate grade-level academic achievement standards for promotion and graduation. Thus, program resources are distributed to ensure equitable caseloads among ELL teachers across schools, equitable English language development instruction by level of proficiency, and equitable access to materials.

Brookline's K-12 Integrated Sheltered English Immersion (SEI) EI Program serves students from 38 languages including:

Chinese	Vietnamese	Hindi	Icelandic
Japanese	Italian	Hungarian	Kazakh
Hebrew	Swedish	Farsi	Khmer
Spanish	German	Finnish	Nepali
Korean	Turkish	Lingala	Pashto
Arabic	French Creole	Burmese	Polish
Russian	Greek	Dari Persian	Tamil
French	Amharic	Dinka	Thai
Portuguese	Dutch	Filipino	Urdu
Danish	Telugu	Gujarati	

Native Language Support Programs (NLSPs) are only available to students in grades K-8 whose primary language is Chinese, Hebrew, Japanese, Korean, Russian, or Spanish. In each NLSP, there is at least one ELL teacher who is fluent in the native language. Students enrolled in an NLSP may be assigned to one of these teachers who provide primary language support as needed for clarification purposes or additional explanations only. The language of

instruction is English and materials are also in English. All NLSPs are part of Brookline's Integrated Sheltered English Immersion Programs. All students enrolled in ELL receive support from a highly-qualified, licensed ELL teacher.

Educational Technology and Libraries:

The Education Technology and Library Department administers the library and educational technology program as an integral part of the instructional and administrative program, supporting the curriculum and staff with appropriate equipment, materials and services.

Equipment, materials and services are delivered equitably across schools. Currently the base library book budgets, for example, are distributed to each school in accordance with each school's percentage of the total student body. These distributions are adjusted annually to account for the shifts in student population. Additional services (i.e. database subscriptions and online tools) are negotiated at the district level to provide access for all schools.

The department encourages a culture of inquiry that regularly investigates and experiments with promising new practices to engage students as 21st century learners and prepares students for the evolving global society. The Educational Technology and Library staff works in collaboration with the entire school community to help students become:

- Enthusiastic, independent readers for information and pleasure
- Independent, skillful information users who know how to access, analyze and produce information in a variety of formats using a variety of tools
- Responsible Digital-Age Citizens
- Skillful learners and innovators who use digital tools to develop the "Four C's:"
 - Critical thinking
 - Communication
 - Collaboration
 - Creativity

Integration of these skills is typically addressed through classroom projects within the major curriculum units of study in the core subjects. School libraries are complex hubs of student learning and engagement, with the ability to enhance all curriculum areas. Emerging technologies and near ubiquitous access creates new opportunities to deepen and extend learning, often connecting with people, resources, and perspectives beyond the walls of our classrooms.

The Educational Technology and Library Department is guided by following vision along with state and national library and technology standards and guidelines.

English Language Arts Curriculum:

The K-8 ELA/Literacy program serves to develop, assess, and support instructional practices and relevant content for effective learning in reading, writing, listening and speaking. Professional development is provided based on student and teacher needs, and program initiatives across the system. The K-8 Language Arts program emphasizes explicit instruction in strategies that promote successful reading and writing across the curriculum. Literacy Interventionists/Specialists in each elementary school provide targeted instruction to students and Literacy Coaches support classroom teachers in their implementation of Tier 1 instruction.

The work of the K-8 ELA/Literacy department in PSB is comprehensive and includes:

- *K-5 Literacy*- Core reading, writing and language instruction in every K-5 classroom, including many ELL classrooms and Special Education classrooms. The goal of the work here is to create well-differentiated literacy experiences for students that enable them to make a minimum of a year's growth in reading, writing and language and to have students engage in content that reflects the standards in the MA Learning Expectations.
- *Middle School ELA*- English language arts and literacy in the middle school classrooms (6-8) where teachers are departmentalized and teach reading, writing, and language. In middle school classrooms, student must have adequate opportunities to grow as readers, writers and language users. They need to explore

literature, write in a variety of genres and continue to make a minimum of a year's progress in these areas. Instruction, as in K-5, must be differentiated to meet the range of students' needs.

- *Literacy Intervention Services* in reading, writing and language are provided by Literacy Interventionists (also known as Literacy Specialists) to children primarily, though not exclusively, through the programs Leveled Literacy Intervention and Reading Recovery. LLI is in every school 1-8. Reading Recovery is in 4 schools (Lincoln, Devotion, Pierce and Driscoll) and is delivered to the most vulnerable 1st grade readers. Other intervention approaches are used K-8.
- *Literacy Coaching*- This initiative, connected to Lesley University's Literacy Collaborative, is a professional learning framework centered on strengthening Tier 1 literacy instruction in the classroom by promoting differentiated literacy teaching for all students. This goal is accomplished through job-embedded professional development and coaching.

The mission of the ELA program at Brookline High School is in Brookline is to teach all students to think critically and creatively, to read carefully, and to write well. In our classes we foster relationships, engagement, and confidence.

Students interact with a variety of texts and with one another, construct meaning, expand their powers of reasoning, and cultivate the habit of reflection. Teachers use a variety of teaching methods from large-group to small-group to one-on-one conferencing. The responsibility for learning gradually shifts from the teacher to the students, who learn to use their language arts skills as tools for independent, lifelong learning.

Full-year courses are offered at two levels of difficulty in all grades; seniors may also choose unlevleled courses. We are committed to exposing students to important literary works; we are also committed to using language arts to explore new directions and new media. BHS senior English courses, in particular, allow students to study a particular interest in more depth, such as creative writing, fiction and film, public speaking, or an independently chosen senior project.

Professional development for English teachers is provided based on student and teacher needs, and program initiatives across the system.

World Language Curriculum:

In K-12 modern languages we create immersive opportunities for authentic, relevant, real-world learning experiences so that students develop confidence and expertise in their ability to communicate across linguistic borders. Essential to our mission is that every student leaves high school feeling respectful, positive, and curious about cultures and languages beyond their own.

In the process of learning languages, students develop cooperative learning strategies and gain increased confidence in their ability to debate, problem-solve, present, listen, and converse with others. Students regularly showcase their projects, "act" and "move" in simulated environments (such as ordering at a café, doing physical activities while learning health vocab, exchanging goods at a market, cooking, dancing, painting murals, etc.) Guest speakers, artists, and performers representing the cultures studied visit our classes to share their expertise.

We are fortunate in Brookline to have a K-12 world language program that immerses students in language and culture from its very beginning in Kindergarten, with the ultimate goal of intermediate level proficiency for students at the end of grade 8 and advanced level proficiency for students who continue with language through grade 12. The curriculum is based on the "5 C's" of the World-Readiness Standards for Learning Languages: Communication, Cultures, Comparisons, Connections and Communities.

Special Education:

Provision of Special Education services to students with disabilities ages 3-22 in compliance with state and federal mandates. The Special Education Department strives to provide a free and appropriate public education in the least restrictive environment for all students with disabilities. We provide a wide range of high quality inclusive programs and services that meet the unique needs of individual students. Our department is directed and run by a special education team who strives for excellence, best practice, clear communication and collaboration regarding programs, services and processes between educators, parents and students.

For students with special education needs, services are identified in each student's Individualized Education Plan (IEP) and are required to provide a Free, Appropriate Public Education (FAPE) as stipulated in the Individuals with Disabilities Education Act (IDEA 2004). As the needs of student's receiving special education services are individualized, staffing is based on a hybrid case/workload analysis model. While there is not a 1:1 correspondence with enrollment numbers, the workloads of all special education providers are impacted by enrollment increases, as well as by the nation-wide trend of an increase in the numbers and intensity of students with significant disabilities entering public school systems. As part of the IDEA, special educators must also be available to provide early intervention services to all students.

These are just a few of the programs offered through the Special Education department:

Learning Center

Learning Centers are available in all elementary schools and the high school. The Learning Centers are designed to provide a range of services to students with varied mild to moderate disabilities. Learning Centers focus on assisting students in meeting the curricular demands of each grade. In addition, specific services include but are not limited to direct instruction in reading, mathematics and written language. Learning Centers provide students with academic support and assistance in developing organizational skills, executive function skills and study skills. Small group instruction and individualized instruction are used to assist students in achieving individual student IEP goals. Learning Center special education teachers consult to general education staff members and to the parents as needed. Learning Center teachers also assist in the development and implementation of appropriate modifications and accommodations. Learning Centers provide students and teachers with a level of understanding for each student's disability(ies) and areas of strength as well as self-advocacy skills appropriate to the grade level of the student.

Adaptive Learning Center Program

The Adaptive Learning Center (ALC) serves students in grades K-8 with severe disabilities. All students in the program are intellectually impaired, and many have additional disabilities as well, including autism, physical, and health disabilities. Some students have medical challenges. The program emphasizes instruction in the areas of adaptive skills, social-emotional functioning, communication skills, and academics. Students receive both small group, specialized instruction and instruction in the general education setting, depending on their individual needs. Opportunities for inclusion in the general education setting are provided throughout the day for all students. Applied Behavior Analysis (ABA) is a core methodology of the program.

Reaching for Independence Through Structured Education (RISE)

The RISE program is designed for students who are diagnosed with an Autism Spectrum Disorder (ASD) and require specialized instruction that is primarily delivered outside of the general education setting. These intensive and evidence-based interventions are provided within community schools, including two BEEP locations (Lynch and Putterham), Runkle K-8 and Brookline High School. Systematic and data-based instruction is implemented in the following areas: academics; communication; self-help; social and play skills; and vocational skills. Teaching approaches include: Applied Behavior Analysis (ABA), Natural Environment Teaching (NET), Discrete Trial Training (DTT), TEACCH, visual supports, and total communication approach. Classrooms are organized in a structured way to minimize distractions and encourage independence for all learners. Based on individual strengths, many RISE students are included in the general education setting for learning opportunities related to academics and/or social activities. Additionally, RISE educators provide consultative support for students with autism across the district.

Enrichment and Challenge Support Program (ECS):

The ECS mission is to collaborate with Brookline educators to create rigorous, relevant, engaging learning for all students.

ECS specialists work together with classroom teachers to meet the needs of their students for challenge, enrichment, and extension across all disciplines, within the classroom, throughout the school day. To do this, ECS specialists spend most of their time collaborating with classroom teachers in conjunction with other specialists. Collaboration among classroom teachers and ECS could include:

- co-teaching a differentiated lesson
- working in the classroom with small groups of students or stations

- designing and implementing digital, inquiry-based, personalized, and project-based learning
- assessing students formatively and co-planning appropriate follow-up

The work of Enrichment and Challenge is outlined in five interconnected areas:

- *Teaching, Learning, and Child Study* - ECS specialists collaborate with classroom teachers to identify students' needs, design learning, implement differentiated experiences, and reflect on the impact of their planning on students.
- *Resource Libraries* - The ECS department promotes, models, and shares elements of project-based learning in planning with teachers. We also support teachers in developing interdisciplinary curriculum. These resources are then shared across the district.
- *Creativity and Innovation* - ECS specialists develop extended learning opportunities in the STEAM fields, including utilizing the design thinking process with students.
- *School Partnerships* - ECS specialists collaborate with specialists in math, literacy, technology, and libraries to help build teacher capacity in differentiated instruction and meeting the needs of all learners. Through instructional coaching, the goal is for classroom teachers to develop a wider repertoire of strategies, especially with regard to students who are ready to extend the curriculum standards.
- *Community Partnerships* - The ECS department seeks to make curriculum content more authentic by enhancing the learning beyond the classroom, helping students answer "why they are learning what they are learning." These learning opportunities can take place during the school day and/or in an extracurricular fashion.

Alternative Choices in Education (A.C.E.) Program (formerly Opportunity for Change (OFC)

The Alternative Choices in Education Program is a competency-based program within Brookline High School currently slated for up to 48 students (grades 10-12) who choose to be in a smaller educational setting where they can move at their own pace and engage in project-based and experiential learning. ACE provides a rigorous college-preparation pathway in which students are placed in multi-age classes based on their skill levels and content knowledge and they can graduate once they have completed the required competencies for each content area. Students take two six-week academic classes at a time, averaging three courses in each content area in a given school year and they successfully complete a class by showing at least a basic mastery on each required benchmark and competency for that class. No letter grades are given. Rather, students are assessed on their levels of competency. When it is time to assess the student, ACE teachers offer a choice of performance-based assessments that, as much as possible, allow students real-world application of the skills.

In addition to the competency-based approach to learning, ACE is a program that intentionally builds a strong sense of community through team-building activities, whole-community meetings, advisory twice a week, and close involvement of families/guardians. Community gatherings are organized frequently to showcase student talents, celebrate student successes, and engage students in program decision-making. With small classes, ACE staff are able to keep close track of their students' needs and quickly determine when they may need additional assistance including academic extra help and/or referrals to social services and wrap-around supports.

By design, ACE is a program that helps to ensure greater educational equity for students who have not been successful or have felt disengaged in a traditional classroom environment. By providing multiple ways for students to learn content and skills (i.e. experiential, project-based, thematic curriculum) and allowing multiple ways for students to "show what they know," ACE supports varying student learning styles and gives students greater ownership of their learning process. With small classes and a strong emphasis on teambuilding and wrap-around supports for students, no student falls through the cracks in ACE. Students who need to feel part of a smaller community in a school of 2000 students are able to feel like they are part of a family in ACE and thrive with the high degree of support and the flexibility to go at their own pace in achieving their benchmarks and competencies.

Brookline High School Athletics Program

BHS Athletics has one of the largest interscholastic athletic programs in the state, both in terms of the number of participants and the number and levels of offerings. The program provides the primary source of identification with the school for many of our students. Further it is the embodiment of our commitment to recognizing all types of

success as well as educating the whole child. It is on the athletic fields that we see the core values of respect, equity, excellence, collaboration and achievement put to the test. For student-athletes and coaches, what happens on these fields is the living laboratory for the values that we as a school and as a community hold dear.

BHS Athletics maintains a dedicated web page and social media presence to promote participation, offer resources, recognizes leadership and sportsmanship, supports positive team culture and highlights student achievement. Each year, in May, we hold an all-seasons awards banquet, including Hall-of-Fame inductions. This event brings the entire BHS Athletics community, including alumni/ae, together in celebration of present and historical accomplishment.

Library

Sara Slymon, Director

2016 was an exciting year for the Public Libraries of Brookline. There have been many changes in all aspects of service and staffing, and we are pleased to have successfully made so many important transitions.



Coolidge Corner Branch

Service

Total circulation for all three libraries for the year was 1,154,022 items. This translates to 145 items per hour for every hour that the libraries were open.

We added some very interesting new services and programs to the library this year. The Friends sponsored the PLB's first ever Artist In Residence. Local artist Liz Nofziger spent six months in residency at the Main Library working with staff and patrons to create over a dozen creative art installations throughout the library. The program was very popular and received lots of mention in local and Boston press. The Friends are considering having another Artist in Residence in 2017.



One of Liz Nofziger's art installations

The Children's Department held hundreds of programs (weekly story times for 0-5 years old, foreign language programming, singalongs, concerts and family yoga) this past year which were attended by over 24,000 patrons. We held our 5th annual Fall Fest, though rainy, entertained 200 patrons with mini-pumpkin decorating and a "guess the literary pumpkin" contest. We added a Mad Science Club that allows up to 20 kids (ages 6 and up) time to experiment with Littlebits and Cubelets. We also were lucky enough to add a new collection to introduce kids to new media, Playaway Launchpads, which introduce STEM apps to younger kids that are pre-loaded and created specifically with them in mind. On the other side of our collection development we've been busy weeding in order to accommodate our growing collections and removing outdated materials that are no longer being used by our patrons.

Our Teen department ran 95 programs, including larger events run in partnership with either the Adult or Children's programming teams, and entertained 2,575 people over the year. The partnership with Girls Who Code continued in 2016 with two clubs running every week during the school year. The weekly teen Fandom Tuesday club celebrates any topic the teens are excited about, and meetings draw in an enthusiastic returning crowd who debate favorites, enjoy snacks, and make crafts.

In May, after tickets were snapped up in mere minutes, we hosted New York Times best-selling teen literature author Maggie Stiefvater with over 150 fans delighted to hear her speak. Our annual Tee Off @ the Library, this June combining Indiana Jones with mini-golf adventures, was once again a successful family and adult event. After six months of careful planning, in November, we hosted a library-wide spectacular, interactive Harry Potter evening event. Staff and teen volunteers ran activities and managed feasts for 420 fans of all ages.

The Library established a World Language Center at the Coolidge Corner library. The Center houses our entire Russian, Hebrew, Spanish, and Chinese collections. After studying the circulation of materials in foreign languages, we realized that the only place that language collections were thriving was at Coolidge. Since the move, circulation has increased.

The Trustees of the Library formed a Long Range Planning Committee at the beginning of 2016. They hired a consultant, Ruth Kowal, former COO of the Boston Public Library, to guide the process. The plan spans 5 years and identifies key themes and strategic goals for the library:

- User Experience
- Collections
- Community Connections
- Learning & Culture
- Innovation & Technology

The plan will have an Annual Planning Action Document, which will have one item to serve each of the 5 key themes/strategic goals. The Strategic Plan and Annual Planning Action Document appear on the Library website: <https://www.brooklinelibrary.org/about/policies/>

This year the Town and the Union successfully settled the new contract for the Library Employees.

The Foundation generously paid for the Library to hire a company to provide us with a new website. We hired Stirling Group, who works with many Massachusetts libraries and were very happy with the result: <https://www.brooklinelibrary.org/> The new site has great features like a staff blog, a listing of new and popular items, and a section for featured e-resources.

We currently offer 68 electronic databases, most of which can be accessed from home computers or wireless devices. Some are provided by the State, some by the Massachusetts Library Network, and others through our membership in the Minuteman Library Network. MLN is a consortium of 43 public and academic libraries who work together to enhance service for library users. The library has many subscriptions to interesting databases and online services including Hoopla, for streaming movies, Flipster, for reading magazines, Consumer Reports Online for research, and TumbleBooks for early childhood literacy.

Technology has been very helpful to us in facilitating the way in which our patrons can borrow materials from other libraries, in 2016 Brookline residents borrowed 165,956 items from libraries outside of Brookline in the Minuteman network. These items usually arrived within a day or two of requests being placed on the computer, either remotely or at the library. Due to the widespread interests and acumen of Brookline residents the library borrows more books from other libraries than anyone else in the state with the exception of Cambridge. We are also a very generous lender with 131,619 items lent to other Minuteman libraries in the state. Over the past ten years, the level of sharing among Minuteman libraries has increased 500%.

In addition to providing robust social media content through Facebook, Twitter, Instagram, Tumblr and others, we have added several important new e-resources including Lynda.com. Lynda.com is a free learning platform which “is a leading online learning platform that helps anyone learn business, software, technology and creative skills to achieve personal and professional goals. Through individual, corporate, academic and government subscriptions, members have access to the Lynda.com video library of engaging, top-quality courses taught by recognized industry experts.” – (Lynda.com)

Trustees and Staff

The Board of Library Trustees consists of twelve members, serving staggered three year terms. The Board sets policy and oversees the management and operation of the library system.

The Trustees continued to avidly support the library by providing funding for books, library materials, professional development and continuing education, and staff meetings. The Trustees augmented the budget provided by the Town by over \$200,000.

There were no resignations from the Board in 2016. Michael Burstein, Judith Vanderkay, and Jennifer Rees were all successfully re-elected in the spring election.

In the spring of 2017, Trustees Karen Livingston, John Margolis, and Gary Jones, will be eligible for re-election. Magdalene Moran will be eligible, but has chosen not to run.

We experienced several important resignations on the staff in 2016.

Susan Ingram retired after 25 years of service. Susan worked in the Technical Services Department of the library, where she was renowned for her ability to process materials quickly and correctly. Susan was looking forward to reading and perhaps getting a dog after retirement.

Dorothea Brown retired after 43 years of service. Dorothea was a Cataloging Librarian in the Technical Services Department of the library for her entire tenure with the library. Dorothea had an encyclopedic knowledge of cataloging rules and practices, and was almost conversant in Russian. Dorothea was diligent and dedicated in the execution of her duties. She hoped to read and travel after her retirement.

Assistant Director for Technology Hank Sway left the library after a brief one year tenure. Hank was offered an opportunity out of state which fit his family needs and professional goals that was impossible to turn down.

Business Manager Phillip Spencer also resigned after a short tenure. Similar to Hank, Phillip was offered a position too good to walk away from. Phillip is at LaSalle College, in the same role, while pursuing a MBA.

Additional departures includes Librarians Brian Donoghue, Brian Hodgdon, and Keiko Nishimoto, Library Assistants Ashley Kim, Chreyl Doucette, and Jen Millett, pages Zoya Spezhkova and Sandy Spector, and houseworker Mike Lynch.

We are happy to announce that the following employees were promoted: Krista Barresi (Reference Librarian II), and Bryan Kreusch (full time Library Assistant 1).

We were delighted to bring Callan Bignoli aboard as the new Assistant Director for Technology. Callan came to the library from her position as Webmaster, and digital developer at the Mass Board of Library Commissioners. Callan is

widely respected in the field, having been invited to speak at Computers in Libraries, American Library Association Annual Conference, and Code4Lib.

Damian Ruff came aboard in the fall of 2016 as the new Business Manager and we are thrilled to have him. He brings with him considerable purchasing and negotiating experience from Blue Cross Blue Shield, and specializes in developing relationships with women and minority owned businesses.

Full time staff members work 37 hours per week, including evening, Saturday and Sunday hours. Educational backgrounds include English, History, Literature, Mathematics, German, Biology, Music and Computer Science.

Part time staff members work a variety of different schedules, but also include evening and weekend hours.

The staff is fluent in a number of different languages including Hebrew, Spanish, Russian, German, Chinese, and Portuguese.

The library currently has 94 total employees, 33 of whom hold Masters Degrees in Library Science.

Friends

The Friends of the Brookline Public Library were established as an independent 501 © 3 corporation in 1981. Through an ongoing booksale the Friends raise funds to supplement and enhance library services. They have sponsored a growing number of programs including storytellers, musicians, magicians, green initiatives, senior socials, film festivals, and other educational and entertaining events.

In 2016 the Friends funded the program “Libraries Are For Everyone” at the Putterham location, after discussions with parents whose children needed certain assistance that was generally not available in a community setting. As a result of these meetings, the Friends funded for Putterham this assistive technology program, which has proven to be a wonderful success. With four iPads and many special, expensive apps designed for assistive technology, support is given specifically to those with disabilities, with learning differences, and for literacy development. The devices are used at the library or can be checked out for use at home. The value of this program in filling a particular need in the community is self-evident, and to this end, we are hopeful that we can expand this offering to both the Village and Coolidge locations.

The Friends also sponsor a great many staff development and continuing education opportunities, which enable the staff to offer the best and most current library practices to the community. In 2016 the Friends sent many staff to the American Library Associations Midwinter Conference in Boston, as well as some staff to GeekCon, ComicCon, and GamerCon.

With so many immigrants in Brookline, one of the most valuable services that the Friends sponsor is their ESL classes. Free instruction to people who want to learn English is offered at the Coolidge Corner Branch.

The Friends are always looking for volunteers to help with the events discussed above, as well as with other ongoing activities. Please ask for a brochure next time you visit the library, or visit:

<https://www.brooklinelibrary.org/about/friends-of-the-brookline-library/>

Brookline Library Foundation

The Brookline Library Foundation was incorporated in 1999 as an independent non-profit 501 © 3 corporation, whose initial purpose was to raise funds in support of the renovation of the Main Library. After contributing more than \$4 million for the Main Library renovation project, the Foundation continues to raise funds through an annual mailing and its annual Midwinter Mingle. The Foundation has made significant contributions to enhance the programs, services, and facilities offered at all three branches.

In 2016, the Foundation spent over \$50,000 to completely renovate the garden at Putterham. The garden had recently been restored, but was not made ADA compliant. In partnership with Parks and Open Spaces, the BLF has now provided the library with a gorgeous outside extension of the library that is accessible to all. There is lovely patio seating and pretty new plantings. A story telling bench has been installed at the top of the bowl, where patrons can enjoy a picnic environment while listening to a librarian tell a story.



Putterham Garden

The Foundation continues to fund our extremely popular Museum Pass program, and this year they added the “Big Five” (MFA, Museum of Science, Children’s Museum, NE Aquarium and Zoo New England) to the Coolidge and Putterham locations. So far, the expansion has been extremely successful.

Brookline Library Music Foundation

Brookline Library Music Foundation celebrates its 64th year this year. They presented six free concerts in 2016 at the Main Library, to the delight of over 675 attendees. As always the concerts featured a wide variety of musical styles, including classical, jazz, and modern.

Facilities

The Coolidge Corner Building Program was put on hold. No path forward was able to be identified to the satisfaction of all the stakeholders. In 2016, we began preparing the branch for a CIP funded mini-renovation to be completed in FY17. This will include, a new roof, repointing the bricks, new carpet, new windows, and an elevator to service the program room.

We were delighted to be able to replace a good deal of furniture in all three locations with funds provided by the CIP. Many of the furnishings in all buildings were worn out, and at the end of life. The library has been almost completely repainted at the Main location. By the end of 2017 Main and Putterham should be totally repainted, and in the spring of 2018 the CC branch will have fresh paint.

Conclusion

I want to thank the Trustees, Foundation, Friends, and people of Brookline for your robust support of the Public Library of Brookline. I would like to thank the staff for all of your hard work, creativity, innovation and devotion to the highest level of service to the Brookline community; it is an honor to lead such a dedicated group of individuals. The Trustees and Staff all appreciate the support of the Board of Selectmen, Advisory Committee, Town Meeting, and other municipal departments. We look forward to 2017.

Planning And Community Development

Alison C. Steinfeld, Director

The Department of Planning and Community Development is responsible for planning activities and projects that are focused on preserving and enhancing the quality of life of Brookline residents by protecting and improving neighborhoods; insuring quality development consistent with the Town's by-laws; defining and promoting appropriate economic development; and safeguarding and advancing the amenities that make Brookline a desirable place in which to live, work and invest. These activities include reviewing development and redevelopment projects, preserving the community's historic and cultural integrity, protecting and expanding housing opportunities, promoting energy initiatives, strengthening and expanding the tax base, exploring grant opportunities, and administering the federally funded Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) Programs. The Department is also responsible for identifying and examining long-term planning issues and initiatives of importance to the community. The Department provides professional and administrative staff support to a host of boards, commissions and committees.

The Planning Department consists of three divisions: Regulatory Planning, Community Planning, and Economic Development and Long-Term Planning, each led by a division head under the supervision of the Planning Director. Administrative support is provided by Linda Hickey and Derick Yung.

Regulatory Planning

The Regulatory Planning Division focuses on activities related to land use regulations, including zoning, subdivisions, and historic preservation as well as environmental issues. The division is managed by Assistant Director for Regulatory Planning Polly Selkoe. The Division experienced a host of personnel changes during 2016. Maria Morelli, AICP received a well-deserved promotion from Planner to Senior Planner, and the Division welcomed two new Preservation Planners: Meghan Hanrahan Richard and Tonya Loveday; Zoning Coordinator and Planner Ashley Clark; and Planner Karen Martin, all of whom have brought a high level of professionalism and enthusiasm to their positions.

Regulatory Planners provide staff support to the Zoning Board of Appeals (ZBA), Planning Board, Design Advisory Teams (DATs), Zoning By-law Committee, Preservation Commission, Neighborhood Conservation District Commission (NCDC) and Selectmen's Climate Action Committee (SCAC). They guide applicants through the special permit, variance, design review, demolition, Comprehensive Permit, and preservation processes; provide professional advice and guidance to the Planning Board; and represent the Planning Board at ZBA hearings. The Regulatory Division also conducts research to guide the physical development of the community, and prepares and reviews zoning amendments for consideration and approval by Town Meeting. The Division's success is dependent upon a solid and effective working relationship with the Building Department.

Land Use

Zoning Board of Appeals

The ZBA is a three-member quasi-judicial board that is responsible for reviewing and approving applications for relief by special permit and variance from the requirements of the Zoning By-law in accordance with the Massachusetts Zoning Act—Massachusetts General Laws, Chapter 40A. The ZBA is also statutorily charged with the responsibility of ruling on Comprehensive Permit applications to construct affordable housing under G.L. 40B. The Board is composed of three members: Chairman Jesse Geller and Members Jonathan Book and Christopher Hussey; and four Associate Members who sit when regular members are unable to do so due to absence or conflict-of-interest: Johanna Schneider, Mark Zuroff, Kate Poverman and Stephen Chiumenti. The Board typically meets weekly and hears two to three 40A cases each week.



Zoning Board of Appeals

However, during 2016, the Board frequently met as many as three additional times per week to hear Comprehensive Permit cases. As the Town nears the State-imposed threshold for affordable housing under Chapter 40B and given a strong residential market, the Town has experienced a deluge of Comprehensive Permit applications. During 2016, ten projects proposing close to 1,000 housing units were in various stages of the Comprehensive Permit process, placing an enormous burden on the ZBA and Planning staff. Consequently, the Town submitted a request to the State's Department of Housing and Community Development for administrative relief from the influx of Comprehensive Permit cases. In recognition of the unprecedented number of Comprehensive Permits pending and anticipated before the ZBA and in response to the compelling case made by Town Counsel and the Planning Department, the State extended some statutory deadlines and provided the Town with greater flexibility in terms of when it is required to open public hearings under the statute.

The Planning Department is grateful for the hard work and dedication of the members of the Zoning Board of Appeals—they have fulfilled their responsibilities in an exemplary fashion despite demands on their time and energy that are unparalleled in the 47-year history of 40B.

Planning Board

The Planning Board consists of volunteer citizens appointed by the Selectmen: Chairman Linda Hamlin, Clerk Steven Heikin, Robert Cook, Sergio Modigliani, Mark Zarrillo, Blair Hines and Mathew Oudens. On expiration of his term on the Board, Sergio Modigliani left the Board after many years of valuable and dedicated service.

The Planning Board makes recommendations to the ZBA on all development proposals that require zoning relief; and reviews all proposed commercial signage and awnings, façade alterations and wireless telecommunication facilities. The Planning Board also convenes Design Advisory Teams (DATs), Design Review Teams (DRTs), and less formal “design groups” to evaluate the design aspects of larger projects; reviews and makes recommendations on the Town's Capital Improvement Program (CIP); and provides recommendations to Town Meeting relative to land use matters. Many Board members also serve as liaisons to other Town committees, including the Moderator's Committee on Zoning, Open Space Committee and Housing Advisory Board.

Planning staff worked with several DATs during 2016. Proposals included a new hotel and age-restricted residential building at Cleveland Circle, a new black-box theatre for Boston University at 808 Commonwealth Avenue, and a new multi-story garage and showroom at 308-328 Boylston Street for Audi Brookline. The Board also worked with the development team on a 40B project at 21 Crowninshield on design details, colors and materials for the façade and landscaping for eight townhouses.

The Planning Board and ZBA reviewed a number of zoning applications for additions, conversions of existing dwellings for additional units, and construction of new commercial structures and uses, including a major residential addition at 1248 Beacon Street, the conversion of a large single-family dwelling to a 17-room lodging house at 135 Carleton Street for families with children being treated at Children's Hospital, and a large addition at Beaver Country Day School. The Board also reviewed numerous commercial façade and design review applications and an application by Extenet's to expand its wireless Distributed Antenna System (DAS).

Zoning By-Law Amendments

The Planning Board conducted the required public hearings for zoning amendments submitted to Town Meeting including: timely notice for major impact projects, renaming the “Division of Economic Development” to the “Division of Economic Development and Long-Term Planning,” protecting trees on private property, and increasing side yard setbacks for single-family and converted single-family dwellings in S and SC zoning districts. The first two amendments were approved by Town Meeting.

In the fall of 2016, seven zoning warrant articles were submitted, including those related to creating the “Emerald Island Special District, I-(EISD);” modifying signage regulations in response to a 2015 U.S. Supreme Court decision to insure content-neutrality; creating a Transit Parking Overlay District (TPOD) to reduce parking requirements for new residential development within ½ mile of an MBTA Green Line station; developing a new use category for manned aircraft landing areas; modifying numerous sections of the Zoning By-Law related to

Floor Area Ratio (FAR); and addressing a requirement for installation of electrical car chargers. All but the electrical car charger proposal were approved.

Preservation

Preservation Planners are focused on protecting, restoring, and preserving Brookline's historical and cultural assets, encouraging a healthy preservation and development climate, and advising homeowners and Town agencies regarding historical and technical restoration procedures. The Preservation Planners provide professional staff support to the Preservation Commission and NCDC and assist neighborhood groups considering the feasibility and appropriateness of Local Historic District (LHD) or Neighborhood Conservation District designation.

With the support of staff, the Preservation Commission is responsible for the educational, cultural, physical, economic and general public welfare through preservation of the historical and cultural assets of Brookline, including buildings, sites and districts of historical and architectural significance. It also encourages the development of appropriate uses and settings for such buildings and places. Appointed by the Selectmen, the Preservation Commission consists of Chair David King, Vice-Chair Elton Elperin, James Batchelor, Paul Bell, Wendy Ecker, Rosemary Battles Foy and Peter Kleiner. Commission alternates include David Jack, Ricard Panciera and Giti Ganjei Saeidian.

Local Historic Districts

The Preservation Commission and staff administer eight Local Historic Districts (LHDs): Pill Hill, Cottage Farm, Graffam-McKay, Harvard Avenue, Chestnut Hill North, Lawrence, Wild-Sargent and Crowninshield. In 2016, the Planning Department received 110 applications for exterior work in these districts. Preservation Planners often work with applicants early in the design phase to ensure that proposed work is in keeping with the Design Guidelines for Local Historic Districts.

Demolition

The Preservation Commission is responsible for reviewing projects under the Demolition Delay By-law. Buildings facing partial or complete demolition are evaluated by the Preservation Planners to determine their historical and/or architectural significance before a demolition permit may be issued. If a property is deemed significant, a 12-month demolition delay is imposed; and an 18-month delay is imposed for significant buildings listed in or deemed eligible for listing in the National or State Register of Places. During the delay period, an applicant may elect to pursue alternatives to demolition by working with the Commission, including engaging in design review or exploring mitigation for the loss of a building. The Preservation Commission reviewed 60 buildings for demolition of which 31 were deemed significant with stays of demolition imposed. Preservation staff regularly works with property owners in the early stages of project planning to come up with alternative designs in order to avoid triggering review under the Demolition Delay By-law.

Certified Local Government and Town-owned Historic Buildings

As an agent of the Town, which is a Certified Local Government, the Preservation Commission, with the advice of staff, assesses projects affecting National Register and State Register properties and reviews areas for potential listing in the National Register of Historic Places. In the fall of 2016, Preservation staff submitted a pre-application for grant funding through the Massachusetts Historical Commission's Survey and Planning Grant program to conduct a neighborhood survey of historic resources. The full application will be submitted in early 2017. If the Town's application is selected, grant funds will be used to hire a preservation consultant to survey approximately 90 properties within a defined target area. The Preservation Planners will provide in-kind services as per the required local match.

Neighborhood Conservation Districts (NCDs)

The NCDC is charged with establishing rules, regulations and procedures for NCDs, and reviewing projects in the Hancock Village and Greater Toxteth NCDs. Commissioners include Chair Paul Bell, Vice-Chair Dick Garver, Dennis DeWitt, Deborah Goldberg, David Jack and Robin Koocher; and Alternates Mark Allen and Stephen Chiumenti.

Climate Action and Sustainability Initiatives

Senior Planner Maria Morelli, AICP, assumed the responsibility of working with the Selectmen's Climate Action Committee (SCAC) on climate, energy, and sustainability initiatives. The SCAC is chaired by Selectman Nancy Heller and Werner Lohe.

Climate Action Plan

The CAC continued to refine and implement the Climate Action Plan, which sets a greenhouse gas reduction goal of 25% below 1990 levels by 2020, and 80% by 2050.

Green Communities Grant

The Department secured a grant from the Massachusetts Department of Energy Resources for \$145,000 for the installation of LED lights in several municipal buildings and on street poles on the new Emerald Necklace bike path.

Brookline Green Electricity

The Town contracted with an energy broker to submit a community choice aggregation plan to the Massachusetts Department of Public Utilities for approval. The Town expects to roll out the plan in spring 2017 to purchase electricity on behalf of residents and businesses. The program, Brookline Green Electricity, will not only offer competitive pricing but more options for consumers to purchase electricity from renewable resources.

Climate Preparedness Taskforce

The Division also represented the Town at meetings of the Climate Preparedness Taskforce, a newly-formed coalition of municipalities in the Greater Boston region, which, with the assistance of MAPC, have agreed to work together to address the likely regional impacts of climate change. This taskforce is encouraging municipalities to develop individual climate vulnerability assessments.

Vulnerability Assessment

Through a partnership made possible by the American Geophysical Union, the Town worked with Northeastern University scientists to project extreme heat temperatures and the location of urban heat islands in 2030 and 2070 so that the Town can begin work on a mitigation and adaptation action plan. With the help of a \$20,000 State Community Compact grant, the Town is working with Metropolitan Area Planning Council (MAPC) to incorporate Northeastern's research into resources that will be used to educate the public and policy makers.

Net Zero

An SCAC subcommittee, charged with exploring best practices, financial models, and challenges associated with Net Zero, worked with the Building Department and Building Commission to guide future policies around net zero initiatives.

Solar Photovoltaic Panels

In conjunction with the Deputy Town Administrator and Town Counsel's Office, staff worked to finalize contracts for solar photovoltaic panel installations on four municipal buildings with the goal of installing the panels in 2017.

Electric Vehicle Charging Stations

At the request of the Board of Selectmen, the SCAC formed a study committee to work with citizen petitioner Scott Ananian on recommendations to encourage the installation of charging stations for electric vehicles.

COMMUNITY PLANNING

Joe Viola, Assistant Director for Community Planning, manages the Community Planning Division, which includes Housing and Community Development sub-components and addresses other general planning issues. The Division lost two long-term employees to retirement in late 2016. Community Development Administrator Gail Lewis retired after 37 years, having capably administered tens of millions of dollars in federal block grant funding over the course of her career, and Housing Project Planner Bruce Genest retired after 28 years of service to the Town. Virginia Bullock received a well-deserved promotion from Housing Project Planner to Senior Housing Project Planner and David Guzman joined the Division as the new Housing Project Planner. Ewana Lindo-Smith, a former Department employee with significant experience in Block Grant administration, was hired as the new Community Development Administrator in December.

Community Development

Community Development staff is responsible for fulfilling the statutory and regulatory requirements of the federal Block Grant program. Guided by the Town's Five Year Consolidated Plan and Strategy, prepared in 2015, staff oversaw the creation of the Town's CDBG Annual Action Plan, which serves as a roadmap for the use of CDBG funds in Fiscal Year 2017.

Approximately \$2.6 million in grant funds were administered during Fiscal Years 2016-2017, which span calendar year 2016. In addition to the many public services, federal funds also helped the Brookline Housing Authority (BHA) to address its portfolio-wide capital improvement needs. CDBG funds were also allocated for programs including the Parks and Open Space Division's landscape improvements to the Brookline Avenue playground, and legal and right-of-way acquisition costs for the Town's Gateway East project.

As in past years, staff effectively shepherded the use of CDBG funds to support affordable housing, public facilities, and social services while continuing to meet HUD's ever-evolving administrative requirements. As part of administering CDBG and HOME funds, staff was able to integrate CDBG and HOME funds within the Town's overall planning program and, whenever possible, leverage other private, state and federal dollars through the commitment of Town-controlled dollars to various projects.

Community Development Advisory Committee

Citizen participation is a key component of the CDBG program. In advance of the new fiscal year, the Community Development Advisory Committee conducts several public meetings to deliberate on grant requests, with the process culminating in a funding recommendation to the Board of Selectmen. In May 2016, the Board of Selectmen approved the CDBG budget as part of its approval of the Town's Fiscal Year 2017 One Year Action Plan.

Homeless Consortium

Brookline is a member of the Brookline-Newton-Waltham-Watertown Homelessness Continuum of Care (C of C), a regional planning body that coordinates housing and services funding for homeless families and individuals. While the consortium adopted a Ten Year Plan to End Homelessness and participated with other Massachusetts C of C's to address the needs of the homeless, the C of C approved a merger with the Balance of State in the fall of 2016, which means the four communities will become part of a larger C of C managed by the Massachusetts Department of Housing and Community Development.

Housing

Housing staff focuses on creating, preserving, and improving affordable rental and ownership housing in Brookline by working with the Housing Advisory Board (HAB) and Board of Selectmen to channel the appropriate Town-controlled resources into development projects as opportunities arise. Staff assists households with incomes ranging from extremely low income (less than 30% of area median income) to upper-moderate income (up to 110% of area median income).

The Housing Office has been faced with the challenge of operating with decreased federal, state and private housing development resources as well as changing policies. Federal funds must be committed to projects and expended in much more abbreviated timeframes than in the past, making it more difficult to amass funds in order to leverage private funding to support and create affordable housing. During 2016, Brookline used approximately \$162,000 in federal HOME funds through the WestMetro HOME Consortium to repay HOME funds borrowed from the City of Waltham for the 86 Dummer Street project. In addition, the Town was able to successfully program \$237,000 in HOME program income from first-time homebuyer repayments for use by the Brookline Housing Authority for capital improvements to its Trustman Development.

While there were no developer-funded contributions to the Housing Trust via inclusionary zoning, Housing Staff discussed cash payments to the trust with developers with projects in the permitting pipeline that could lead to greater than \$1.0 million in contributions in calendar year 2017 if the projects move toward construction. Finally, the Town deposited an estimated \$158,000 from FY2017 free cash to the Housing Trust.

Housing Advisory Board (HAB)

The HAB is charged with recommending housing policies, plans, and programs to the Board of Selectmen, particularly those related to promoting affordable housing. The HAB also serves as trustee of the Town's Housing Trust. HAB membership includes Roger Blood (Chair); Steven Heikin (Planning Board representative); Michael Jacobs (BHA representative); Karen Kepler; Kathy Spiegelman; Bill Madsen-Hardy and Rita McNally (tenant representative). Alice Wong was appointed by the Brookline Board of Selectmen in late 2016 to fill the vacancy left by long-time HAB member Kathy Spiegelman, who did not seek reappointment after many years of dedicated service.

Housing Production Plan

In 2016, the Town engaged a consultant and undertook a thorough community process to produce a Housing Production Plan (HPP) to guide the Town in proactively creating affordable and mixed-income housing. The Town's HPP was approved by the Massachusetts Department of Housing and Community Development on November 9th, 2016 after being approved by the Board of Selectmen and Planning Board.

Housing Development

In 2014 Pine Street Inn was able to acquire two lodging houses at 51-53 and 55-57 Beals Street with technical and financial assistance from the Town. These lodging houses had been managed by the Pine Street Inn since 2004 as part of an outreach effort by the Housing Office to local lodging house owners. Combining CDBG and Brookline Housing Trust funds, the Town contributed \$1.28 million towards the \$2.55 million acquisition cost of the properties. In 2015 Pine Street Inn secured over \$6 million in additional Town, federal, state, and private financing to undertake major renovations resulting in two completely rehabilitated buildings with 31 permanently affordable "enhanced" Single Room Occupancy units. All units



Pine Street Inn

contain private bathrooms and kitchenettes. Construction began in May 2015 and renovation of the second building was completed in late summer 2016. Pine Street Inn hosted a dedication ceremony in September 2016 after the two lodging houses were completely occupied. In addition to staff time, the Town committed over \$1.9 million to the Beals Street project.

Homebuyer Assistance

The Housing Office continued to provide homebuyer and renter counseling for those seeking affordable housing in Brookline. Housing Planners managed the resale process of eight deed-restricted affordable homeownership units involving marketing, selecting income-eligible households by lottery, determining eligibility, and providing technical assistance to households purchasing the units. Staff assisted two homebuyers in refinancing existing units purchased under the Homebuyer Assistance Program.

Creation and Preservation of Affordable Housing Opportunities

Housing staff continued to work with non-profit agencies to preserve existing affordable rental housing and oversaw the allocation of CDBG grants to the BHA for capital improvement projects at several of its developments. In addition, Housing Staff worked with the HAB and Board of Selectmen to make a preliminary commitment to Jewish Community Housing for the Elderly's proposed 62-unit affordable housing development at 384 Harvard Street. This commitment would be for up to \$2.5 million and funding sources will be a combination of Brookline Housing Trust, HOME, and Community Development Block Grant funds.

Affordability Monitoring

Housing staff is responsible for monitoring and enforcing the Affordability Requirements of homeownership and rental projects, with each development subject to its own set of regulatory documents. Housing staff monitored 455 rental units at 17 properties to assure continued service to eligible tenants at affordable rents as well as 160 affordable condominium units to confirm continued owner occupancy.

Hubway

Community Planning and Economic Development and Long-Term Planning staff worked with staff from MAPC and the Cities of Boston, Cambridge and Somerville to issue a Request for Proposals for an operator for the Hubway Bicycle Share System. After participating in the selection process, Town staff was involved in contract negotiations with Motivate International, Inc. to develop a five year-contract to act as the operator for the bicycle share system.

Gateway East

After a lengthy process to revisit bicycle and pedestrian accommodation, the Town resubmitted 25% plans to the Massachusetts Department of Transportation in August 2016. It is expected that MassDOT's 25% Design Public Hearing will occur in early calendar year 2017 – which is a significant project milestone.

ECONOMIC DEVELOPMENT AND LONG-TERM PLANNING

Annual Town Meeting changed the General By-Law to reflect the changing roles of Economic Development staff as well as the recognition of the importance of long range planning. Accordingly, the former Economic Development Division is now known as the Economic Development and Long-Term Planning (EDALT) Division. The Division works to enhance tax growth from commercial properties; aid the growth of existing businesses and attract new businesses; improve the functional and aesthetic qualities of public space in commercial areas; and lead long-range planning efforts for the Town. In fall of 2016, Evan Lehrer joined the team as an Economic Development and Long-Term Planner.

Small Business Assistance

Technical assistance resulted in the opening of several new storefronts in calendar year 2016: Cigars & More, Greenline Growers, Homewood Suites, Stoked Woodfire Pizza, Target, and Waxy's. Façade improvement loans were issued for the expansion of Cutty's in Brookline Village and the new location of Tiny Hanger at the Arcade Building in Coolidge Corner. EDALT staff supported events led by other community organizations, including Brookline Day, Coolidge Corner Arts Festival, DPW Day, ArtsBrookline series, Village Fair, First Light, and the Chamber of Commerce's Brookline Business Awards.

Economic Development Advisory Board

The Selectmen-appointed Economic Development Advisory Board (EDAB) seeks to strengthen and expand the commercial tax base to support Town programs and services. Additionally, EDAB works to increase the value of commercial properties by promoting the vitality of our commercial areas and supporting our small businesses. EDAB is led by Co-Chairs Anne Meyers and Paul Saner; and members Cliff Brown, Derrick Choi, Susan Houston, Carol Levin, Kenneth Lewis, Thomas Nally, Marilyn Newman, Alden Raine, Donald A. Warner and new member, Alan Christ.

EDAB lost an extraordinary friend and leader with Bob Sperber's passing this year. As a founding member of EDAB, Dr. Sperber linked his enduring passion for excellent public schools in Brookline with the commitment to expand and strengthen the tax base through appropriate commercial development.

Planning for a Changing Brookline

Over the past several years, the Town has had success working with Selectmen-led study committees and neighborhood groups to refine and improve the plans for three major redevelopment projects now underway: Red Cab (111 Boylston Street), Children's Hospital (1-4 Brookline Place), and Circle Cinema (375 Chestnut Hill Avenue). This small district, property-specific approach has led to zoning changes and development agreements that enable larger development projects to move forward, while providing for benefits including but not limited to public spaces and parks, new public amenities, job preference agreements, mitigation for abutting residential areas, and fiscal benefits for the Town.

While we have seen the advantages of multi-interest participation in these property-specific study committees, there is a desire amongst many residents and some boards to take a broader, more proactive approach towards redevelopment efforts throughout the town's commercial districts. In an effort to broaden the approach to redevelopment, EDAB hosted the first two installments in a series of workshops aimed at engaging the community in a conversation about future redevelopment opportunities with a particular emphasis on establishing criteria for "successful projects." The workshop series will continue in 2017.

Construction at Red Cab, Cleveland Circle and Brookline Place

Claremont Company completed construction of a 130-room Hilton Homewood Suites limited service hotel at 111 Boylston Street at the former Red Cab site. The project is expected to yield an additional \$800,000 in annual tax revenue to the Town. Two additional major Economic Development projects began construction in 2016: a 230,000 square foot medical office building for Children's Hospital Boston at 1-4 Brookline Place and 68 hotel rooms at Cleveland Circle (375 Chestnut Hill Avenue) by National Development. Once completed, these two projects together are estimated to generate more than \$2.5 million of new tax revenue per year.

Emerald Island Special Zoning District

Town Meeting voted overwhelmingly to support the creation of the Emerald Island Special District (EISD) following seven months of hard work and analysis by the Selectmen-appointed River Road Study Committee (RRSC). Adoption of the EISD will start the process of transforming an overlooked corner of town into a gateway district with new and expanded uses, including a proposed 175-room hotel on the site of the former Gulf Station (700 Brookline Avenue/ 25 Washington Street). Once completed, the hotel is anticipated to generate \$1M in new taxes (property and excise) per year. The EISD zoning and hotel proposal will also implement significant public realm improvements, including wider sidewalks, street trees, street furniture and the closing of curb cuts along Washington Street enabling the Gateway East cycle track to continue uninterrupted. Claremont Company started the permitting process for a proposed Hilton Garden Inn at 700 Brookline Avenue and anticipates opening in 2019.

Planning Studies

The Division is also engaged in several Town-wide planning studies and initiatives. In conjunction with the School Department, the Economic Development Director assumed the role of Project Manager to identify and examine possible sites to accommodate a ninth elementary school. The cooperative framework reinforced during this process will support future intra- and inter-departmental planning efforts. Additionally, staff completed the Needs Assessment, which the Planning Board will use in 2017 to commence the Strategic Asset Plan and Major Parcel Study.

Brookline Housing Authority

Board of Commissioners

The Board consists of five members, four of which are elected, the fifth is appointed by the Governor of the Commonwealth. All serve five-year terms.

David Trietsch, Chairman
Michael Jacobs, Vice Chairman
Barbara Dugan, Treasurer (Tenant Representative)
Joanne Sullivan, Commissioner
Judy Katz, Commissioner (Governor's appointee)

Carlos Hernandez, Director of Subsidized Housing & Applications
Sharon Cowan, Director of Modernization
Geri Davis-Moye, Director of Finance
Janet Haines, Director of Real Estate
Desirée Ladd, Executive Assistant
George Lalli, Director of Maintenance

Public Housing Operated by BHA – 924 total units

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Senior Staff

Patrick Dober, Executive Director
Matthew Baronas, Assistant Director
Carole Brown, Director of Subsidized Housing & Applications (retired January 2017)

Housing for Seniors & Disabled	# of Units
Walnut Street Apartments	
4-24 Walnut Street	24
Ralph Sussman House	
50 Pleasant Street	100

Arthur O'Shea House 100
61 Park Street

Theresa Morse Apartments 100
90 Longwood Ave

John W. Kickham Apartments 39
190 Harvard

Col. Floyd Apartments 60
32-40A Marion Street
19-36 Foster Street Extension

Housing for Families:

Walnut Street Apartments 76
22 High Street

High Street Veterans 186
1-33 New Terrace Road
176-224 High Street
186-218 Chestnut Street

Egmont Street Veterans
120

51-85 Egmont Street
338-348 St. Paul Street
209-221 Pleasant Street

Trustman Apartments 86
7-33 Egmont Street
144-156 Amory Street
337-347 St. Paul Street

Housing for People with Disabilities 33
Scattered Sites

Housing Vouchers Administered – 994 total vouchers

Section 8 Housing Choice Vouchers 955
vouchers

Massachusetts Rental Vouchers 39
vouchers

Application Procedures

Applications for all programs are available Monday through Friday between 8:30 A.M. and 4:30 P.M. at the main office, 90 Longwood Avenue, by calling (617) 277-1885 or online at www.brooklinehousing.org. Translation services are available through a telephone service and on the Housing Authority's website.

Accomplishments & Activities in 2016

- Judith A. Katz was re-appointed by Governor Baker to serve a five year term on the Board of Commissioners. Judy's term runs through June 2021.
- 86 Dummer St - After achieving on-time and on-budget completion of the 32-unit affordable housing building in 2015, BHA and Peabody Properties experienced continued success during the first year of operations by maintaining 100% occupancy. A dedication ceremony was held in spring 2016 to commemorate the building completion and to dedicate the courtyard to town residents and



officials for their support of the project. The event was well attended by many residents and public officials. The speaking program included Congressman Joseph P. Kennedy III; DHCD Undersecretary, Chrystal Kornegay; MassHousing Director, Timothy Sullivan; Town of Brookline Selectman, Nancy Daly; BHA Chairman David Trietsch; and 86 Dummer Residents Ruth LeBron and Pastor Suyoung Kim.

Ceremonial Ribbon Cutting L-R: Patrick Dober, ED – BHA; Timothy C. Sullivan, ED – MassHousing; Nancy Daly, Selectman; Congressman Joseph P. Kennedy, III; Chrystal Kornegay, Undersecretary – DHCD; David Trietsch, Chair – BHA Board of Commissioners; Jaymmy Colon, President, BHA Town Wide Tenant Association; Ruth Lebron, 86 Dummer St Resident; Pastor Suyoung Kim, 86 Dummer St Resident; Betty Williams, 86 Dummer St Resident



Trustman Apartments Courtyard Dedication L-R: Catherine Harris, BHA Resident; Pastor Suyoung Kim, 86 Dummer St Resident; Matthew Baronas, Asst. ED – BHA; Ruth Lebron, 86 Dummer St Resident; Agnes Rogers, BHA Section 8 Resident; Marta Bonilla, Property Manager, 86 Dummer St.; Sharon Drayton, BHA Resident; Betty Williams, 86 Dummer St Resident; Barbara Dugan, BHA Resident Commissioner/Treasurer; Jaymmy Colon, President, BHA Town Wide Tenant Association; Angela Sherrod, BHA Resident; Patrick Dober, ED – BHA; BHA Youth Resident



BHA Board of Commissioners & Executive Director (From left to right: David Trietsch, Joanne Sullivan, Commissioner; Chairman; Michael Jacobs, Vice Chairman; Barbara Dugan, Treasurer/Tenant Representative); Judy Katz, Commissioner/Governor's Appointee; Patrick Dober, Executive Director

- BHA continued its successful operations with an average vacancy rate below 1.75%, a “High Performer” rating from HUD, and a ‘clean’ financial audit.
- BHA and the owners of Beacon Park (1371 Beacon Street) successfully completed the process of transitioning the 29 low-income households to the BHA’s Sec. 8 program when the property’s original subsidy expired, preserving all 29 apartments as affordable housing.
- BHA hosted its 23rd annual Thanksgiving Dinner for more than 125 elderly/disabled residents and summer cookouts at all housing developments.
- BHA successfully upgraded the computer server, workstations and other network features to make it more secure and efficient.
- Collective Bargaining Agreements were updated with the two unions representing BHA employees – Teamsters Local 122 and AFSCME Local 1358.

Self Sufficiency, Education & Health Programs

- As a founding partner of Steps to Success (STS) along with the Public Schools of Brookline, the BHA took part in the search committee to select a new Director for STS. Shoma Haque began work as the new Director in December, 2016.
- Together with Springwell, BHA operates a multi-year Supportive Housing Program grant from the state Executive Office of Elder Affairs. The grant allows BHA to provide independent living services and service coordination to all five of its senior/disabled buildings and a community meal program at Morse Apartments.
- BHA continued partnerships with The Greater Boston Food Bank (GBFB) and the Brookline Food Pantry (BFP). GBFB provides 30 pounds of food per month for income eligible residents age 60 plus, while BFP operates a food pantry at 55R Egmont St. where BHA residents can shop once every two weeks.

- The Next Steps and ROSS programs support BHA residents with career development, job placement and other services, including the Training Incentive Program, financial literacy workshops, tax preparation services, and more.
- The Brookline Community Foundation (BCF) and New England Treatment Access, Inc. (NETA) have partnered to form a new fund to enhance health and wellness services available to low-income residents. BHA received a grant from the BCF/NETA fund to expand self-sufficiency based programming for state public housing residents.
- Next Steps and The Brookline Teen Center hosted the second annual 'Alternatives to College' fair attended by over 100 participants and 25+ local training programs and other resources.
- BHA has three Computer Learning/Homework Centers at Walnut Street Apartments, Trustman Apartments, and High Street Veterans Apartments.
- BHA provides Section 8 rental assistance to special needs housing providers in Brookline including the Pine Street Inn, Center Communities, Specialized Housing, and others. BHA also administers Sec. 8 assistance for more than 150 households at the privately-owned The Village at Brookline, to ensure long-term affordability.
- BHA leases 31 SRO scattered site apartments to Vinfen, which provides housing and services to Department of Mental Health clients.
- With BHA funding, The Brookline Community Mental Health Center provides a wide range of social services to BHA residents, including the operation of two Transitional Housing Programs for young adults and formerly homeless families.
- The BHA provides ESOL classes to low-income residents of Brookline at several locations.
- The Brookline Early Education Program (BEEP) and the Parent Child Home Program provide literacy programming and a weekly playgroup at Walnut St. Apartments.
- BHA teams with the Brookline Police Department in the "Walk and Talk" program, in which select police officers are assigned to our developments. Crime rates at or around BHA developments are historically at or below the town-wide average.

Capital Improvements in 2016

CDBG funding received from the Town is vital to BHA's ability to maintain its properties. The following projects were commenced or completed in 2016 at various BHA properties with the help of CDBG and other funding.

- New heating/hot water systems installed
- Doors and locks replaced
- New ceilings installed
- Security camera upgrades
- Exterior masonry/sidewalk repair
- Roof replacement
- Storm drains replacement

HUMAN SERVICES

Health Department

Dr. Alan Balsam, Director

The Brookline Health Department has as its mission the protection of the health of Brookline residents and others who may work or otherwise be associated with the town. Toward that end, the Department maintains an active surveillance system of health status indicators, and has planned, implemented, and continues to evaluate a broad spectrum of local health services designed to reduce morbidity and mortality and enhance the quality of life of those who live and work here.

In January, 2017, Director of Public Health and Human Services, Alan Balsam, retired after 21 years. Leading up to that, he was honored by the Council on Aging, VFW and American Legion, and others. Two hundred friends and colleagues came out to say goodbye at the Brookline Teen Center in January.



Train Memorial Health Center

Administration

During 2016, the Department continued a formal community health needs-assessment of Brookline. With support from a range of funders, the Department distributed Healthy Brookline, Volume 17: Youth Behavioral Risk Factors. This information will be used to plan and evaluate public health programs going forward.

The Department management structure was maintained, providing for more access to the Director, and elevating core public health functions. In addition to the on-going biweekly management team meetings, periodic all-staff meetings with an educational component served to help build a sense of mission and community among staffers, and to enhance intra-departmental communication.

This year, the Department continued to be successful in leveraging non-Town resources for a broad range of projects. Over \$130,000 was raised from a variety of sources including medical centers, foundations, federal and state government, etc. In addition, ten well-qualified graduate students were recruited for internships for a variety of public health projects. We maintained our outreach campaign to enroll uninsured Brookline residents in the State's mandatory health insurance plan.

We worked closely with other town departments to implement a regulatory framework for the sale of medical marijuana in Brookline, and finalized all licensing requirements, leading to the dispensary opening in February.

Scores of individuals and groups toured the Train Memorial Health Center, Brookline's first Green Building, and the building was featured as part of the national Solar Tour by the Northeast Sustainable Energy Association. In addition, the Jennifer A. Lynch Garden of Remembrance, located adjacent to the Health Center, provided a focal point for a number of public events. We also hosted a delegation from our Sister City in Nicaragua which included the Public Health Administrator from Quezalguaque.



Brookline Sister City Quezalguaque Mayor visiting Brookline Health

Emergency Preparedness

The Emergency Management Team continued to meet to prepare for the possibility of an emergency. The Health Department took the lead on issues related to pandemic preparation and bioterrorism and Cheryl Snyder, MS continued as our Emergency Preparedness Coordinator. More than 250 health professionals and other members of the Brookline community have joined our Medical Reserve Corps (MRC), which provides support for Health Department activities throughout the year and will support the Health Department in the event of an emergency.

Brookline MRC volunteers attended a variety of trainings in Brookline and throughout the local area this past year. During the fall, 60 MRC volunteers assisted the Health Department with providing flu shots to more than 1200 people in Brookline. The MRC built its Preparedness Buddies Program to link MRC volunteers with vulnerable elders.

Environmental Health

This Division, led by Patrick Maloney, MPAH, oversees many State-mandated programs including the licensing and inspections of food establishments, housing code inspections and enforcement actions, swimming pools, solid waste handling practices, animal, insect and rodent control, and the abatement of general nuisances. Additional concerns include asbestos removal, lead in the environment, hazardous waste, indoor air quality, and the enforcement of state and local tobacco control requirements, including the issuance of permits for tobacco retailers and monitoring the over-the-counter sale of tobacco products.

With state funding, Brookline continued monitoring compliance with the Town's Tobacco Control By-Law and pursuing complaints concerning infractions of the law. In addition, we saw final implementation of smoke-free housing policies in all public housing properties in Brookline and maintained our five community collaborative. Natalie Miller, MPH, continued to coordinate the program.



Inspectional staff monitor one of the many projects in town for environmental compliance

The Division completed all mandated inspections as required by State regulation. The Division continued to post Food Service Establishment inspection reports on line. The Town's Information Technology Department has

been of great assistance on this project.

Mosquito control activities continued this summer as part of the Town Integrated Pest Management (IPM) practices. The Division treated 3500 Town catch basins with a bacterial larvicide, to prevent the hatching of adult mosquitoes. We maintained our surveillance system for mosquitoes and produced information on ways to reduce risk for mosquito borne diseases, including Zika.

The Division helped enforce the Town's policy on snow removal with the DPW, implementing new regulatory requirements and fines. Also working with DPW and other town departments, we continued a mercury disposal program in two Brookline locations and maintained a program to recycle CFL/fluorescent light bulbs. With support from the State Health Department we continued a program for safe sharps disposal.

The Division responded to hundreds of requests from the public for information on indoor air quality, mold, lead and solid waste disposal. The Division offered three rabies vaccination clinics in conjunction with the Newton Health Department. The sealer of weights and measures tested all town weighing and measuring devices, taxi meters, and scanners to ensure accuracy. Finally the Division implemented the new Town By-Laws restricting the use of plastic bags in retail establishments and polystyrene in food service establishments, and the requirement to offer public water to patrons of sit down food establishments.

Child Health

Under the direction of Gloria Rudisch MD, MPH, the Division of Child Health continued to be the Department's liaison with School Health Services and the nursing and health education staff in the schools, and oversaw all Health Department programs targeting children and youth. There continues to be a strong association with the



Dr. Gloria Rudisch Dancing with the Brookline Stars for the Jennifer A. Lynch Fund

Essential School Health Services grant, which has facilitated the transition to a full-time school nurse leader, provided for technology training, and for health program materials. In addition, the Division maintained a regular schedule of child immunization clinics staffed by public health nurses with physician back up. Over 300 youngsters were served.

Our child development staff monitored the growing number of group day care centers (31) and extended day programs (9). We provided technical assistance and training sessions for all day care directors and educational programs for children in day care. In conjunction with the Parks and Open

Spaces division, we maintained a schedule to help control playground overuse at Brookline parks.

Dr. Gloria Rudisch outdid herself at the annual "Dancing with the Stars" event sponsored by the Brookline Rotary. Her charity was the Jennifer Lynch Committee Against Domestic Violence.

Community Health

Led by Lynne Karsten, MPH, this Division oversees community health initiatives including women's health, community immunization, climate change, elder health programs, healthy eating, and physical fitness. We continued the "Clean Hands for Good Health" campaign to educate the community on steps to prevent the spread of disease. The Division expanded its programming in physical fitness and physical activity, promoting the Brookline Passport to Health and Fitness, strengthening the



International Day of Yog at Cypress Field

Town's Brookline On the Move brand, and receiving continued funding to promote wellness and prevent disease and disability in Brookline. In 2016, More than 100 Brookline residents participated in an outdoor yoga class to celebrate International Day of Yoga.

The Women's Health campaign supported by Brigham and Women's Hospital involved organizing educational programs and screenings. We participated in the annual "Walk a Mile in Her Shoes" to call attention to domestic violence.



"Walk a Mile in Her Shoes" for domestic violence awareness

With our partners at Beth Israel/Deaconess Medical Center, the Department promoted a series on healthy aging and related health issues for seniors. We have continued to work with town departments to train staff in the use of Automatic External Defibrillators (AEDs). Currently, there are over 30 AEDs in town buildings in strategic locations, in addition to those in all emergency response vehicles. Employees in all town buildings and schools where AEDs are located now have received CPR/AED

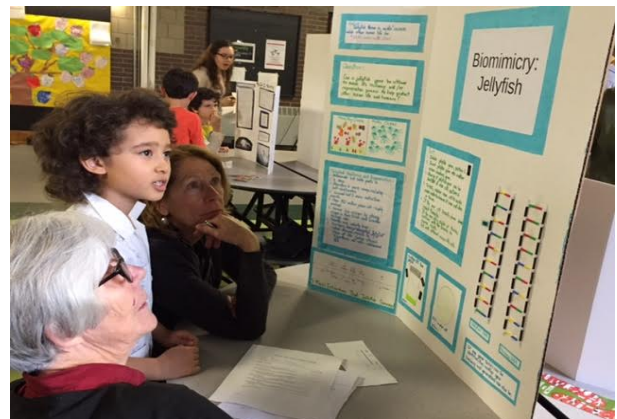
training. During National Public Health Week in April, the Department again sponsored a variety of well-attended events, including a program on hearing issues for seniors, critter-proofing one's home, and wild crafting. The Division continued to cosponsor American Red Cross blood drives at the Main Library.

The Division continued work with the Selectmen's Committee on Climate Change and CAB (Climate Action Brookline) in their initiative to raise awareness among the Brookline community about reducing Brookline's "carbon footprint." The Division developed projects that show the link between public health and climate change in the areas of nutrition and physical activity. In the fall, Community Health played a key role in organizing "Car Free School Day," an event designed to educate school age children about climate change. Lincoln School has now incorporated a bike parade as part of the celebration. Finally, we cosponsored several initiatives with the Brookline Food Pantry, continuing a "Fresh Produce Food Drive" in conjunction with the Brookline Farmers' Market during the summer.

Public Health Nursing/Epidemiology

The Division of Public Health Nursing/Epidemiology oversaw the investigation and control of over 250 reports of communicable disease and over 120 exposures to animal cases including bat exposures. Two work place exposures to active tuberculosis were investigated and controlled with 92 persons needing screening and preventive interventions. We continue to utilize MAVEN (electronic, web-based surveillance program), the evaluation tool which provides feedback to the Health Department regarding completion of case reports.

Led by Barbara Westley, RN, the Division provided clinical support to all Department screenings, health fairs for employees and seniors, including human exposure to bats, immunization programs, and other clinical activities.



Public Health Climate Change week

Regularly scheduled blood pressure screenings provided 200 patient visits. Information and referral services in the areas of foreign travel and other general health issues were also provided. Immunization clinics for under-insured children administered 500 vaccinations. We

sponsored influenza vaccination clinics for residents and employees that were attended by over 1200 people.

The Division provided technical assistance on vaccine preventable disease issues, and continued to participate in the statewide initiatives addressing emerging diseases such as Zika virus.

Substance Abuse and Violence Prevention Program for Youth

This Division, led by Mary Minott, LICSW, is a town/school partnership coordinating prevention and intervention services for Brookline youth and their families. Based on data from the Department's Brookline Student Health Survey, the Division's 2016 strategic action plan focused on the prevalence of marijuana use and binge drinking among vulnerable populations. To this end, the Division received a Brookline Community Foundation grant for \$20,000, and a \$15,000 subcontract grant from the Massachusetts Department of Public Health, as part of a four town collaborative.

This year, the Division conducted prevention services through B-PEN (Brookline Parent Education Network), B-CASA (Brookline Coalition Against Substance Abuse), and the Brookline High School Peer Leadership Program. B-PEN provided education and resources to parents through weekly PTO blasts, PTO presentations, the B-PEN website, and the Parent Resource Advocate. Topics included underage alcohol, marijuana and other substance abuse, healthy relationships/teen dating violence prevention, healthy media use, and teens and stress. This year, the division hosted a wellness summit with over 100 participants, and provided up to date information on raising healthy teens for parents and treatment resources on the BPEN website. The Peer Leadership program trained 45 high school students who provided substance abuse and teen dating violence prevention presentations to over 800 students and at 4 parent workshops.

The Division's intervention services include substance abuse assessment, treatment planning, counseling and referrals, serving over 200 youth and their families this year. The Division also offers services through the Youth Diversion program in conjunction with the Brookline Police and courts.

Advisory Council on Public Health

A dedicated group of six unpaid volunteers continue to serve as members of the Advisory Committee on Public Health (ACPH). Meeting monthly, the Council provides the Director with advice on budget, policy and Town Meeting issues, health needs assessments, and a range of operational issues.

At the close of 2016, the Board of Selectmen reappointed Cheryl Lefman and Dr. Nalina Narian to the Council. They join Dr. Anthony Schlaff, Chair, Dr. Milly Krakow, Pat Maher, and Gretchen Stoddard.

Dr. Schlaff has identified a number of important goals for the Council for the coming year, including working to hire a new Director and securing funding for all current programs.

Friends of Brookline Public Health

In 2016, the Friends of Brookline Public Health, a membership organization conceived to build a constituency for public health in Brookline, entered its seventeenth year. The goal of 150 individual members and six corporate members was achieved. A Board of Trustees of 15 persons, including four officers, was elected, and activities included Dr. Balsam's retirement party and fundraiser. Dr. Larry Madoff and Cheryl Lefman will serve as Co-Presidents

The Friends also co-sponsored the 20th Annual Public Health Policy Forum entitled "Twenty Years of Advocacy for Health Care Reform: Looking Backward, Looking Forward" in conjunction with the Brookline Center for Adult and Community Education and the Council on Aging. Moderated by former Governor Michael Dukakis, the forum attracted close to 200 people.



Twentieth Annual Public Health Policy Forum moderated by former Governor Michael Dukakis

Council on Aging

Ruthann Dobek, Director

The Brookline Council on Aging is a resource for residents over 60. Our mission is providing social services that allow people to remain independent. We work with Town agencies and community service providers to enrich the quality of life for everyone. We also operate the Senior Center five days a week with special evening and weekend programs. <http://www.brooklineseniorcenter.org>

Services

- Geriatric case management, support groups
- Home care: meal prep, errands, cleaning, shopping
- Income tax
- Health: blood pressure, podiatry, hearing, flu clinic
- Legal clinic
- Transportation: taxi, bus, van, TRIPPS
- Fuel assistance
- Advocacy: social security, SHINE counseling, mental health, SNAP food stamps
- Food pantry
- Fitness center
- Elder Resource Guide
- Medical equipment
- Monthly News and Events publication

Programs include: movies, art, concerts, lectures, health screenings, computer help. Area hospitals, the library, health and recreation departments, along with fire and the police partner with us on programs.

Highlights

- Chinese New Year & August Moon celebrations
- Silver Leaf Gospel Singers
- Dance Party USA
- Coolidge Corner chorus concert
- Piatigorsky Foundation concert
- Japanese harp concert
- Shakespeare lecture with Stephen Collins
- George Gershwin seminar
- Stock our Shelves fundraiser
- Holiday craft fair
- New Year's eve open house
- Elks BBQ and holiday dinner
- Ukulele group
- Casella Recycling Facility tour
- Brookline green electricity forum
- Virtual reality demonstrations
- Clutter control seminar
- Women's Bar Foundation Elder Law Project
- Senior safe seminar by Brookline Fire Department
- Beginning Cantonese class
- Organic gardening seminar
- Medical marijuana seminar
- Cooking on a budget workshop
- Mass College of Pharmacy workshops
- LGBT bereavement and loss support group
- Gallery 93 exhibits
- Theatre club
- Public Health Policy Forum
- "Reel in the Closet" film screening
- "Stunning Still Life" pastel workshops

Retirement Engagement Alternatives Program (REAP) supports retired residents: connecting job seekers and volunteers to businesses and nonprofits. Social worker Deidre Waxman and volunteer coordinator Patricia Burns lead workshops in networking, job search, career transition, LinkedIn, résumé writing and counseling. REAP administers:

- Tax Work-Off program: work 125 hours for the Town to earn \$1,125 tax abatement. Renters work 100 hours for rent relief
- Wisdom Works program for job seekers
- Boomers switching gears workshops
- Volunteer database project to help seniors find volunteer jobs

Volunteers

- Muriel Stark was named volunteer of the year, an honor exemplifying sharing, giving and paying it forward. She was cited for her work as a Center ambassador and "we'll get through it" attitude.

- Trader Joe's was honored as a Community Partner
- Patricia Burns coordinated 318 volunteers who lead discussions, ping pong, bridge, food service and reception. Attorneys staff our legal clinic. High school students help with shopping and shoveling.

Brookline Community Aging Network (BCAN) continues making Brookline a better place to age gracefully. <http://www.BrooklineCan.org>

- Hosting education seminars
- Advocating free parking at town lots for volunteers, street lighting, sidewalk repairs and "walk your bike" signs
- At the annual meeting UMass director of gerontology Len Fishman addressed senior housing needs. Roger Blood, former chair of the Board of Assessors, received the community service award. BCAN recognized Board of Assessors Gary McCabe, Dr. Harold Peterson and Mark Mazur for their advocacy of older homeowners.
- Age Friendly Cities launched on Brookline Interactive Group's television network
- TRIPPS continues helping seniors with alternative transportation options

Fundraising



Brookline Seniors On The Go! Van

Board president Betsy Pollock raised \$12,000 dancing with the Brookline Rotary's Dancing with the Stars fundraiser. Our van, supported by the annual benefit, made 4,641 trips for 278 riders. The Hamilton Foundation ensures it runs five days a week. Brookline Rotary funding helps defray costs for gas and oil. Gary Chen, of Artists for Humanity, jazzed it up. You can't miss it! Dr. Alan Balsam, director of public health and human services, was honored at the benefit for his compassion and advocacy for older adults. The Council on Aging will miss him on his retirement from the health department.

Budget

- The Town provides 70% of the operating budget
- The Council supplements its budget with federal and state grants, and private donations from the annual benefit and charity fundraisers
- The state increased its funding from \$9 to \$10 per elder

Grants

- Community Development Block Grants support taxi discounts and stipends to low income elders who receive job training from the Council
- One family foundation underwrites the Drawing for Pleasure class, and another supports monthly birthday parties
- Brookline Community Foundation's spotlight grant supports, in part, the memory connections café. It meets each month to support those with memory challenges through music, yoga, pets and arts programs.
- TRIPPS was funded for a second year through a competitive grant process with the Mass Dept of Transportation



Ralph Perkins

Transitions

Ralph Perkins, custodian since the building opened, retired September 30. James Tong, van driver since 2004, is the new custodian.

Roberta Winitzer is the new chair of the Council. She is co-founder and producer for Age Friendly Cities television in addition to other volunteer activities. Former chair Agnes Rogers, 97, who volunteers here daily, becomes chair emerita.

This year's success is due to the dedication of staff, volunteers and our board. We're grateful to everyone who helps us ensure Brookline is a desirable place to live. We look forward to enriching our services and as always, we invite the community to get involved.

Veterans' Services

Bill McGroarty, Director

Massachusetts General Laws (MGL-115) mandate the Brookline Department of Veterans' Services to assist Brookline veterans and/or their dependents with living and authorized medical expenses. We assist all residents receiving MGL-115 benefits in obtaining healthcare from the VA, Mass Health, Commonwealth Care or other sources. The Brookline Department of Veterans' Services administers emergency veteran's benefits to ensure that qualified veterans and their dependents receive both the help they need and the respect they deserve. The Town of Brookline appropriates 100% of the monies needed to assist the veterans and/or their dependents. A monthly report is submitted to the Department of Veterans' Services located in Boston. The Brookline Director of Veterans' Services initially approves the itemized expenditures and services.

Per Massachusetts General Laws, Chapter 115, the state is required to then reimburse the Town of Brookline 75% of all approved emergency benefits.

The Department serves as a conduit in filing for all Veterans' Affairs benefits for which a veteran/dependent may be entitled, as well as other federally-funded or state-funded benefits such as Social Security, SSI, SSDI, Mass. Health and Unemployment Compensation. Veterans' benefit paperwork can often be confusing if not overwhelming; this office has extensive experience in case managing VA claims. We continue to utilize the VA expedited claims format for service connected disability ratings whenever possible to reduce their wait time for benefits by more than half. Residents are encouraged to stop by or call (617) 730-2112 if they have any questions or concerns pertaining to state and federal veterans' benefits. We are proud and honored this year to have assisted many Brookline veterans in obtaining the VA pensions and VA Healthcare they were entitled to, and in many cases desperately needed. Brookline veterans and qualified dependents have received over \$100,000 this year in new VA pensions.



WWI Honor Roll



Posthumous Purple Heart Award presentation with Congressman Joe Kennedy

Our office continues to working with the Boston VA Medical center as they improve health care services. Networking with the VA staff we are now able to get our veterans into the medical services within two or three weeks rather than the same number of months. For Brookline seniors and veterans who find themselves without affordable health insurance, VA Healthcare is an essential lifeline. VA Healthcare provides thousands of dollars in savings to our veterans, which both keeps people in their homes and contributes to the economy of our Town.

The Office of Veterans' Services manages a Veterans' Work Program to employ veterans with the Town temporarily, providing them financial assistance as they continue their

education or seek their first job after leaving the service, graduating college, or starting a new career. The Office of Veterans' Services also provides additional job services to help veterans to secure gainful employment in their chosen career field. In 2016 we were able to assist four veterans in obtaining employment. The internship program also provides a well-trained and motivated temporary work force to assist Town departments.

The wars in Iraq and Afghanistan have taken toll on many of our brave servicemen and servicewomen. Veterans returning from war are in need of many assistance programs, including rehabilitation for hidden injuries



Pearl Harbor Day 75th Anniversary Remembrance Ceremony

such as TBI (Traumatic Brain Injury) and PTSD (Post Traumatic Stress Disorder). We are working with the VA Medical Center to assure that returning veterans are apprised of all available resources and to strongly advocate on their behalf that they receive all necessary medical care. Thanks to the support of the Veterans Administration, Brookline Department of Public Health and the Massachusetts Department of Veterans' Services we were able to meet the needs of our Brookline veterans in all cases.

Through the Military Records Branch, we are able to access veterans'

discharge papers through Massachusetts veterans on-line, which dose save valuable time in aiding veterans for benefits.

Almost 5,000 veterans' graves are decorated annually for Memorial Day. Our office also coordinates the Town's Memorial Day and Veterans Day Observances. This year for Pearl Harbor Day we honored our WWII Veterans on the 75th anniversary of the "day that will live in infamy". Working with Congressman Kennedy's office we were able to assist the family of fallen Vietnam War hero Commander Melvin Lederman in the obtaining Purple Heart Medal he should have been awarded 47 years earlier when he was killed in action.

The Department of Veterans' Services continues to assist the local American Legion and VFW post in maintaining and revitalizing the veterans' meeting hall building. The veterans' post hall is an asset that benefits the entire community. In partnership with the Brookline VFW Post and Brookline business, Restorers without Borders, we recovered, repaired and placed back in Town Hall the WWI Honor Roll after a 50 year absence.

Brookline's Veterans' Services Officer, Bill McGroarty, also works as the Emergency Management Planning Coordinator. In 2016 we had both the Town Community Emergency Management Plan (CEMP) and the Town Hazard Mitigation Plan recertified.

The Veterans' Office has a staff of two, Bill McGroarty, Director, and Michele Bilodeau, Head Clerk. Please visit our website, www.brooklinema.gov/veterans-services

Brookline Commission on Disability

Saralynn Allaire, Chair

The Commission was established through Massachusetts General Law, Chapter 40, Section 8J, which was accepted by Town Meeting on November 20, 1986.

Three major 2016 goals were to increase membership, increase meeting frequency to 10 per year, and increase note taking and posting. Three new members were recruited in January. In May, five members with expiring terms were asked to re-apply. Three of these re-applied and were accepted. Two did not, including the chairperson. An additional three new members were recruited in July. The Commission is now at full nine

person membership. These include Saralynn Allaire, Myra Berloff, Selectman Ben Franco, Robert Heist, Ann Kamensky, Joan Mahon, Jim Miczek, Elaine Ober and Henry Winkelman.

The Commission held nine meetings, an increase from prior years, and three variance review subcommittee meetings. Minutes of all meetings starting in September have been taken and approved. Agendas and meeting notes (minutes) have begun to be posted regularly.

Presentations by DPW Commissioner Andrew Pappastergion and other senior DPW staff, Building Commissioner Daniel Bennett, ODIC Officer Dr. Lloyd Gellineau, and Jeffrey Dougan from the Mass. Office on Disability were given on relevant issues at the first four 2016 meetings. Since five Commission members were new, Saralynn Allaire developed and gave a PowerPoint presentation entitled, *"Orientation to Brookline's Commission on Disability"* in July.

Officer election was held in August; Saralynn Allaire was elected chairperson and Myra Berloff treasurer. To meet disability-related preferred language, a Commission name change to Brookline Commission on Disability was approved by Commission members in September and by the Board of Selectmen November 1.

The Commission renewed review of applications from developers to the Architectural Access Board (AAB) for variances from CMR 521 building regulations. Reviews were conducted at regular or ad hoc meetings and reports filed with AAB, for which AAB staff have expressed appreciation.

In January, the Commission received a complaint about blocked wheelchair access to vehicle passenger doors in 'on street' parking spaces by tree wells, benches, bike racks, etc. in adjacent sidewalks. On inspection, it was noted that passenger access in a Handicapped Parking (HP) space on lower Beacon St. was completely blocked. The Transportation Board was asked to relocate the space to one nearby with free access on the passenger side. This was approved, and the space was re-located in August. The Commission then accepted Boston University Professor Karen Jacobs' offer to have her occupational therapy students survey the HP spaces along Beacon St. for access issues. They completed their survey in October; the Commission is reviewing the data.

An individual with a disability requested access to the Brookline Elder Service Taxi program in November. Through the actions of Dr. Gellineau and the Commission, an extension of the program individuals with disabilities was approved.

Diversity, Inclusion and Community Relations

Dr. Lloyd Gellineau, Director

The Office successfully launched a Salary Negotiations Workshop for Women. Throughout the year it provided educational programs on student mental health and it participated in several informational programs at various public housing sites.

The Office assisted in the reorganizing how ADA variances are processed via the Commission for the Disabled to enable faster responses to variance requests. The Office continued its management of the Ramp Lending Program and the Adaptive Technology Grant program. The Office provided logistical support and consultation to the process of preserving Holocaust Witness accounts. In its collaboration with Hidden Brookline it placed a plaque at the former home of Roland Hayes in recognition of his contributions to Civil Rights. The Office provided leadership and staffing to the Women's Commission's Dress for Success program, the Annual Kid's Clothing Drive and the Women Who Inspire Us event. The Office also assisted in the development of the complaint process for the Brookline Commission for Diversity, Inclusion and Community Relations. In addition the office collaborated on the revision of the Town's EEO Policy and the Town's Anti-Harassment -Sex Harassment Policy. Office staff also provided consultation and logistical support for the annual Dr. Martin Luther King Jr Celebration and for the Holocaust Witness Project Event. The Office was also instrumental in the development of the Brookline Together program.

The Office continued its cultural awareness activities and has improved upon its "Brookline is Our Town" project. The Office also provided representation and consultation to Brookline Sister City initiative and continues to

outreach to community groups such as Brookline Asian American Family Network. During the past year the Office and Police department has partnered with Pine Manor College to begin the development of community programs. The Office continues its domestic violence prevention efforts by collaborating with the Domestic Violence Roundtable and the Jennifer A. Lynch Committee. The Office assisted these organizations to promote and to organize the annual Walk a Mile in Her Shoes event and other domestic violence prevention programs.

The Office continues its operation to assist Brookline residents to apply for health insurance and other government entitlements. It remains active in ad hoc groups such as the Interagency Meeting and the Hoarding Task Force. It continues to oversee the Beacon Street Fire Fund. The Office is active in the Age-Friendly City Committee, and the Massachusetts Association of Human Rights and Relations Commission.. The office provided consultation and logistical support to the Annual Youth Awards, the Annual Public Health Forum. The Office continues to collaborate with the League of Women Voters to increase citizen participation in Town government. The Office also continues to support the community's effort to have Brookline gain membership into the Government Alliance for Racial Equity.

Brookline Commission for the Arts

The Brookline Commission for the Arts (BCA) serves as the Local Cultural Council for Brookline. The BCA is primarily responsible for the stewardship and disbursement of a yearly financial allocation from the Massachusetts Cultural Council (MCC) to fund local artists and arts and cultural organizations serving the Brookline community. The BCA also oversees the Town Hall Wall exhibition series, the Poet Laureate program, the Cultural Contributor Award, Celebrate Music Series, collaborates on Arts Brookline: A Season of Arts and serves as an approval board for public art requests for the Town, and as an advisory board to the Selectmen on arts-related projects.

Grant-making Activities

31 individuals or organizations applied for LCC grants in October 2016, level with 2015. Total amount applied for: \$57,190 (an increase of \$17,297 over 2015). BCA allocation from the MCC: \$10,900.

Total amount granted to 13 applicants was: \$11,300 with an inclusion of \$400 in unencumbered funds.

MCC grants were awarded to the following individuals/organizations in December 2016 for 2017 projects:

Art Barn Theater; Balagan Films; Brookline Arts Center; Brookline Open Studios (for teens); Brookline Symphony Orchestra; Caroline Richardson (Brookline Library); Coolidge Corner Community Chorus; Ian Coss; Mistral Music; NewRep Theatre; Non-Event; Studios Without Walls; Unbound Visual Arts.

The **Town Hall Walls** project continued to thrive under the direction of four commissioners; Chris Santos, Courtney McGlynn, Ilana Lescohier and Rina Jacobson. The following artists exhibited in 2016: Georgiana Pagounis, Fran Gardino, Joseph S. Perkell, Emma Tavolieri, Karla Weathers, Michelle Yu, Lincoln School students K-5 and the artists of Gateway Arts.

A **Grant reception** was hosted in May 2016 by the BCA at the Main Library to give each 2016 grantee the opportunity to make a short presentation about their project. The 3rd annual Cultural Contributor Award was presented to Mim and Barney Berliner, founders of the Brookline Arts Center.

A **Grant workshop** was hosted by the Commission in September for artists and organizations. These were free and publicized online, via email, and in the Brookline *Tab*.

Brookline Poet Laureate

Jan Schreiber, Brookline's 2nd poet laureate has continued to present poetry in schools and community venues throughout Brookline in 2016 and has a full slate of events scheduled through the expiration of his term on March 31, 2017.

Personnel Changes

Daniel Gostin was appointed to the BCA in 2016 while Mori Insinger and Jonathan Lewis retired from the commission after their terms expired.

Arts Brookline: A Season of Arts

2016 saw the 3rd annual collaboration of the commission with Open Studios, the town Economic Development Dept and the Coolidge Corner Arts Festival on Arts Brookline: A Season of Arts, to showcase the many talents of the Brookline artist community; present the Celebrate Music Series, Brookline's first Porchfest in June, the Before I Die Wall and outdoor art galleries installed on the fences of two construction sites in Brookline Village.

Brookline Commission for Women

The Brookline Commission for Women (BCW) strives to support women in all aspects of their lives and to promote the cultural, racial, and economic diversity of Brookline. We accomplish our mission by making ourselves a visible resource for women in the community; collecting and disseminating information on women's issues; cooperating with other town agencies, other women's commissions and service organizations for addressing women's issues; raising funds in support of our mission; offering programming consistent with our mission; and bringing women in Brookline together.

In January 2016, the BCW held its **7th Annual Children's Clothing Drive**. Hundreds of pieces of clothing and toys were collected during this two-day drive. Clothing was distributed to local families as well as to Cradles to Crayons and to Newborn Necessities, an outreach program at Massachusetts General Hospital.

In March 2016, the BCW held its 24th annual essay contest among 5th, 6th, 7th and 8th graders. Each year, students are asked to write about a **"Woman Who Inspires Me."** The essay contest winners and the special woman in their lives are invited to a reception to honor these exceptional women who have impacted so many young people. Also as part of this event, the BCW honors one woman from the community who has made a remarkable impact on the Town and people who live here. The **2016 Brookline Woman of the Year** was Rene Feuerman for her critical work at the Brookline Food Pantry to help ensure that no one in Brookline goes hungry and that the Food Pantry has more fresh food and more nutritional offerings. This event is held each March in celebration of National Women's History Month.

In April 2016, the BCW participated in the Health Department's National Public Health Week's programming. Co-Chair Casey Hatchett served as a storyteller during the NPHW "Girls Night Out" program and Co-Chair Chris Chanyasulkit served as its emcee. We look forward to supporting the Health Department's 2017 NPHW's efforts.

In October 2016, the BCW held its fourth **Child Care Forum**, where panelists spoke on the various benefits and challenges of different child care options for children in Brookline.

In November 2016, the BCW held its **12th Annual Dress for Success Clothing Drive**. The Dress for Success program is a not-for-profit organization that offers services to underprivileged women entering the workforce. Each client receives one suit when she has a job interview and a week's worth of separates when she gets the job. Thousands of pieces of clothing, gloves, scarves, shoes, accessories, and winter coats were collected during this two-day drive for the Dress for Success program, as well as women in need in Brookline.

Looking forward into 2017, the BCW will further its work to support and promote women in Brookline. The BCW will continue to work with our local partners throughout the Town to identify and address the needs of women in Brookline.

We look forward to celebrating our **25th Annual Women Who Inspire Us Event** in March 2017. We continue to use social media to reach women in the community and share important news related to women, thereby making us more accessible and more informative to our community. New and ongoing initiatives have been added to our agenda which include forums on child care options in Brookline, partnering with the Brookline Health Department for a program during National Public Health Week in April, running our annual women and children's clothing drives, holding forums for women on important topics such as child care options, women's health and money management, and working to address hunger and food insecurity in Brookline.

Information Technology Department

Kevin Stokes, Chief Information Officer

Information Technology (IT) plays a key role in Brookline's ability to educate its children, provide employees with the necessary resources to operate more efficiently, respond to emergencies, and efficiently deliver services to the public. Investments in Information Technology and Services provide educators and students with the tools to innovate, explore, create and collaborate continually in new ways.

The mission of the Information Technology Department is to promote and enable the use of Technology as a means to enhance the delivery of Town and School services to the community. The department is led by a Chief Information Officer (CIO) who serves in this capacity for both the Town and School departments. Overall department responsibilities include Town-wide IT leadership and vision along with management of a central Information Technology Organization. The central IT department is responsible for the integration of all activities and resources designated as:

1. Enterprise Systems operation and data processing necessary for key administrative functions to perform;
2. Telecommunications systems and networks required to ensure connectivity and functionality for all key Town and School locations;
3. Protection of the Town's computer data and information assets and resources;
4. Identification of opportunities in the implementation and support of new and existing technologies;
5. Support services necessary to ensure maximum use, user comfort and integration of key technology platforms.

The collective Information Technology Department manages the entire suite of Town & School Enterprise Applications, network connectivity to 34 locations and facilitates the introduction of new technology to improve process, efficiencies and public access to information.

The department consists of three sub-groups to best serve the needs of the organization. The applications group, working together with our network and infrastructure group and the help desk group, supports 17 enterprise applications, 3 multi-department applications, 19 departmental applications, and 15 infrastructure applications, out of which 11 applications are now cloud based.

We continue to apply best practices in managing application life cycles, keep all major enterprise and cross-departmental applications up to date for security and for feature enhancements, and fine tune preventative measures to maximize uptime. In addition, we closely monitor application performance and perfect change management practice.

This year we have also implemented new applications, and new functionalities to existing systems.

For fiscal year 2017, The IT department is pleased to announce the introduction of the following accomplishments:

New Enterprise Permitting System

Working with the Building Department, Public Health Department, Selectmen's Office and multiple internal departments, the rollout of the new Acella Permitting System was completed. The web based, mobile friendly application will enable real time access to inspection records, better process for permitting approval and cross departmental coordination of approval and hold conditions.

As the implementation continues, it is expected that additional functionality will be added to increase the capabilities of the application with respect to increasing public facing transactions, enabling a broader set of employee workflows and better reporting of key data and metrics of service outputs.

New School Based Email Platform

Working in conjunction with the Public Schools, the migration to a new email platform was completed over the past year. The new email platform from Google will provide a future ready, mobile platform that will leverage the power and simplicity of working in the cloud. All emails from the previous application will continue to be available and all email correspondence is archived.

With the Google platform now in place, additional capabilities connecting students and teachers are now possible. Student file storage, interactive classroom and seamless assignment and completion now electronically connected.

Help Desk Relocation

With assistance from the Building department, the Help Desk staff, supplies and workspace was relocated from the High School to the Public Health Building. This now allows for better communication and coordination among the department and increased group resources to better serve our customers.

With the move now complete, the Help Desk can better focus on overall mission of the IT department which continues to evolve. The space previously occupied at the High School can now be repurposed for needs of the building.

As the Town continues to invest in the technology, the opportunity to provide additional services, create efficiencies and improve employee collaboration will increase in unison. The Information Technology Department is positioned well to continue to enable all the promise that technology offers and looks forward to the challenge.

FINANCE

Overview

The Department of Finance was created by MGL Chapter 25 of the Acts of 1993. The purpose of the Act was to consolidate all of the fiscal and financial related activities of the Town into a single department in order to attain efficiencies and economies of scale, to reduce or eliminate duplication and overlapping of services, responsibilities and functions, and to improve the communication and coordination between and among the various offices and agencies of the Town.

Treasury Division

In compliance with the provisions of Chapter 41, Section 35 of the Massachusetts General Laws, the Treasurer is pleased to submit this annual accounting of the total cash receipts and disbursements for the fiscal year ended June 30, 2016. In addition, I have also included a summary of the highlights of the activities and accomplishments of the Department of Finance's Treasury, Collecting, and Payroll Sub-Divisions for the year. Details of cash transactions and debt activity are also contained in the Annual Audit Report, which is found in the Town Comptroller's Office, the Library, the Town Clerk's Office, and on the Brookline website at www.brooklinema.gov. In 2016, the Town enlisted the services of ClearGov to provide an open checkbook (<http://www.cleargov.com/massachusetts/norfolk/town/brookline/>), which increased municipal transparency.

The Department of Finance was created in 1994 with the consolidation of several independent departments. The reorganization has continued and has strengthened. The functional workgroups that were initially created to provide more effective service and internal cross training are working out very well. Internal coverage for periods of peak needs was expanded. The specialized tax administration units continue to demonstrate their value to taxpayers. Indications are that public service has significantly improved. As will be noted below, with the use of Internet based transactions and an after-hours Town Hall mailbox, we have developed a 24 hour/seven day per week service capability to our taxpayers.

Payroll Sub-Division

The Payroll Sub-Division continues to streamline processes to ensure accurate and timely payments to employees, payment of associated payroll taxes and various payroll deductions. The Sub-Division is a function

within the Treasury Division of the Finance Department and works under the direction of the Town Finance Director.

The Green initiative known as “Green Payroll” has increased the volume of paperless checks for Town and School employees. Direct deposit has also expanded, with the School Department having 96% and the Town Department’s having 95% of their staffs being paid by this method. In addition more departments are sharing information via Laserfiche, the image documentation system, eliminating the need for duplicate copies of the same information. Neither initiative has incurred any additional costs to the Town.

The Sub-division is responsible for the oversight of all payroll activities, including accurate and timely payments to all Town and School employees, along with the related employee and employer deductions, taxes, wage reporting, and collective bargaining compliance issues. This unit oversees and audits payments of over \$150.1 million in payroll along with a vast array of deductions and several payroll taxes.

The Sub-Division has expanded services provided to all departments with training programs, monthly drop-in seminars and easy access to department specific reports. The payroll section of Brookline’s new intranet has been updated to include more information to keep employees informed with easy access to all payroll forms and any payroll changes.

Cash Management Sub-Division

This division is responsible for the collection and maintenance of all revenues from all sources, as well as the management and safeguarding of all funds, the administration of all debt and the proper disbursement of all funds. In summary, the aggregate receipts and disbursements for the fiscal year that began on July 1, 2015 and ended on June 30, 2016 are as follows:

Cash & Invest 7/1/2015	\$ 92,236,895.60
FY 2016 Cash Receipts	326,378,100.91
FY 2016 Disbursements	<u>(310,546,657.42)</u>

Town Cash & Invest 6/30/2016	107,555,139.39
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Library Cash & Investments	5,180,018
Retirement Cash & Investments	<u>256,178,852</u>

Total Cash & Investments	\$ 398,942,256
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\$210,122 in investment income was earned during the year. We continued to exercise the aggressive cash management program that was instituted during the latter part of 1994. This enabled us to continue to maximize the rates of returns despite the economic recession, and helped mitigate the reduction in earnings that was being experienced throughout the world. Use of an automatic “sweep” account that invests funds each night, along with a weekly interest rate bidding request program, have insured that we are able to obtain the highest rates available while maintaining safety and liquidity throughout the year. Higher risk type investments, such as derivatives and similar devices, are specifically avoided. The Town has now implemented the “Prudent Investor” standard.

Bank Service and Credit Card Processing Fees

Through an on-going competitive bidding program and compensating balance agreements, we continued to attempt to minimize bank service costs while the level of bank services increased. The Town also takes on the financial burden of credit card processing charges, which was consolidated within the Treasury Department in the FY2017 Financial Plan. Our costs for both categories were \$471,123.10, which was directly attributable to our Electronic Commerce, reduction of interest earnings to offset expenses, and credit card acceptance initiatives that were introduced during the second half of FY2001.

Debt

As of June 30, 2016 the Town had debt obligations of \$70.3 million in principle and \$18.8 million in interest payments. During 2016, the Town financed and refinanced \$6.1 million for several projects. The projects

receiving new borrowing included the Old Lincoln School, the Fisher Hill Park, the Municipal Service Center, Waste Water System Improvements, Roof Replacements, and Golf Course Improvements.

Accounts Receivable Sub-Division

For FY2016, this Sub-Division was responsible for the billing, collection, recording, and reconciliation of annual property taxes (\$191.6 million), Personal Property taxes (\$3.5 million), Motor Vehicle Excise taxes (\$6.4 million), Water & Sewer Utility Fees (\$28.3 million) and Refuse Collection and Disposal Fees (\$2.7 million).

In 2003, this Sub-Division was reorganized under the leadership of an Assistant Collector. In FY2004 the Sub-Division began to reconcile accounts receivable on a monthly basis, providing a more efficient year end closure of the Town's financial books. In 2005 the sub-division assumed responsibility for posting all water and refuse payments.

Another accomplishment of the Sub-Division was to shorten the age of accounts receivable. The accounts receivable of six prior fiscal years within the Personal Property Tax receivables class have been collected and closed out. Prior year Excise tax receivables have also been collected, abated and closed out.

In FY2014 the Sub-Division implemented a new internet payment system. The new system includes voluntary paperless billing, automatic payments, scheduled payments and the ability to view payment history.

Property Taxes

The aggressive delinquent collection campaign that was initiated in 1994 continued during the year. Unpaid taxes remained among the lowest they have been in over 26 years. The collection program described in the 1994 Annual Report has been very effective. Uncollected real and personal property taxes as of June 30, 2016 were \$820,905, representing a 99.5% collection rate.

Municipal Lien Certificates

An important responsibility of this Office is the timely and accurate issuance of municipal lien certificates (MLC's). This document is required before buyers and sellers of property can finalize any agreements for the transference of any real property. Lawyers and Mortgage Lending Institutions depend upon this service. The owners of property about to be conveyed generally require immediate attention. We issued approximately 1,528 MLC's during FY2016, some for Town use. This reflects a significant decrease from prior years. Improvements in automation have reduced the completion time to approximately two days. General Law requires that these documents be completed within ten working days of receipt. We continue to receive many favorable comments for timely and accurate service from the various legal firms in the area.

Motor Vehicle Excise

We continued to participate in the Registry of Motor Vehicle's license renewal and registration renewal marking program. The failure to be able to renew these two important permits has proven to be a very effective collection stimulus. Uncollected excise tax at the end of the year was \$407,481. We continued to collect over 93% of the more than 34,895 bills issued each year on a timely basis.

Summary

Again, your Interim Treasurer/Collector presents these accomplishments with pride. They signify our collective efforts on behalf of our community. One of the most significant messages subliminally contained within this report is that the staff is a team of professional public sector employees. A strategic initiative of cross-training has created a dynamic yet flexible staff that can address any issues that are presented. They take pride in providing a high level of quality service for their constituents. It is with much appreciation to this exceptional staff of dedicated people who continue to make this all happen, that our many successes are a direct result of their exemplary performance.

Lastly, the Division wants to say Thank You to the Community for their continued support and response to all of our appeals. Tax collecting is never a "fun" task, but the vast majority of our taxpayers understand what we need to do in order to keep our financial house in good condition, and this understanding is what enables us to present these accomplishments. We really are grateful to all of you.

Comptroller's Division

The Comptroller's Office is responsible for the timely and accurate processing of vendor payments, cash receipts and general ledger transactions, and numerous federal and state reporting functions, including the Commonwealth's Schedule A and free Cash certification. In addition, the Comptroller serves on the Brookline Contributory Retirement Board.

Accounts Payable personnel, in conjunction with input from a variety of Town Departments, continued to service nearly 5,000 active vendors, processing approximately 40,000 invoices during the calendar year.

The Accounts Payable personnel routinely audits all invoices before the payments are processed and then matches up the resulting checks with their supporting documents for archiving in-house. In addition, the accounts payable team has spent considerable time and effort training departmental users throughout the School and Town in the appropriate use of the accounts payable system.

Financial Reporting

The Comptroller's staff worked closely with the auditors to ensure compliance with Generally Accepted Accounting Procedures and the promulgations of the Government Accounting Standards Board in the daily financial activities of the various Town departments and in the preparation of the Town's annual financial statements.

Personnel, Schools, DPW, Water & Sewer, Building, Fire and Police Departments are utilizing the General Billing module.

The Comptroller's staff continues to provide training and support for the departmental users in General Ledger queries and reports and Accounts Payable, General Billing and Cash Receipts input and processing and reporting of departmental financial data via in customized Crystal Reports developed in the Comptroller's Office. Over 200 users in the Town and School offices have been trained in the Town's MUNIS Financial system and basic Crystal Report running.

Closing

The Comptroller and his staff worked closely with other key departments to enhance internal controls and financial processing and reporting with the Town. The Comptroller gratefully acknowledges the fine efforts of his staff, in conjunction with the efforts of other Town Departments, which have contributed to another successful year.

Assessors Division



Board of Assessors

L-R: Mark Mazur, Gary McCabe and Harold Peterson

The mission of the Board of Assessors is to assess all property in the Town of Brookline in a fair and equitable manner and in accordance with the laws of the Commonwealth of Massachusetts. Our purpose is to promote the fair and equal treatment of all taxpayers in the Town of Brookline in the administration of the property tax, motor vehicle excise tax and related exemptions; to assess all property at its full and fair cash value as of

January 1 of each year and to employ valuation methods and techniques appropriate for each class of property and to maintain public records necessary to administer the taxes of the Town of Brookline and to objectively review the petitions and concerns of taxpayers.

Accomplishments:

- In 2016 the Assessors, in collaboration with the Assessors of Boston, Newton , and the City of Springfield, successfully defended an appeal by Verizon New England and RCNBecoCom LLC in which they sought to change the tax rate applied to their personal property (poles & wires) from the commercial tax rate to a non-classified single tax rate. The Supreme Judicial Court ruled in favor of the assessors. The property tax implications, had the taxpayers prevailed, would have been significant for the Town Brookline and all other municipalities using a split tax rate system.
- Also in 2016, the Assessors, in collaboration the Assessors of Boston, Newton, Springfield, and Billerica, negotiated a settlement with Verizon New England on assessed valuation appeals for fiscal years' 2010 through 2017. The settlement included an agreement with the Commissioner of Revenue to use a central valuation model in future years (through FY2022) that recognizes the changes in technology and customer base of the land-line telephone industry and emergence of the fiber optic networks used to provide telephony services.
- The Assessors also completed an interim year (non-certification) adjustment to all assessed values for fiscal year 2017, which resulted in a town-wide increase in the total taxable value of 10% to \$21.7 billion.

2017 Objectives

- Continue to develop a comparable sales market model within the existing CAMA system for all residential properties to be used in review of assessments under appeal and to provide taxpayers with a more familiar explanation of values.
- Continue to develop a program for on-line filing of certain assessment forms, including personal property tax returns (Form-of-List), Form 3ABC – Return of Property Held for Charitable Purposes, and commercial property income & expense statements.
- Continue to implement a change in the apartment valuation model within the Town's CAMA system that includes a rent adjustment for unit size compared to a standard size for each unit type. The required data continues to be collected.
- Continue to expand the use of a value review feature of the Town's CAMA system for personal property accounts by calculating a value per square-foot of space used by the business and comparing the value per square-foot to the range and average of similar businesses. The personal property value per square-foot by business type will also be used to assist the assessors in estimating the value of non-filer accounts.
- The assessors will also continue to be diligent in the discovery of taxable property and allowable levy growth for fiscal year 2018 and beyond.

The table below contains the FY2016 and FY2017 total assessed values by class.

Property Class	FY16 Valuation	FY17 Valuation	Δ
Residential	17,723,210,800	19,477,019,4000	9.9%
Commercial	1,748,141,400	1,942,174,300	11.1%
Industrial	12,993,500	14,618,500	12.5%
Personal Property	207,182,076	230,816,841	11.4%
Total Taxable Property	19,691,527,776	21,664,629,041	10.0%
Tax Exempt (1)	2,183,749,900	2,134,474,200	-2.3%

Purchasing Division

The Purchasing Division is responsible for the procurement of all goods & services for all Town and School Departments. The Division's role is to ensure that all Departments are getting the best value, by using the appropriate process: good business practice, quotes, bids and proposals, in addition to established state and cooperative contracts. The procurement process complies with applicable laws, such as M.G.L. Chapter 30B, which was enacted by the State and adopted by the Town in 1990 and updated this past year.

Purchasing also manages all contracts and agreements resulting from procurements that are entered into by Town and School Departments. General Services is part of the Division, providing printing and mail support for Town and School departments.

Personnel

The Purchasing staff is: Chief Procurement Officer David Geanakakis, Procurement Officer Richard Saville, Buyer Arlyn Zuniga, and Senior Office Assistant Eric Miller. General Services staff is: Supervisor of Mailing & Printing Timothy Sullivan and Mail Clerk Morgan Laing-Buckland. In September, Arlyn Zuniga was promoted into the buyer position after Bill Pappas departed, and we would like to thank him for his contributions to the Town.

David thanks all department staff for offering a consistent high level of service and attention to detail, while continuing to provide informed and accurate service to Town and School Departments on a daily basis over the past year.

Purchasing Activity

During the past year, the Purchasing Division issued approximately 10,000 purchase orders and conducted nearly 80 public procurements, for the various departments. Procurements are done using the appropriate open and competitive process. With the assistance of the requesting department, Division staff develop specifications, investigate and seek out potential vendors, evaluate & award contracts, and monitor vendor performance.

Various contracts for goods and services are managed by the Division staff and used by all Town and School departments. Establishing good working relationships with vendors providing goods and services is also an important task. Examples are: office supplies, copiers, information technology, furniture, school lunches, telecom, furniture, consultants and insurance. Significant items from the past year were:

Town Department Bids and RFPs:

- Master Lease Purchase Financing for Public Works equipment, Glazing Service, Public Safety Dispatch software assessment consultant, Building Dept. Operations Assessment Consultant, Construction Testing & Inspection Services, Bituminous Concrete, Castings, Housing Production Plan Consultant, Library Website Design, Ready Mixed Concrete, Strategic Asset Plan, Cyber Security Incident Response Plan Development, Sign Standards fabrication and installation, Fire Engine 1 rehab, Urban Design, Traffic, and Stormwater Peer Review Consultants for Planning, Building Service Bids
- Continued to prepare issue, award and manage cooperative bid and contract for heating oil, gasoline and diesel for 11 regional Cities and Towns. Obtained fixed low prices for FY17.
- Various Town and School contracts were rebid or renewed with ongoing improvement of products and services
- Continue to manage the annual computer leasing process, with the assistance of the Information Technology Department. Ongoing program has standardized models, single vendor, consistent annual payment & low interest rate, low prices, efficient ordering process & faster deployment.
- Continued to expand purchases from other cooperative contracts, such as Massachusetts Higher Education Consortium and Metropolitan Area Planning Council, as appropriate
- Purchased additional fuel efficient, hybrid and 4 cylinder, vehicles such as: Chevrolet Cruze, Toyota Prius, Ford Fusion Hybrid, and Ford Transit, for various Town and School Departments.

Support To The School Department

Procurement Officer Richard Saville and Senior Office Assistant Eric Miller are the Division's primary contacts for the School Department. They dedicate most of their time to support School Department purchases and projects, but all staff support School purchases. Significant items from the past year were:

- School Department Bids, RFPs and renewals: Management of School Food Service Program; Paper towels, toilet tissue & hand soap and included Town Department requirements; snack and beverage vending contracts; rental of tables and chairs; student bus and METCO transportation services; printing of Adult Education catalog
- Supported ongoing Devotion School construction project with planning for purchases of: furniture and fixtures, information technology, telecom, peer review, and testing & inspection
- Continued to use online office supply ordering for School and Town Departments
- Continued using Purchasing Card (PCard) program with School Department for appropriate purchases
- Continued using building supply company accounts with School and Building Departments for appropriate purchases
- Joined TEC bids Cooperative Purchasing Program to partner with other Communities to save money.
- Continued to upgrade a majority of copiers within both the Town and School departments, taking advantage of a cost-savings offer of free maintenance service, resulting in significant savings.
- Under renewed snack and beverage vending contracts, received commission from soda and snack machines amounting to \$3,999.17 in FY16. For the first half of FY17, commissions generated \$1,748.63.
- Continue to use state and MHEC contract vendors who offer competitive prices.

General Services Activity

General Services provides centralized printing and mailing services for all Town and School departments. Services are done in the most economical manner on site, using outside vendors only if necessary. Pick-up & delivery of mail and offset high quality printing are done by the mail room and print shop staff.

- Worked with the IT Department to continue to review existing telephone carriers' bills, to eliminate lines and modify service as required to reduce costs.
- Continued to review current cell phone provider and reviewed plans and phones, to lower costs and improve service.
- Used in-house print capabilities to reduce the costs of outside printing. The Annual Report, Financial Plan, Financial Trend Monitoring Report, Contract Specifications, Town Meeting Combined Reports, Town Meeting Member Newsletters, Council on Aging newsletters and other materials continue to be printed internally.

Norfolk County Registry of Deeds

William P. O'Donnell, Register

The Registry of Deeds is the principal office for real property records in Norfolk County. The Registry receives and records hundreds of thousands of documents annually. It houses more than 5 million land documents dating back to 1793. The Registry is a primary and indispensable resource for title examiners, mortgage lenders, municipalities, homeowners, title examiners, genealogists and others with a need for land record information.

The Registry operates under the supervision of the elected Register, William P. O'Donnell who has held the position since 2002. In continuous operation for nearly two hundred and twenty-four years, the Registry's mission has remained the same: to maintain and provide for accurate, reliable and accessible land records to all residents and businesses of Norfolk County.

2016 Registry Achievements

- Register William P. O'Donnell and his staff continue their direct outreach to town halls, senior centers, businesses and civic groups across Norfolk County. The Register was the guest speaker at the Public

Library of Brookline on January 20th and the Brookline American Legion Post #11 on May 10th. The Register held office hours at Brookline Town Hall on October 27th.

- The Registry of Deeds recently renovated walk-in Customer Service and Copy Center continues to provide residents and businesses with quality service. This year alone, the Center handled more than 5,000 requests. These included filings of Homesteads, accessing your deed, confirming that documents affecting your property have been duly recorded and help with obtaining a mortgage discharge notice. You can contact the Customer Service and Copy Center at 781-461-6101. Hours of operations are 8:30am to 4:30pm, Monday through Friday.
- In calendar year 2016, we collected more than \$50 million in revenue.
- This year saw a record number of email filers.
- In 2016, we hit a milestone of recording our 34,000 Registry of Deeds book. For the sake of security and redundancy, we record our documents 3 different ways: hard copy, electronically and by microfiche.
- So far this year, more than 11,000 Homesteads applications have been filed at the Registry. The law Chapter 188 (M.G.L.) provides limited protection of one's home against unsecured creditor claims.
- In 2016, the Registry of Deeds unveiled its Transcription Project. The initiative, the first in New England, makes land recorded documents written by scribes of the 18th and 19th centuries in the old cursive hand writing style much easier to read by converting the words into easy to read electronic text.
- The internet library of images, accessible to the public through the Registry of Deeds' online research system at www.norfolkdeeds.org continues to expand. Today all documents dating back to the first ones recorded in 1793 - are available for viewing.
- This year, many technological, office and capital improvements were implemented, including upgrading the cyber security protections of our registry computers, server and network infrastructure. The Registry's website www.norfolkdeeds.org is routinely updating its latest resources such as real estate statistics, answers to frequently asked questions, along with detailing the latest consumer programs.
- The Registry of Deeds Consumer Notification Service hit a milestone with its 500th subscriber. This consumer/public safety program, started last year, allows any county resident to opt in to this free notification service and be alerted when any document – fraudulent or otherwise – is recorded against their name. For more information, please see our website at: www.norfolkdeeds.org.
- Register O'Donnell hosted several free computer seminars at the Registry to provide hands-on-training to the public, including trade groups, public officials, real estate professionals, genealogists on how to access land record information using the Registry's new website technology.
- The Registry expanded its community outreach commitment by working with the Veterans Administration of Boston on our 'Suits for Success' program and supporting the newlife Home Refurbishing program to assist those who are in need of household items, including furniture. Our Toys for Tots' Drive has over the years collected 1,500 presents. Our Annual Holiday Food Drive continues to assist in supporting Food Pantry's throughout Norfolk County.
- The Registries of Deeds had several legislative accomplishments in 2016 such as county registries extending their tech fund to year 2020 to offset their hi-tech expenditures and clarifying Freedom of Information Act requests so that registries remain cost efficient and productive.

Brookline Real Estate Activity Report January 1, 2016 – December 31, 2016

During 2016, Brookline real estate activity saw decreases in both total sales volume and average sales price.

There was a 0% increase in documents recorded at the Norfolk County Registry of Deeds for Brookline in 2016. A total of 10,767 land documents were recorded compared to 10,751 in 2015.

The total volume of real estate sales in Brookline during 2016 was \$1,144,463,467, a 9% decrease from 2015. The average sale price of homes and commercial property was also down 3% in Brookline. The average sale was \$1,320,027.

The number of mortgages recorded (2,327) on Brookline properties in 2016 was up 3% from the previous year. Total mortgage indebtedness increased 11% to \$1,842,120,305 during the same period.

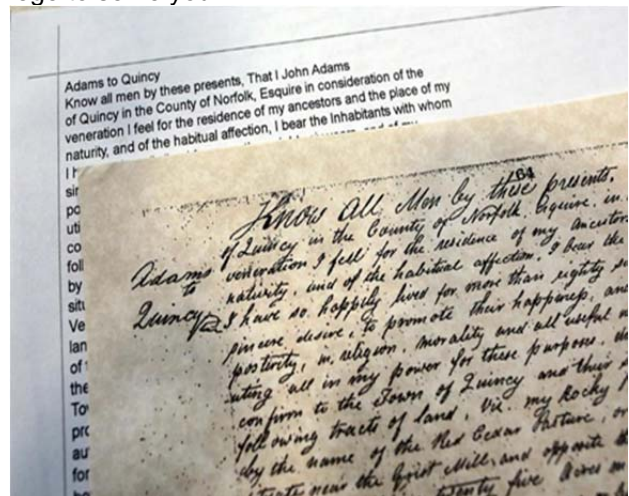
There were 4 foreclosure deeds filed in Brookline during 2016, representing a 100% increase from the previous year when there were 2 foreclosure deeds filed.

Homestead activity decreased 5% in Brookline during 2016 with 835 homesteads filed compared to 882 in 2015.

Finally, our objective at the Registry will always be to maintain, secure, accurate and accessible land records for the residents and businesses of Norfolk County. It is a privilege to serve you.



Register O'Donnell speaking at the Needham Council on Aging



An example of a handwritten document and its transcribed version

Retirement

Frank Zecha, Director

The Brookline Contributory Retirement System (System) administers the defined benefit plan for most Town of Brookline employees, with the exception of teachers and school administrators whose program is administered by the Teachers' Retirement System. The defined benefit plan, governed by Massachusetts General Laws Chapter 32, provides retirement, disability, survivor, and death benefits to members and their beneficiaries.

The System has a five member Board who is responsible for ensuring that the system is operating in compliance with M.G.L. Chapter 32. The Chairman of the Board is James (Chet) Riley one of the two elected members and Rob Ward, Chief of Operations for the Brookline Fire Department being the other elected member. Retired Director of Finance Stephen Cirillo serves on the Board pursuant to an appointment by the Board of Selectman. Brookline Comptroller Michael F. DiPietro serves as the ex-officio member, as required by M.G. L.

Chapter 32 and Gary Altman, an attorney who works full-time as a labor arbitrator and mediator, was chosen by the four Board members to serve as the fifth member.

The System is funded through member's deductions, investments and annual appropriations from the Town and Brookline Housing Authority. The Board adopted an actuarial funding schedule to ensure the financial stability of the retirement system. According to the most recent actuarial report, as of January 1, 2016 the system was 55.37% funded.

As of December 31, 2016, there were 3,908 members, 1,829 active members, 905 retired members or their beneficiaries and 1,174 inactive members. During 2016, the Board voted to grant 30 superannuation and 4 accidental disability retirement allowances. The Board also approved 128 refunds and 59 transfers of member accounts.

The current staff is comprised of: Frank Zecha, Executive Director; Maryruth Capite, Deputy Director of Finance; and Brigid Connolly, Administrative Assistant. The staff is responsible for: financial transactions; reporting of investment activity, comprehensive pre- and post- retirement counseling to employees and their families regarding their rights and benefits; issuing monthly pension payments to retirees and /or their survivors; and other required governmental reporting.

The system has Russell Investments as its OCIO. The Board establishes investment policies, and allocates system assets to various investments.

The Retirement System is valued at \$277.8 million as of December 31, 2016. In calendar year 2016 the System had an 8.5% rate of return. The 25 year rate of return is greater than 7.825% annually.

TOWN OF BROOKLINE TELEPHONE DIRECTORY		
Main Number: 617-730-2000		
<u>Emergency Telephone Numbers:</u>		
Police 911		
Fire 911		
Highway 617-730-2160		
Parks: 617-730-2167		
Water/Sewer: 617-730-2175		
Home Heating: 617-730-2300 (weekdays); 617-730-2222 (evenings and weekends)		
DEPARTMENT	TELEPHONE	TTY (phone devices for the deaf)
Assessor's Office	617-730-2060	
Brookline Interactive Group	617-731-8566	
Building Department	617-730-2100	
Comptroller's Office	617-730-2022	
Conservation Commission	617-730-2088	
Council on Aging	617-730-2103	
Diversity, Inclusion and Community Relations	617-730-2777	
Emergency Management	617-730-2105	
Evelyn Kirrane Aquatics Center	617-713-5435	
Fire Department (non-emergency)	617-730-2272	
Health Department	617-730-2300	617-730-2327
HELP Program	617-730-2752	
Human Resources Office	617-730-2120	
Information Technology Department	617-730-2003	
Library (Main)	617-730-2345	617-730-2364
Library (Coolidge Corner)	617-730-2380	
Library (Putterham)	617-730-2385	
Parks and Open Space Division of DPW	617-730-2088	
Planning and Community Development	617-730-2130	
Police (non emergency)	617-730-2222	
Public Works	617-730-2156	617-734-2952
Purchasing Division	617-730-2195	
Recreation Department	617-730-2069	617-739-7698
Retirement Board Members and Staff	617-730-2028	
Robert T. Lynch Municipal Golf Course	617-730-2078	
Selectmen's Office	617-730-2200	617-730-2213
Soule Early Childhood Center	617-739-7598	
Substance Abuse and Violence Prevention for Youth	617-713-5155	
Tobacco Control	617-730-2333	
Town Administrator	617-730-2200	
Town Clerk	617-730-2010	617-730-2572
Town Counsel	617-730-2190	
Transportation Division of DPW	617-730-2177	
Treasurer/Collector	617-730-2020	
Veterans Services	617-730-2112	
Walnut Hills Cemetery	617-730-2179	

TOWN OF BROOKLINE, MASSACHUSETTS

Settled: 1638
Incorporated: 1705
Population: 58,666
Land Area: 6.82 Square Miles

Government: Representative Town Meeting (240 Elected Town Meeting Members and eight at large) with five-member Board of Selectmen and Town Administrator.

Located four miles from downtown Boston, in Norfolk County. Brookline is one of the largest towns in New England. It is primarily a mature suburban, residential community. The primary occupations of Brookline residents are management and professional, heavily concentrated in the fields of medicine and education.

FY 2016 Assessed Valuation: \$19,691,527,776

FY 2016 Tax Rates:

Residential \$10.42

Commercial \$16.99

Residential Exemption \$209,531

Political Parties and Designations

Democrat	17,514
Republican	2,464
Green Rainbow	39
Unenrolled	17,313
United Independent Party	78
American Independent	11
Green Party USA	9
Libertarian	36
MA Independent Party	3
Socialist	5
Interdependent 3 rd Party	4
Working Families	1
Constitution Party	1
We the People	1

Brookline LegislatorsUnited States Senators

Elizabeth Warren
Edward J. Markey

State Senator

Cynthia S. Creem

United States Representative Congress

Joseph P. Kennedy

State Representatives

Edward F. Copping
Michael Moran
Jeffrey Sanchez
Frank Israel Smizik

The Town of Brookline is an Affirmative Action/Equal Opportunity employer. The Town of Brookline does not discriminate on the basis of disability in admission, access to, or operations of its programs, services, or activities. The Town of Brookline does not discriminate on the basis of disability in its hiring or employment practices.